Minutes of the meeting of Okehampton Hamlets Parish Council held on Tuesday 6th October 2026, 7.00pm in Meldon Village Hall.

Present – Cllr. Cooper (Chair); Cllr. Ewen; Cllr. Norris; Cllr. Littlejohn; Cllr. Heard; Cllr. Goffey; District Cllr. Dexter; Penny Clapham (Clerk).

1) PUBLIC DISCUSSION
An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence: Cllr. Luxton. Apologies accepted.

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change. Cllr. Cooper agenda item 8 (b); discretionary.

4) Matters raised by the Chairman (for information). Speeding at Brightley was discussed. Back to County Cllr. Grainger as no data is available. Attended the recent Cluster meeting; not well attended but very interesting. Railway station/banking hub/road signage requiring cleaning. Any problems in our patch that may require waiting areas (yellow lines). Dropped kerbs mentioned by Cllr. Goffey.

5) District and County Councillor Reports – Cllr. Dexter read his report previously circulated prior to this meeting.

6) Minutes – the Minutes of the meeting held on the 8th September 2026 werer agreed and signed by the Chair as a true record.

7) Open spaces –

i. Noticeboards and dog poo bins – for discussion. Noticeboard at Mole Avon has been removed and will be brought to Meldon to replace a damaged board there. Cllr. Ewen to action. Key required for the Brightley notice board.
ii. Diary dates for STOC to do some coppicing in Meldon Woods.
iii. Collapsing gate at bridleway 20. This has now been repaired.

8) PLANNING
Planning Applications – West Devon Borough Council has asked for observations from the Parish Council on the following planning applications:

a) 1795/26/FUL Creation of new reception building, demolition of walkways and associated landscaping and works, Manor House Hotel, Okehampton.
Site visit carried out**. Supported.**
b) 1785/26/VAR READVERTISEMENT (revised plan and document), variation of condition 6 of planning permission/3/23/2246/1997/4421/013 to allow the sale of food for human consumption and a café within the existing store from a total area not exceeding 250sqm, Mole Avon, Stockley **Supported.**

Planning Decisions

a) 1812/26/FUL Proposed extension to form annexe for multi-generation living (ancillary to main dwelling), Lower Maddaford, Southcott
CONDITIONAL APPROVAL

b) 1888/26/FUL Readvertisement (revised site location plan and drainage document) erection of agricultural barn, Meldon House, Okehampton
CONDITIONAL APPROVAL

c) 1706/26/CLE Use of land for the siting and residential occupation of a caravan as part of the planning unit and in association with the commercial activities at 2E Cranmere Road.
CERTIFIED

9) FINANCE

Expenditure	Employment September	£390.80
	HMRC Q2	£294.01
	Clerk's expenses Q2	£283.40
	Meldon V. Hall 2 hires	£50.00
	West Devon Council – dog bins	£546.00
	Westcountry Grounds – grass cuts	£84.42
	Ravenquest – various per invoice	£278.25
	Pidsignsz – *paid 24/09/2026*	*£40.87*

Income

Bank Reconciliation and Statement, for information
Council resolved to accept the accounts. Any comment on the second quarter against budget emailed prior to this meeting. No comments. Proposed by Cllr. Goffey, seconded by Cllr. Norris.

10) Additional Savings Account – to resolve to agree to put some monies into an additional savings account. CCLA is the suggested savings vehicle. Clerk to request an application form for action at the next meeting.

11) Grant application –

a. Okehampton Argyle Youth Football Club for £400.00 towards funding new footballs. Cllr. Norris proposed £375 seconded by Cllr. Littlejohn, all in favour by show of hands.
b. Okehampton Museum for £425.00 towards the Hoard. Cllr. Heard proposed £100, seconded by Cllr. Norris, all agreed by show of hands.

12) Internal Auditor – to resolve to appoint Hania Lee of Lee Accounting as Council's internal auditor for the year ending 31st March 2027. Resolved. Proposed by Cllr. Goffey, seconded by Cllr. Cooper, all in favour by show of hands.

13) Remembrance Wreath – parade being held on 8th November. To resolve to purchase a wreath. Council to donate £50 to the Royal British Legion, proposed by Cllr. Cooper – all agreed.

14) Councillor Training – to note that there are spaces for councillor training booked after the elections, Charter Hall, 15th June 2027. To consider reserving some places. Reserve two.

15) Clerk's report

i) Fairtrade group expressed their thanks for the £50 grant towards the cost of their speaker.
ii) Please note that there are to be parish council elections in May 2027.
iii) Neighbourhood Planning – is this going to be reinstated? No.
iv) Oke Castle in the patch.
v) Brightley flood plan in place.

vi) Salt/grit bins. Cllr. Ewen will check the bins.

16) Councillor's reports and External Meetings attended (for information only)
Cllr. Norris plant a tree for Brian Wood. Will arrange with Matt the when and where.
Cllr. Goffey working about toilets at the station with the Sports and Skills Trust.

Items for Information – A brief meeting of the finance officers will be held at 6.45pm prior to the next council meeting which will be on Tuesday 2nd November 2026 at 7.15pm in Meldon Village Hall.

Meeting closed at 8.37pm

Signed……. Date……

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