



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 1st August 2023 at The Links Room, Okement Centre, Okehampton

Jane Gillard, Parish Clerk, dated 25/07 /2023

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

2. Declarations of Interest -

3. Apologies –

4. Approval of Minutes of previous meeting held on 4th July 2023

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 WDBC 0515/23/FUL 2 glamping pods, retrospective, land at SX563 934, Meldon Lodge Park Limited, Tavistock Road, Okehampton

5.2 WDBC 1771/23/FUL change of use of barn to dwelling including external alterations and drainage provision, land at SX 603965, Chichacott.

6. DCC and WDBC – to consider the Councillors written reports/updates.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Neighbourhood Plan

8. To receive reports from meetings attended by Parish Council representatives including –

Okehampton BID project – to review report from Consultants (previously circulated) and agree

a. whether or not to progress to the next steps as outlined in the report

b. if a. agreed that OHPC commit to a contribution of one third of the £25k costs, which will be approx £8,350 each to Okehampton Hamlets Parish Council, Okehampton Town Council and West Devon Borough Council

This excludes the cost of design and printing the business plan which can be covered from the levy if the BID is successful

Okehampton Regeneration Project

9. Correspondence

9.1 Wren Music – to confirm attendees at events to be held during August supported by OHPC grant.

9.2 WDBC – invitation to WDBC Active Travel in Okehampton meeting, Zoom, 7th Aug, 3 – 4 pm

9.3 Meldon Viaduct Company – to consider grant request for £500 towards maintenance of viaduct.

10. Finance –

10.1 Accounts for payment –

Mrs J Gillard wages £560.27, travel £23.40	
Expenses £62.86	£646.53
Broadbury Landcare	£ 160.00

10.2 Chairs allowance – to authorise payment from this allowance for former Councillors retirement gifts and/or meal allowance.

11. Environmental issues

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

12. Open Spaces.

12.1 To agree actions for Meldon Wildlife day and if agreed, costs for printing leaflets.

12.2 To receive update from Working Group

12.3 Bird boxes – to receive update from Cllr Ewen/P Heard

12.4 Dartmoor Marshalls – to receive update

13. Updates on Flood Plan and Snow Plan and actions required including review and adoption of draft Snow Plan if agreed. (Updated draft previously circulated)

14. Speedwatch – to review current position and agree actions to be taken.

15. Okehampton Celebrates – to receive an update on event

16. D Day Celebrations 6th June 2024 – to receive an update.

17. Welcome Booklet – to agree future and way forward of this booklet. Further info in Clerks Report.

18. Clerks Report - to agree following,

18.1 Civility and Respect Project - to discuss adoption of policy and actions required ie training and adoption of Dignity at Work Policy

18.2 To nominate Councillor for future meetings 20s Plenty for Devon

18.3 To agree date for visits to sites for location of new dog bin

19. Community Governance re proposed Parish boundary changes – to receive an update.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

20. To note current WDBC Enforcement cases list and information.

21. Open Spaces –

21.1 To review tenders received for treating Japanese Knotweed in Old Town Park

21.2 To receive update from Clerk re tenders for temporary appointment of Open Spaces Warden

22. To confirm Date and venue of next meeting Tuesday 5th September 2023 at Meldon Village Hall, Meldon, Okehampton

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 26/07/23			404.16	
Deposit account at 26/07/23			55446.49	
		Total	£55850.65	
For info – funds received (inc in balances above)				
Less Unpresented cheques/payments				
			£55850.65	
Budget	Annual budget		45300	
	Year to date spend		9500	
	Unspent revenue against allocated budget		£ 35800	
Allocated Reserves	Election	3000.00		
	Cemetery purchase	500.00		
	Beating Bounds	250.00		
	General Reserve	24000.00		
	Equipment replacement	2000.00		
	Defibrillator replacement	450.00	30200	
		Total	£ 66000	