



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the extra-ordinary meeting of the Council to be held at 7pm on Thursday 30 October 2025 at the Ockment Centre, Okehampton

Maria Cooper, Chairman, dated 24/10/ 2025

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1.Chairmans welcome

2.Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

3. Declarations of Interest -

To receive disclosures of unregistered or other interests from Councillors on matters to be considered at the Meeting. The disclosure shall include the nature of the interest. If a Member becomes aware, during the course of a meeting, of an interest that has not been disclosed under this item they must immediately disclose it. Under the Code of Conduct Councillors with a registerable interest must leave the room for the duration of consideration of the item to which the interest relates. Those with a 'other' interest must apply the tests set out in the Code of Conduct as to whether or not there are circumstances that might enable them to remain.

4. Apologies –

To receive and accept apologies for absence

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:-

‘Resolved that under section 1, (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

5. Consideration of the proposal by the Parish Council interview panel to appoint the applicant for the post of Clerk and RFO following a successful interview.

- 5.1 Start date
- 5.2 Model contract of employment (to be circulated)
- 5.3 Salary (offer letter)
- 5.4 Offer letter (to be circulated)
- 5.5 Handover period