



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the ordinary meeting of the Council to be held at 7pm on Tuesday 4 November 2025 at Meldon Village Hall, Meldon, Okehampton

Emily Young, Parish Clerk, dated 29/10/ 2025

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Chairmans welcome

2. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

3. Declarations of Interest -

To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.

4. Apologies –

To receive and accept apologies for absence

5. Approval of Minutes of previous meeting held on 7 October 2025 and extra-ordinary meeting held on 30 October 2025.

6. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

6.1.1 2931/25/FUL – <https://westdevon.planning-register.co.uk/Planning/Display/2931/25/FUL?cuuid=3C5E7194-480E-4693-B4FF-1D6CC3DA0996>

Proposed installation of additional window to front elevation of unit 6E – Unit 6E, Cranmere Road, Exeter Road industrial estate, Okehampton EX20 1UE

6.2 Planning decisions – To note:

6.2.1 Ref – 2255/25/FUL – Land opposite industrial estate, Exeter Road, Okehampton. Decision – approved 1/10/2025

6.3 Planning withdrawn – to note:

6.3.1 Ref – 2246/25/VAR – Mole Avon, Stockley

6.4 Planning correspondence

7. DCC and WDBC – to consider the Councillors written reports/updates.

8. To receive reports from meetings and events attended by Parish Council representatives

9. Finance –

9.1 Accounts for payment –

Mrs E Young wages	£683.40
Mrs E Young – travel	£27.90
Mrs E Young – expenses	£52.40
Meldon hall hire	£25.00
Broadbury landcare 4 x grass cuts	£160.00
West country grounds maintenance grass	£80.40

9.2 Credits received – to note

Interest earned 09/10/25	£4.15
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9.3 Request for spending

9.3.1 RBL donation £50.00

9.3.2 Xmas tree festival in St James chapel - £20.00

9.4 Finance general

9.4.1 To consider initial thoughts for 2026/27 budget

9.4.2 Winding up Meldon viaduct company

9.5 Grants

9.5.1 Tor Services requesting £500 grant

9.6 Bank reconciliation as at 29th October 2025

Balance per bank statements as at 29

October 2025

	£	£	
Current account (Treasurers)		863.53	Current Account (36901368)
Deposit account (BB Inst online)		92,263.44	Savings Account (38166660)
		93,126.97	

Less: any unrepresented cheques 0 0.00

Add: any unbanked money 0 0

Net bank balances as at 1 October 2025 93,126.97

**The net balances reconcile to the Cash Book (receipts and payments account)
for the year, as follows:**

Cashbook

Opening Balance	93,967.91	
Add: Receipts in the Year	780.61	(up to 15/10/25)
Less: Payments in the Year	1621.55	(Include VAT - up to 28/10/2025)
	93,126.97	
Closing balance per cash book (receipts and payments book) as at 29 October 2025 (must equal net bank balances above)	93,126.97	0.00 Difference

10. Environmental issues

11. Open Spaces

11.1 Dartmoor partnership plan – Monday 17 November 17.30 Princetown community centre

12. Highways

13. Economic Development Projects

13.1 Okehampton BID – strategy plan

13.2 Regeneration project

14. Community governance-

15. Co-option of 1 councillor

16. Okehampton castle

17. Meeting times and dates 2026

18. Brightley noticeboard

19. Cllr rep to other bodies: Oke sports and open spaces recreation group

20. Community land development

21. Defib monitoring

22. Snow warden \ salt ordering

23. Correspondence

24. To confirm date of next meeting – Tuesday 16th December 2025 at 7pm Meldon village hall.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

25. To note current WDBC enforcement case list and information.

26. Recruitment appointment

27. Clerk work and handover