



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the ordinary meeting of the Council to be held at 7.30pm on Tuesday 1 July 2025 at Meldon Village Hall, Meldon, Okehampton

Emily Young, Parish Clerk, dated 25/06/2025

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Chairmans welcome

2. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

3. Declarations of Interest -

4. Apologies – Cllr Wood

5. Approval of Minutes of previous meeting held on 3 June 2025.

6. **Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

6.1.1 Ref – 1728/25/ARC Approval of Details Reserved by Conditions – *for information purposes only*

Applicant Name: Mr Andrew Wildish - Barratt Homes Officer: **Richard Nicholson**

Grid Reference: (260381, 96070)

Site Address: Parcels 3 and 4a - Okement Park & Hampton Mill

Crediton Road, Okehampton, EX20 1XP

Description: Application for approval of details reserved by conditions 2 (Parcel 4a - Phasing Programme)) and 18 (Parcels 4a & 3 - Highway Works)) of planning consent 2731/15/OPA (Partial Discharge)

6.1.2 1730/25/ARC Approval of Details Reserved by Conditions - *for information purposes only*

Applicant Name: Mr Colin Field - Network Rail Officer: **Richard Nicholson**

Grid Reference: (260683, 95590)

Site Address: Land At Sx 606 955, Higher Stockley Mead, Okehampton

Description: Application for approval of details reserved by condition 2 (Surface Water Drainage Scheme) of planning consent 2396/24/PAS

6.2 Planning decisions – To note:

6.2.1 3167/24/FUL Full Planning Application

Applicant Name: JDS Self Storage Limited

Officer: **Clare Stewart**

Grid Reference: (260326, 95584)

Site Address: National Bee Supplies

Hameldown Road, Exeter Road Industrial Estate, Okehampton, EX20 1UB
Decision: **Conditional Approval**
Description: Storage of containers for self storage Decision Date: **06 June 2025**
[Click here to view the application](#)

6.2.2 Ref – 1100/25/FUL

Conditional approval

Unit 5, Cranmere Road, Exeter Road Industrial estate, Okehampton EX20 1UE –

Description - Replacement of existing tank with new larger tank

<https://westdevon.planning-register.co.uk/Disclaimer?returnUrl=%2FPlanning%2FDisplay%2F1100%2F25%2FFUL>

6.2.3 Ref – 3887/24/FUL

Conditional approval

Mole Avon Country Store, Mole Avon

Stockley, EX20 1QQ

Description - Erection of single storey garden centre structure

<https://westdevon.planning-register.co.uk/Disclaimer?returnUrl=%2FPlanning%2FDisplay%2F3887%2F24%2FFUL>

6.3 Withdrawn applications

6.3.1 Wilwyn, Stockley, EX20 1QH **Description:** Construction of 2 detached dwellings with integrated garage and associated works

<https://westdevon.planning-register.co.uk/Planning/Display/0982/25/FUL>

6.4 Planning correspondence

7. DCC and WDBC – to consider the Councillors written reports/updates.

8. Beating the bounds

9. To receive reports from meetings and events attended by Parish Council representatives

10. Finance –

10.1 Accounts for payment –

Mrs E Young wages	£666.13
Mrs E Young – travel	£15.30
Mrs E Young – expenses	£10.00
HMRC June payment	£47.72
Meldon hall hire	£25.00
White Wood Management	£306.00
Winkleigh cider company (BtheB)	£243.36
GX accounts	£63.00
Broadbury landcare	£160.00

10.2 Credits received –

To note interest earned 09/06/25	£50.25
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10.3 Request for spending

10.4 Finance general

10.4.1 VAT reclaim made for £ **2504.20**

10.4.2 Countryside Stewardship claims made for Meldon woods and OTP. Value £3000.00

10.5 Grants

10.5.1 Dartmoor National Park Authority £500.00 Meldon wildlife festival in August

10.5.2 Okehampton Fairtrade group £50.00

10.6 RFO report/Bank reconciliation

Period ending 25 June 2025

Prepared by Emily Young, Parish Clerk and Responsible Financial Officer

Date 25/June/2025

To be approved by - Cllr Martin Littlejohns

At the Parish Council meeting on 1 July 2025

Balance per bank statements as at 25 June 2025

	£	£	
Current account (Treasurers)		75087.19	Current Account (36901368)
Deposit account (BB Inst online)		62.79	Savings Account (38166660)
		75,149.98	

Less: any unpresented cheques 0 0.00

Add: any unbanked money 0 0

Net bank balances as at 25 June 2025 75,149.98

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

Cashbook

Opening Balance	76,117.99	
Add: Receipts in the Year	50.25	(up to 09/06/25)
Less: Payments in the Year	1018.26	(Include VAT - up to 17/06/2025)
	75,149.98	
Closing balance per cash book (receipts and payments book) as at 25 June 2025 (must equal net bank balances above)	75,149.98	0.00 Difference

11. Environmental issues

12. Open Spaces

12.1 To receive update from working group + StOC autumn day (leaky dams) OTP

13. Highways

13.1 Damaged fence by A30. Reported to Highways England

13.2 St James crossing – faulty wig wag

13.3 Local Cycling and Walking Infrastructure Plan (LCWIP)

13.4 Devon 20MPH

14. Economic Development Projects

14.1 Okehampton BID

14.2 Regeneration project

15. Community governance meeting – meeting feedback and next steps

16. Okehampton castle

17. Review of Internal controls policy

18. Review of reserves policy

19. Okehampton college closing 6th form

20. To note office closure: 23 July – 11 August and 21-29 August inclusive

21. Town & Parish Council Briefing: Local Government Reorganisation 9 July 5.30-6.30pm (virtual)

22. To confirm date of next meeting – Tuesday 5 August 2025 at 7.30pm Meldon village hall.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

23. To note current WDBC Enforcement case list and information.