



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 5th September 2023 at Meldon Village Hall, Meldon, Okehampton

Jane Gillard, Parish Clerk, dated 30/08/2023

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

2. Declarations of Interest -

3. Apologies –

4. Approval of Minutes of previous meeting held on 1st August 2023

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 WDBC 2680/23/FUL Storage of containers for self storage, National Bee Supplies, Exeter Road Industrial Estate

5.2 WDBC 1553/23/FUL Readvertisement revised plans, siting of storage containers (retrospective) land at SX 604 953 Stockley. Part retrospective

5.3 DNP 0362/23 Retrospective application to convert three redundant barns to three holiday units. Estrayer Park Farm, Tavistock Road, Okehampton

5.4 DNP 23/0050 Woodland south of A30, along the drive to the golf club, below the golf club car park and behind the club house. To note a decision has already been determined, the notification to OHPC appears to have gone astray when it was issued.

6. DCC and WDBC – to consider the Councillors written reports/updates.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Neighbourhood Plan

8. To receive reports from meetings attended by Parish Council representatives including –

Active Travel – Cllr Goffey

9. Correspondence

9.1 DNP – to consider grant application for £500 towards costs of running Meldon Wildlife Day.

9.2 North Devon Search & Rescue – to consider grant application for £300 towards equipment replacement.

9.3 Wren Music – to receive feedback on events funded by grant from OHPC

9.4 DALC – to consider invitation to AGM on 27th September and agree if proxy vote required.

9.5 Devon Housing Commission – to consider response to questionnaire previously circulated.

9.6 Okehampton Carnival Committee – to consider grant request towards cost of traffic management plan (total cost £693) for Carnival event.

10. Finance –

10.1 Accounts for payment –

Mrs J Gillard wages	£560.27, travel	£20.25
Expenses	£	£ 580.52
DALC		£ 19.20
Hedgerow Print		£ 151.00
PKF Littlejohn (External audit)		£ 252.00

10.2 External Auditor Report – to note completion of audit for accounts ended 31 March 2023, to consider points raised and agree date and length of time for publication of Notice of conclusion of audit.

11. Environmental issues

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

11.2 Odours East of Okehampton – to receive an update

12. Open Spaces.

12.1 To receive an update on Meldon Wildlife Day

12.2 To receive update from Working Group

12.3 Bird boxes – to receive update from Cllr Ewen/P Heard

12.4 Dartmoor Marshalls – to receive update

13. Updates on Flood Plan and Snow Plan and actions required including review and adoption of draft Snow Plan if agreed. (Updated draft previously circulated)

14. Speedwatch – to consider emails from OTC and agree actions to be taken. To consider invitation to attend Community Speedwatch Conference.

15. D Day Celebrations 6th June 2024 – to receive an update, agree Terms of Reference and appoint members of the Working Group and agree date for initial meeting.

16. Okehampton BID – to consider revised funding proposals from WDBC, details previously circulated.

17. Community Governance re proposed Parish boundary changes – to receive an update.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

18. To note current WDBC Enforcement cases list and information.

19. To confirm Date and venue of next meeting Tuesday 3rd October 2023 at The Links Room, Okement Centre, Meldon, Okehampton

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 29/08/23			537.70	
Deposit account at 29/08/23			50486.64	
		Total	£51024.34	
For info – funds received (inc in balances above)	£545 OTC share of Coronation event costs/grant			
Less Unpresented cheques/payments				
			£51024.34	
Budget	Annual budget		45300	
	Year to date spend		15000	
	Unspent revenue against allocated budget		£ 30300	
Allocated Reserves	Election	3000.00		
	Cemetery purchase	500.00		
	Beating Bounds	250.00		
	General Reserve	24000.00		
	Equipment replacement	2000.00		
	Defibrillator replacement	450.00	30200	
		Total	£ 60500	