



## Okehampton Hamlets Parish Council

### To all Members of the Council

You are hereby summoned to attend the Annual General Meeting of the Council to be held at 7.30pm on Tuesday 16<sup>th</sup> May 2023 at Meldon Village Hall, Meldon, Okehampton

*Jane Gillard, Parish Clerk, dated 05 / 5 / 2023*

### AGENDA

**Members are reminded that before the start of the meeting they must complete their Declaration of Acceptance of Office in the presence of The Locum Clerk and until this is completed they are unable to participate in the meeting.**

**Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

#### 1a. Election of Officers:

Chairman – followed by Declaration of Acceptance of Office  
Vice Chairman - followed by Declaration of Acceptance of Office  
Committee representatives - (names in brackets of current representatives)

Meldon Village Hall  
North West Devon Matters (formerly Okehampton Matters Cllrs Wood and Maile)  
Okehampton Neighbourhood Planning Group (Cllrs Wood, Cooper & Ewen)  
Okehampton Sports and Open Spaces Recreation Group (Cllr Ewen, J Heard)  
Beacon Path Committee (Cllr Wood)  
OkeRail (Cllr Wood)  
Northern Links (Cllrs Cooper & Ewen)

**1b. Election of Planning Committee** - appointment of members (4) to include Chairman

**1c Election of Open Spaces Working Group Members** – appointment of 4 Councillors to include Chairman and community members

**1d. Election of Community Governance Review Working Group Members** – appointment of 3 Councillors

#### 2. Members of the Public – (maximum time limited to 3 minutes per person)

Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

**3. Declarations of Interest -**

**4. Apologies –**

**5. Approval of Minutes of previous meeting** held on 7<sup>th</sup> April 2023 and Annual Parish Meeting held on 17<sup>th</sup> April 2023

**6. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

**6.1 DNP 0153/23** Retrospective application for building orientation for approved application 0136/20 and siting of shipping storage container, land at St Annes Chapel, Meldon.

**6.2 WDBC 0952/23/FUL** Construction of enlarged workshop and associated work, land at SX598591 Fatherford Road, Okehampton

**6.3 WDBC 1308/23/FUL** Consultation as neighbouring parish – erection of replacement dwelling, garage and outbuilding for ancillary use, including demolition of existing buildings (resubmission of 1972/22/FUL) Nethercott Farm, Southcott.

**6.4 WDBC 1183/23/HHO** Householder application for two storey side extension, 2 Fowley Barns, Tavistock Road, Okehampton – submission of response may be deferred to June meeting,

**7. DCC and WDBC** – to consider the Councillors written reports/updates.

**8. Neighbourhood Planning**

8.1 to receive an update on joint Okehampton Plan and to consider information received from WDBC and agree actions to be taken.

**9. To receive reports from meetings attended by Parish Council representatives including –**  
DCC Regeneration Project

**10. Correspondence**

**10.1 DNPA – Nomination of Parish Members to DNPA Authority** – to agree which candidate that OHPC should vote for

**10.2 Tor Support Services** – to consider grant application of £500 to assist funding counselling sessions.

**10.3 Okehampton Friendship Group** – to consider grant application of £300 to fund costs of 2 short distance trips.

**10.4 Wren Music** – to consider grant application of £500 towards 40<sup>th</sup> Anniversary Celebrations

**11. Finance –**

**11.1 Accounts for payment –**

Mrs J Gillard wages £560.27, travel	
£27.45 , Exp £160.84	£ 748.56
Western Web	£ 66.00
Okement Centre	£ 30.48
Mole Avon	£ 68.76
Ellis Bakery	£ 77.53

**11.2 Internal Audit** – to note audit now completed and to agree dates for Exercise of Public Rights, suggested dates 5 June – 14 July 2023

**11.3 Insurance** – to agree renewal terms and authorise payment of renewal fee in the sum of £571.39

**12. Environmental issues**

12.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

12.2 To discuss drainage issues at Alfordon Lodge, item raised by Cllr Ewen

**13. Open Spaces.**

13.1 To receive update from Working Group and agree terms of commencement of work to create Woodland Management Plans for Meldon Woods and Old Town Park by White Wood Management

**14. Updates on Flood Plan and Snow Plan and actions required.**

**15. King Charles III Coronation** – to receive a report of the events held.

**16. Okehampton Celebrates** – to receive an update and agree actions to be taken including agreement of contribution towards costs to Everything Okehampton and Okehampton Town Council.

**17. To confirm dates and venues of meetings for coming Council year.**

**18. Community Governance re proposed Parish boundary changes – to receive an update from the Working Group**

**PART TWO**

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**19. To note current WDBC Enforcement cases list and information.**

**20. To confirm Date and venue of next meeting Tuesday 6<sup>th</sup> June 2023 at Links Room, Okement Centre, Okehampton**

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 30/04/23			1634.23	
Deposit account at 30/04/23			59341.09	
		<b>Total</b>	<b>£60975.32</b>	
<b>For info – funds received (inc in balances above)</b>	WDBC Precept	£13,925		
<b>Less Unpresented cheques/payments</b>				
			<b>£48465.12</b>	
<b>Budget</b>	Annual budget		45300	
	Year to date spend		1800	
	Unspent revenue against allocated budget		<b>£ 43500</b>	
<b>Allocated Reserves</b>	Election	3000.00		
	Cemetery purchase	500.00		
	Beating Bounds	250.00		
	General Reserve	24000.00		
	Equipment replacement	2000.00		
	Defibrillator replacement	450.00	<b>30200</b>	
		<b>Total</b>	<b>£ 73700</b>	