



Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

To all Members of the Council

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 7th February 2023 at the Links Room, Okement Centre, Okehampton

Jane Gillard, Parish Clerk, dated 01/02/2023

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. **Members of the Public** – (maximum time limited to 3 minutes per person)
Residents are invited to give their views and question the Parish Council on issues on this agenda, or to raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself.
2. **Declarations of Interest** -
3. **Apologies** –
4. **Approval of Minutes of previous meeting** held on 3rd January 2023
5. **Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 5.1 To discuss and receive update on Exeter Road development issues
 - 5.2 DNP 0474/22 8 Meldon Cottages, to note current situation
6. **DCC and WDBC** – to consider the Councillors written reports/updates.
7. **Neighbourhood Planning**
 - 7.1 to receive an update on joint Okehampton Plan
 - 7.2 to resolve that draft plan be submitted to WDBC and DNP aiming for Referendum in May 2023
8. **To receive reports from meetings attended by Parish Council representatives including** –
DCC Regeneration Project
9. **Correspondence**
 - 9.1 DCC Invitation to attend Budget engagement with West Devon Town & Parishes, Teams meeting, 9th Feb, 7 – 8pm
 - 9.2 OTC Invitation to enter team in Mayors Charity Bowls Event, 7th May 2023
 - 9.3 **WDBC Mayoral Awards** – to agree any nominations, closing date 17th February 2023
 - 9.4 **Okehampton United Charity** – to consider request for £466.47 towards running costs of Allotments
 - 9.5 **South West Endurance** – to consider request to hold ride from Aplite Quarry car park on 19th February 2023. Previous fee received £120.

10. Okehampton Parkway Station – no note successful WDBC successful Levelling Up Fund bid and agree any actions to be taken.

11. Finance –

11.1 Accounts for payment –

Mrs J Gillard wages £560.27, travel £ 22.95, Exp £99.67	£ 682.89
Western Web	£ 96.00
GX Accountants	£ 54.61
James Baulch	£ 300.00
Parish On Line	£ 45.00
The Sign Shed	£ 24.96

12. Council Documentation

12.1 To review and adopt updated Risk Assessment policy

13. Environmental issues

13.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

13.2 Odours in East of Okehampton, - to receive an update.

14. Open Spaces.

14.1 To receive update from Working Group Meeting

14.2 To agree work that StOC be asked to undertake during early 2023

14.3 Wild Camping on Dartmoor – to note recent events and changes to legislation and agree any actions to be taken

15. Updates on Flood Plan and Snow Plan and actions required.

16. Clerks Report February 2023 – Clerk to answer any questions raised by Councillors and to agree actions in connection with –

17. King Charles III Coronation – to discuss the Okehampton wide plans for the event and agree the role and actions this Council will take. Information previously circulated.

18. Community Governance re proposed Parish boundary changes – to receive an update from the Working Group and to agree delegation to Clerk of forwarding report to WDBC if not agreed at meeting

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

19. Open Spaces

19.1 To discuss temporary appointment of Open Spaces Warden

19.2 To discuss and agree Aplite Quarry Shed Rent for 2024

20. To note current WDBC Enforcement cases list and information.

21. To confirm Date and venue of next meeting Tuesday 7th March 2023 at Meldon Village Hall, Meldon, Okehampton

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 31/01/23			428.79	
Deposit account at 31/01/23			57330.92	
		Total	£57759.71	
For info – funds received (inc in balances above)				
Less Unpresented cheques/payments				
			£57759.71	
Budget	Annual budget		41850	
	Year to date spend		25000	
	Unspent revenue against allocated budget		£16850	
Allocated Reserves	Election	3000.00		
	Meldon Woods	4500.00		
	Old Town Park	4500.00		
	General Reserve	20000.00		
	Equipment replacement	3000.00	35000	
		Total	£ 51850	