



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the Annual General Meeting of the Council to be held at 7.30pm on Tuesday 6th June 2023 at Links Room, Okement Centre, Okehampton

Jane Gillard, Parish Clerk, dated 30/5/2023

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

- 1. Members of the Public** – (maximum time limited to 3 minutes per person)
Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.
- 2. Declarations of Interest** -
- 3. Apologies** –
- 4. Approval of Minutes of previous meeting** held on 16th May 2023
- 5. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 5.1 WDBC 0664/23/VAR** Readvertisement (revised plans and description) application for variation of condition 2 (approved drawing) and condition 4 (fence details) of planning consent 2342/19/FUL to allow for improved privacy for neighbours, St James Church of England Primary School, Fort Road, Okehampton
 - 5.2 WDBC 1233/23/FUL** Change of use from 4 commercial units into veterinary practice, unit SX 609 954 Okehampton Business Centre, Higher Stockley Mead, Okehampton
- 6. DCC and WDBC** – to consider the Councillors written reports/updates.
- 7. Neighbourhood Planning**
 - 7.1 to receive an update on joint Okehampton Neighbourhood Plan and to consider information received from WDBC and agree actions to be taken.
 - 7.2 to agree revised spending protocol for current financial year.
- 8. To receive reports from meetings attended by Parish Council representatives including** –
DCC Regeneration Project
- 9. Correspondence**
 - 9.1 Wren Music** – to confirm attendees at events to be held during August supported by OHPC grant.
 - 9.2 Friends of St James Church of England Primary School** – to consider grant request for £500 towards purchase of play equipment.
 - 9.3 Immersion in the Community** - to consider grant request for £493.75 towards costs of Lego robots kits
 - 9.4 Friends of Okehampton Library** – to consider grant request for £145 towards costs of running Book Festival

10. Finance –

10.1 Accounts for payment –

Mrs J Gillard wages £560.27, travel	
£27.45 , Exp £	£
Mrs M Pratt (locum clerk wages)	£ 83.20

11. Environmental issues

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

12. Open Spaces.

12.1 To review Terms of Reference of Working Group and elect Councillors to the Group.

12.2 To receive update from Working Group and agree terms of commencement of work to create Woodland Management Plans for Meldon Woods and Old Town Park by White Wood Management and costs involved.

12.3 Bird boxes – to consider request for 10 replacement bird boxes, to be made by Men In Sheds, wood costs currently unknown.

13. Updates on Flood Plan and Snow Plan and actions required.

14. Speedwatch – to review current position and agree actions to be taken.

15. Okehampton Celebrates – to receive an update and agree actions to be taken including agreement of contribution towards costs to Everything Okehampton and Okehampton Town Council.

16. Councillor Training and Development – to review and adopt (if agreed) draft Training and Development Policy and agree Councillors attendance at forthcoming training opportunities.

17. Community Governance re proposed Parish boundary changes – to receive an update from the Working Group and agree submission to WDBC.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

18. To note current WDBC Enforcement cases list and information.

19. To confirm Date and venue of next meeting Tuesday 4th July 2023 at Meldon Village Hall, Meldon, Okehampton

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 30/05/23			2742.82	
Deposit account at 30/05/23			58371.36	
		Total	£61114.18	
For info – funds received (inc in balances above)				
Less Unpresented cheques/payments				
			£61114.18	
Budget	Annual budget		45300	
	Year to date spend		3500	
	Unspent revenue against allocated budget		£ 41800	
Allocated Reserves	Election	3000.00		
	Cemetery purchase	500.00		
	Beating Bounds	250.00		
	General Reserve	24000.00		
	Equipment replacement	2000.00		
	Defibrillator replacement	450.00	30200	
		Total	£ 72000	