



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 2nd April 2024 at The Links Room, Ockment Centre, Okehampton

Jane Gillard, Parish Clerk, dated 25 /3/ 2024

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

2. Declarations of Interest -

3. Apologies –

4. Approval of Minutes of previous meeting held on 27th February 2024

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 WDBC 0908/24/VAR Application for variation of Condition 5 (joinery details) 2 Fowley Barns, Tavistock Road, Okehampton under appeal reference APP/Q1153/D/23/3330066 of planning application 1183/23/HHO

5.2 WDBC 0403/24/CLP Certificate of lawfulness for proposed development for removal of garage door, insertion of window with breeze block surround and facing the exterior with brick. Note – not a statutory consultation.

5.3 WDBC 0533/24/FUL Construction and operation of micro energy storage facility, National Bee Supplies, Hameldown Road, Exeter Road Industrial Estate.

6. DCC and WDBC – to consider the Councillors written reports/updates.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Neighbourhood Plan including dates of Hearing 11th April 2024 at Okehampton Town Hall

8. To receive reports from meetings and events attended by Parish Council representatives including –

9. Correspondence

9.1 Meldon Village Hall Trust – to confirm nominated OHPC representative on the Committee (Cllr Cooper nominated at last OHPC AGM) and if they are also required to be a Trustee.

9.3 OCRA – to agree nomination of Trustee to organisation for next 4 years on retirement of current Trustee (Cllr Ewen) on 27th March 2024

9.4 Okehampton Hockey Club – to receive update on grant request for £500 towards costs of replacement lighting for pitches

9.5 WDBC Walking and Cycling (LCWIP) Project update - barriers and interventions identified, to consider any feedback required.

9.6 All Saints Church Hall – to consider grant request for £500 towards costs of commercial dishwasher.

9.7 Okement Rivers Improvement Group – to consider grant request for £500, full application form circulated.

9.8 WDBC Mayoral Awards – to note award made to Matt Parkins

10. Finance –

10.1 Accounts for payment –

Mrs J Gillard wages £ 594.80, travel £18.00	£ 612.80
HMRC	£ 446.20

11. Environmental issues

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

11.2 Odours East of Okehampton – to receive an update

12. Open Spaces.

12.1 To receive update from Working Group including meeting with White Wood Management

12.2 Old Town Park Local Nature Reserve information leaflets – to receive update

12.3 Grass cutting 2024 – to note feedback from existing contractors.

13. Updates on Flood Plan

14. Speedwatch – to receive update

15. D Day Celebrations 6th June 2024 – to receive an update and report from recent meeting of Group

16. Economic Development Projects

16.1 Okehampton BID – to receive an update including resignation of Cllr Ewen from Steering Group and consideration of replacement.

17. Annual Parish Meeting – Tuesday 16th April, to confirm arrangements for meeting

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

18. To note current WDBC Enforcement cases list and information.

19. Community Governance (re Boundary Changes) – to have initial discussions on financial implications of changes and impact on ongoing and future projects.

20. Clerk Recruitment – to agree steps for appointment of new Clerk and Responsible Financial Officer.

21. To confirm Date and venue of next meeting - Tuesday 7th May 2024 at Meldon Village Hall, Meldon, Okehampton

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 25/03/24			1025.57	
Deposit account at 25/03/24			48812.73	
		Total	£49838.30	
For info – funds received (inc in balances above)	Aggregate Industries	£551.33		
Less Unpresented cheques/payments				
			£49838.30	
Budget	Annual budget		45300	
	Year to date spend		29800	
	Unspent revenue against allocated budget		£ 15500	
Allocated Reserves	Election	1648.00		
	Cemetery purchase	500.00		
	Beating Bounds	250.00		
	General Reserve	23300.00		
	Equipment replacement	2000.00		
	Defibrillator replacement	450.00	28148	
		Total	£ 43648	

Notes –

1. £852 spent from Reserves due to come from 2024/25 budget re deposit costs for D Day Celebrations
2. £1352 spent from Reserves (2023/24) not shown in budget expenditure but shown in reduced reserves re election costs
3. £4015 plus vat outstanding invoice to be paid re tree works in Meldon Woods and Old Town Park