



Okehampton Hamlets Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.

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3rd September 2026

To Members of Okehampton Hamlets Parish Council.

You are hereby summoned to attend a Meeting of Okehampton Hamlets Parish Council, to be held on **Tuesday 8th September 2026 at 7.30pm in Meldon Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Clerk to the Council

AGENDA

1A) Co-option to Council to fill a vacancy.

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 7th July 2026.

7) Scoping Consultation South Hams & west Devon Joint Local Plan – for discussion.

8) Meldon Water Hydrants – email received regarding these hydrants. For discussion.

9) Countryside Stewardship Higher Tier – changes to woodland, Meldon. For discussion.

10) PLANNING

Planning Applications – West Devon Borough Council/Dartmoor National Parks has asked for observations from the Parish Council on the following planning applications:

- i. 1812/26/FUL Proposed extension to form annexe for multi-generation living (ancillary to main dwelling), Lower Maddaford, Southcott.
SUPPORTED – *emailed 30/07*
- ii. 1785/26/VAR Variation of condition 6 of planning permission F/3/23/2246/1997/4421/013 to allow the sale of food for human consumption and a café within the existing store from a total area not exceeding 250sqm, Mole Avon, Stockley.
SUPPORTED – *emailed 30/07*
- iii. 1694/26/FUL Part change of use of land to domestic garden associated with 'Alwin' and erection of pottery studio & associated works (part retrospective), Alwin, Thorndon Cross.
SUPPORTED – *emailed 30/07*
- iv. 1888/26/FUL Erection of agricultural barn, Meldon House, Tavistock Road, Okehampton.
- v. 2212/26/FUL The erection of temporary school buildings and canopy over the MUGA for a period of 5 years, The Promise School, Dartmoor View, Okehampton.

Planning Decisions

- a) 1678/26/AGR Erection of agricultural storage building, land at land at SX56508 94788, Okehampton.
Prior approval required and refused.
- b) 17230/25ARC Application for approval of details reserved by condition 2 (surface water drainage scheme) of planning consent 2396/24/PAS, land at Higher Stockley Mead.
Approved
- c) 1446/26/TPO Works to an oak tree, Watts Drive, Okehampton
Allowed

11) FINANCE

Expenditure	August	Westcountry Grounds Maintenance – Knotweed treatment	£60.00
		Westcountry Grounds Maintenance – grass cuts Old Town Park	£84.42
		Meldon Village Hall – hire July	£20.00
		Westernweb Ltd. – renewal cloud email account to 1/9/27	£92.40
		Broadbury Landcare – grass cuts	£170.00
		PKF Littlejohn – external audit fee	£378.00
		D.J.Heard Fencing – agreed fence requirements	£5067.00
		<i>All paid 6th August 2026</i>	
	September -	Employment August	£355.20
		DALC – conference fee x 3 attendants	£180.00
		Meldon Village Hall – Sept booking	£20.00
		Westcountry Grounds Maintenance	£84.42

Income Meldon Aggregates £736.46

Bank Reconciliation and Statement, for information; circulated with this agenda.

Council to resolve to accept the accounts as listed above.

12) Finance and Savings Accounts – to consider an additional account for Council monies in order to maximise interest. For discussion and action. Unity Trust additional accounts and CCLA circulated prior to this meeting.

13) Finance Committee – to agree a date for this committee to meet to discuss budgets for 2027/2028, prior to being submitted to full Council for approval.

14) Grant Applications –

- i. Meldon Wildlife Festival for £500.00 to cover costs. Granted in advance of the festival by email agreement by councillors and paid on 30th July 2026.
- ii. Okehampton Fairtrade Group for £50.00 for the speaker's fee for the Fairtrade Community Feast.
- iii. Museum of Dartmoor Life for £500.00 towards the purchase of the medieval hoard found in Okehampton Hamlets.

15) Quote for sign – quote from Pidsignz for £34.06 + VAT accepted for the sign 'private road'. To be noted.

16) Clerk's report

- i. Thanks received for the grant to Wren Music, also from Meldon Wildlife Festival.
- ii. I have registered with the new portal for external audit from 2027.
- iii. Clerk on annual leave W/c 9th October; back to work on Monday 19th October.
- iv. Agreed national salary increase of 3.3% backdated to April 2026. Payable in September.

17) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on Tuesday 6th October 2026 at 7pm in Meldon Village Hall.

Email Circulation

DALC Bulletin 34 (sent 03/08)

DALC Bulletin 38 (sent 01/09)