



## Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

### To all Members of the Council

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 7<sup>th</sup> March 2023 at Meldon Village Hall, Meldon, Okehampton

*Jane Gillard, Parish Clerk, dated 28 /02/2023*

### AGENDA

**Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

1. **Members of the Public** – (maximum time limited to 3 minutes per person)  
Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
2. **Declarations of Interest** -
3. **Apologies** –
4. **Approval of Minutes of previous meeting** held on 7<sup>th</sup> February 2023
5. **Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
  - 5.1 WDBC 04440/22/OPA Outline planning permission with some matters reserved (access) for a mix of around 60 1 to 4 bedroom residential dwellings & associated infrastructure, land adjacent to Baldwin Drive, Radford Way, Okehampton
  - 5.2 WDBC 0369/23/VAR Application for variation of condition 8 following grant of planning permission 1391/21/ARM, land north of Credition Road, Credition Road, Okehampton
  - 5.3 WDBC 0430/23/VAR Application for variation of condition 2 (approved plans) of planning consent 3247/20/FUL, barns at Lower Chicacott, Chicacott Road, Okehampton
  - 5.4 WDBC 0206/23/FUL Change of use to dog walking and agility field, The Willows, Broadmoor Lane, Okehampton
  - 5.5 WDBC 0106/23/FUL Erection of a tree planking and green timber storage barn at Land At Sx 568 947, Okehampton
  - 5.6 To discuss any other issues with developments including footpaths and agree any actions to be taken.
  - 5.7 DNP to consider response to Draft Housing SPD and receive feedback from attendees of meeting with DNP
  - 5.8 WDBC – to consider request for new premises licence Unit 2a Fatherford Farm Industrial Estate, for the supply of alcohol for consumption off the premises Monday to Sunday 0800 to 1900.
6. **DCC and WDBC** – to consider the Councillors written reports/updates.
7. **Neighbourhood Planning**
  - 7.1 to receive an update on joint Okehampton Plan

**8. To receive reports from meetings attended by Parish Council representatives including –**  
DCC Regeneration Project

**9. Correspondence**

- 9.1 OCRA – to consider grant request towards costs of setting up Okehampton Memory Café.
- 9.2 Okehampton Music Day – to consider grant request of £1000 towards costs of event
- 9.3 OTC Invitation to enter team in Mayors Charity Bowls Event, 7<sup>th</sup> May 2023
- 9.4 Okehampton Town Council – to consider correspondence re purchase of land for cemetery
- 9.5 Hedgehog Highway Project – to consider correspondence received and agree any actions

**10. Finance –**

**10.1 Accounts for payment –**

Mrs J Gillard wages £560.27, travel	
£23.40, Exp £214.99	£ 798.66
South West Ambulance Service	£2,160.00
Devon Communities Together	£ 50.00

**10.2 Internal Audit** – to consider interim report and suggested actions.

**11. Environmental issues**

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

**12. Open Spaces.**

- 12.1 To receive update from Working Group
- 12.2 To agree work that StOC be asked to undertake during early 2023
- 12.3 Grey Squirrel Management Training – event reminder, Friday March 17<sup>th</sup> Meldon Village Hall

**13. Updates on Flood Plan and Snow Plan and actions required.**

**14. Clerks Report March 2023** – Clerk to answer any questions raised by Councillors and to agree actions in connection with –

**15. King Charles III Coronation** – to receive an update and agree actions to be taken.

**16. Okehampton Celebrates** – to receive an update and agree actions to be taken

**17. Community Governance re proposed Parish boundary changes** – to receive an update from the Working Group

**18. Annual Parish Meeting** – to agree arrangements and finalise guest speakers attending

**PART TWO**

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**19. Open Spaces** – to consider and review grass cutting quotes for 2023 and appoint contractor(s)

**20. To note current WDBC Enforcement cases list and information.**

**21. To confirm Date and venue of next meeting Tuesday 4<sup>th</sup> April 2023 at Links Room, Okement Centre, Okehampton**

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 27/02/23			3508.86	
Deposit account at 27/02/23			53360.09	
		<b>Total</b>	<b>£56868.95</b>	
<b>For info – funds received (inc in balances above)</b>	Shed rent	£450		
<b>Less Unpresented cheques/payments</b>				
			<b>£56868.95</b>	
<b>Budget</b>	Annual budget		41850	
	Year to date spend		26000	
	Unspent revenue against allocated budget		<b>£15850</b>	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	4500.00		
	Old Town Park	4500.00		
	General Reserve	20000.00		
	Equipment replacement	3000.00	<b>35000</b>	
		<b>Total</b>	<b>£ 51850</b>	