



Okehampton Hamlets Parish Council

Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.
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26th May 2026

To Members of Okehampton Hamlets Parish Council.

You are hereby summoned to attend a Meeting of Okehampton Hamlets Parish Council, to be held on Tuesday 2nd June 2026 at 7.30pm in Meldon Village Hall for the purpose of transacting the following business.

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Clerk to the Council

AGENDA

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).
Reminder that members of the public are not allowed to raise issues when Council is in committee.

2) Apologies For Absence:

3) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.

4) Matters raised by the Chairman (for information)

5) District and County Councillor Reports -

6) Minutes – to approve and sign the Minutes of the meeting held on the 12th May 2026.

7) Grants – to consider the updated grant making policy and application form are fit for purpose. Circulated prior to this meeting.

8) Council documents – to agree that all documents, agendas and minutes can be sent to councillors by email.

9) PLANNING

Planning Applications – West Devon Borough Council has asked for observations from the Parish Council on the following planning applications

Planning Decisions

10) FINANCE

Expenditure Locum Clerk expenses to 31st May tba

Income National Grid – wayleave Cq received and posted £15.66

Bank Reconciliation and Statement, for information

Council to resolve to accept the accounts.

11) Grant Applications received –

- i. Hospiscare community nursing service for £300.00
- ii. The Safe Space Sensorium CIC for up to £500.00
- iii. All Saints Church Hall car park – £300.00

12) Open Spaces –

- i. Barrier and seat in New Road – update
- ii. Fencing authorised and hopefully started – update.

13) ICO Direct Debit – to agree and sign the DD for the Information Commissioners Office

14) Sustainable Farming Incentive – to consider if Council can apply for this in Window 1.

15) Clerk's report –

- i. Clerk is compiling an A to Z book of council information including passwords for future information.

16) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on 7th July 2026 in Meldon Village Hall

Email Circulation

DALC Bulletin 23 (sent 15/05)

RPA News (sent 26/05)