



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 2nd January 2024 at Meldon Village Hall, Okehampton

Jane Gillard, Parish Clerk, dated 27/12/2023

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

2. Declarations of Interest -

3. Apologies –

4. Approval of Minutes of previous meeting held on 5th December 2023

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 WDBC 3584/23/HHO Householder application for removal of existing septic tank from field adjacent to property and install new replacement septic tank within boundary of property, Hillside, Chichacott Road, Okehampton

5.2 WDBC 3983/23/FUL Erection of 1 glamping pod, Meldon Lodge, Tavistock Road, Okehampton

6. DCC and WDBC – to consider the Councillors written reports/updates.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Neighbourhood Plan

8. To receive reports from meetings and events attended by Parish Council representatives including – DCC Priorities & Budget 2024/25

9. Correspondence

9.1 WDBC – invitation to planning training event via Teams, 29th Feb, 4 – 7 pm, agree attendees.

9.2 WDBC – invitation to Corporate Strategy briefing via Teams, 17th Jan, 6 – 7 pm, agree attendees.

9.3 NHS Devon – to consider briefing document received re Okehampton Community Hospital and agree any actions required.

9.4 DCC – to consider proposals for on street parking charges and agree actions required.

10. Finance –

10.1 Accounts for payment –

| | |
|---------------------------------------|----------|
| Mrs J Gillard wages £867.17, travel £ | |
| Expenses | £ |
| M Pratt | £ 3.68 |
| HMRC | £ 563.32 |
| GX Accountants | £ 61.80 |
| Ockment Centre | £ 43.06 |
| Westcountry Grounds Maintenance | £489.60 |

10.2 2024/25 Budget – to agree budget for 2024/25 year.

10.3 To agree precept for 2024/25

11. Environmental issues

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

11.2 Odours East of Okehampton – to receive an update

12. Open Spaces.

12.1 To receive update from Working Group.

12.2 Old Town Park –

12.3 Old Town Park Local Nature Reserve information leaflets – to receive update

13. Updates on Flood Plan

14. Speedwatch – to receive update

15. D Day Celebrations 6th June 2024 – to receive an update and report from second meeting of Group

16. Economic Development Projects

16.1 Okehampton BID – to receive an update including agreement of representative from Council to stand on Steering Group.

17. Community Governance (re proposed Boundary Changes) – receive an update from the Working Group and agree next steps

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

18. To note current WDBC Enforcement cases list and information.

19. To confirm Date and venue of next meeting - Tuesday 30th January 2024 at Bellever Room, Ockment Centre,

Okehampton Hamlets Parish Council - Bank Reconciliation

| | | | | |
|--|--|--------------|------------------|--|
| Current account at 27/12/23 | | | 474.90 | |
| Deposit account at 27/12/23 | | | 55644.41 | |
| | | Total | £56119.31 | |
| | | | | |
| | | | | |
| For info – funds received (inc in balances above) | | | | |
| Less Unpresented cheques/payments | | | | |
| | | | £56119.31 | |
| | | | | |
| Budget | Annual budget | | 45300 | |
| | Year to date spend | | 22200 | |
| | Unspent revenue against allocated budget | | £ 23100 | |
| | | | | |
| Allocated Reserves | Election | 1648.00 | | |
| | Cemetery purchase | 500.00 | | |
| | Beating Bounds | 250.00 | | |
| | General Reserve | 23300.00 | | |
| | Equipment replacement | 2000.00 | | |
| | Defibrillator replacement | 450.00 | 28148 | |
| | | Total | £ 51248 | |