



Okehampton Hamlets

Parish Council

**Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon,
EX6 7NP.**

30th September 2026

To Members of Okehampton Hamlets Parish Council.

You are hereby summoned to attend a Meeting of Okehampton Hamlets Parish Council, to be held **on Tuesday 6th October 2026 at 7pm in Meldon Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 8th September 2026.

7) Open spaces –

- i. Noticeboards and dog poo bins – for discussion.

8) PLANNING

Planning Applications – West Devon Borough Council has asked for observations from the Parish Council on the following planning applications:

- a) 1795/26/FUL Creation of new reception building, demolition of walkways and associated landscaping and works, Manor House Hotel, Okehampton.
- b) 1785/26/VAR READVERTISEMENT (revised plan and document), variation of condition 6 of planning permission/3/23/2246/1997/4421/013 to allow the sale of food for human consumption and a café within the existing store from a total area not exceeding 250sqm, Mole Avon, Stockley

Planning Decisions

- a) 1812/26/FUL Proposed extension to form annexe for multi-generation living (ancillary to main dwelling), Lower Maddaford, Southcott
CONDITIONAL APPROVAL

9) FINANCE

Expenditure	Employment September	£390.80
	HMRC Q2	£294.01
	Clerk's expenses Q2	£283.40
	Meldon V. Hall 2 hires	£50.00
	Pidsignsz – <i>paid 24/09/2026</i>	£40.87

Income

Bank Reconciliation and Statement, for information
Council to resolve to accept the accounts.

10) Additional Savings Account – to resolve to agree to put some monies into an additional savings account.

11) Grant application –

- a. Okehampton Argyle Youth Football Club for £400.00 towards funding new footballs.
- b. Okehampton Museum for £425.00 towards the Hoard.

12) Internal Auditor – to resolve to appoint Hania Lee of Lee Accounting as Council's internal auditor for the year ending 31st March 2027.

13) Remembrance Wreath – parade being held on 8th November. To resolve to purchase a wreath.

14) Councillor Training – to note that there are spaces for councillor training booked after the elections, Charter Hall, 15th June 2027. To consider reserving some places.

15) Clerk's report

- i) Fairtrade group expressed their thanks for the £50 grant towards the cost of their speaker.
- ii) Please note that there are to be parish council elections in May 2027.

16) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Tuesday 2nd November 2026 at 7pm in Meldon Village Hall.

Email Circulation

DALC Bulletin 41 (sent 21/09)