



Okehampton Hamlets

Parish Council

Locum Clerk: Mrs P. Clapham, Penton Chapel, Christow, Exeter, Devon, EX6 7NP.

30th March 2026

To Members of Okehampton Hamlets Parish Council.

You are hereby summoned to attend a Meeting of Okehampton Hamlets Parish Council, to be held **on Tuesday 7th April 2026 at 7.30pm in Meldon Village Hall for the purpose of transacting the following business.**

Members of the public and press are invited to attend the meeting.

Penny Clapham

Penny Clapham BA (Hons) PSLCC
Locum Clerk to the Council

AGENDA

1A) Co-option to Council – to agree to co-opt to Council.

1) PUBLIC DISCUSSION

An opportunity for members of the public to make representations, answer questions and give evidence in respect of any item of business on the agenda, or any matter of interest to the parish. The period of time designated for public participation shall not exceed 15 minutes. (Standing Orders 3e and 3f).

Reminder that members of the public are not allowed to raise issues when Council is in committee.

Major Tim Gilbert to update Council on the annual Ten Tors weekend reference traffic disruption.

2) Ten Tors weekend – for discussion and to agree actions.

3) Apologies For Absence:

4) Declarations Of Interest: In accordance with the Code of Conduct, members are required to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have, in items to be considered at this meeting. Members are also reminded that any change to their Declaration of Interests must be notified to the Monitoring Officer at West Devon Borough Council within 28 days of the change.

5) Matters raised by the Chairman (for information only) Speed of lorries in Meldon Woods.

6) District and County Councillor Reports – District Cllr. Goffey's report circulated 23rd April.

7) Minutes – to approve and sign the Minutes of the meeting held on the 3rd March 2026.

8) Farmers Market for Okehampton – this is a proposal and Council's views are being sought.

9) PLANNING

Planning Applications – West Devon Borough Council has asked for observations from the Parish Council on the following planning applications:

- i. 0729/26/FUL Change of use from residential care home (Class C2) to dwellinghouse (Class C3), no external works, Fairways Lodge, Thorndon Cross

Planning Decisions

a)

10) FINANCE

Expenditure	Cllr. Cooper – expenses	£110.00
	Locum Clerk expenses – March	£tba
	Meldon Hall hire- April	£50.00
	GX Payroll – payroll services	£83.00

Income

Bank Reconciliation and Statement, for information
Council to resolve to accept the accounts as listed above.

11) Grant Application – Friends of Okehampton Library requesting a grant of £354.00. Additional information as requested has now been supplied and circulated prior to this meeting.

12) Community Asset Transfer – to consider this policy and whether Council have any assets they wish to request.

13) Open Spaces –

- i. The barrier and the seat into New Road require repairs – to agree actions and associated expenditure.
- ii. To consider a commemorative tree in memory of Brian Wood. To consider renaming a section of this wood 'Brian's Wood'. To agree actions and associated expenditure.
- iii. Litter picking – to discuss whether Council wish this activity done by Nicky Johns is to continue.

14) Fencing Quotes –

- i. Dino Fencing £3,222.00

15) Okehampton Community and Recreation Association – to agree a representative on this board.

16) Clerk's report-

- a) Thank you received from Community Transport for the grant of £500.
- b) Audit documents received from PKF Littlejohn. Council's audit has been booked for 14th April.

17) Councillor's reports and External Meetings attended (for information only)

Items for Information - The next council meeting will be on 12th May 2026 at 7.30 pm in the Village Hall.

Email Circulation

DALC LGR Bulletin 2 (sent 16/03)

DALC LGR Bulletin 3 (sent 20/03)

18) PART II

Council are excluding members of the public and the press to progress a matter of a confidential nature.

Public Bodies (Admissions to Meetings Act) 1960.

Local Government Act 1972, ss 100 and 102.

19) Employment of a replacement clerk – to be discussed and actions agreed.