

Minutes of the meeting of Okehampton Hamlets Parish Council held on Tuesday 2nd June 2026, 7.30pm in Meldon Village Hall.

Present – Cllr. Littlejohns (Vice-chairman); Cllr. Goffey; Cllr. Norris; Cllr. P. Heard; Penny Clapham (Clerk)

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence: Cllr. Cooper. Cllr. Luxton. Apologies accepted for the reasons given.

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change. None declared.

4) Matters raised by the Chairman (for information) regarding Meldon Woods and the quarry road. Will get in touch with the quarry regarding reports of speeding. Need to make the drivers more aware of the speed limits. Reports received of parking in the passing bays - these are for passing not parking places; there are two car parks either end of the woods.

5) District and County Councillor Reports – Cllr. Goffey’s report circulated prior to this meeting.

6) Minutes –the Minutes of the meeting held on the 12th May 2026 were agreed and signed by the Vice-Chair as a true record. Proposed by Cllr. Goffey, seconded by Cllr. Norris.

7) Grants – to consider the updated grant making policy and application form are fit for purpose. Circulated prior to this meeting. Agreed and these will be posted to the website.

8) Council documents – to agree that all documents, agendas and minutes can be sent to councillors by email. Agreed.

9) PLANNING

Planning Applications – West Devon Borough Council has asked for observations from the Parish Council on the following planning applications

- i. 1446/26/TPO Oak – reduce by approx. 3m, Street Record, Watts drive, Okehampton.
Approved as it is over-hanging a public highway.

Planning Decisions

10) FINANCE

Expenditure	Locum Clerk expenses to 31 st May	£460.90
	Meldon V. Hall – room hire	£20.00
	All Saints Church Hall – grant	£250.00
	The Safe Space – grant	£300.00
	Hospiscare support – grant	£300.00

VAT reclaim – received June 1st £661.75

Income National Grid – wayleave Cq received and posted £15.66

Bank Reconciliation and Statement, for information; circulated after this meeting.

Council resolved to accept the accounts. Proposed by Cllr. Norris seconded by Cllr. P. Heard, all agreed by show of hands.

11) Grant Applications received –

- i. Hospiscare community nursing service for £300.00. Supported. Proposed by Cllr. Norris, seconded by Cllr. Littlejohn, all in favour.
- ii. The Safe Space Sensorium CIC for up to £500.00. Proposed £300.00 by Cllr. Littlejohns, seconded by Cllr. Norris, all in favour.
- iii. All Saints Church Hall car park – £300.00. £250 proposed by Cllr. Goffey, seconded by Cllr. P. Heard, all in favour.

12) Open Spaces –

- i. Barrier and seat in New Road – update. On the list to be done.
- ii. Fencing authorised and hopefully started – update. Not started as yet.

13) ICO Direct Debit – to agree and sign the DD for the Information Commissioners Office. Agreed and signed. Clerk to action.

14) Sustainable Farming Incentive – to consider if Council can apply for this in Window 1. Jim White of Whitewood Management; pass this information on to him. Clerk to action.

15) Clerk's report –

- i. Clerk is compiling an A to Z book of council information including passwords for future information.
- ii. Clerk is attending the SLCC training conference, Taunton June 3rd.

16) Councillor's reports and External Meetings attended (for information only)

Cllr. Norris mentioned the enforcement lists circulated prior to this meeting.

Items for Information - The next council meeting will be on 7th July 2026 in Meldon Village Hall

Meeting closed at 8.10pm

Signed.....

Date.....

Email Circulation

DALC Bulletin 23 (sent 15/05)

RPA News (sent 26/05)