



## Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

### **To all Members of the Council**

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 6<sup>th</sup> December 2022 at the Links Room, Okement Centre, Okehampton

*Jane Gillard, Parish Clerk, dated 30 /11/2022*

### **AGENDA**

**Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

1. **Members of the Public –**
2. **Declarations of Interest -**
3. **Apologies –**
4. **Approval of Minutes of previous meeting held on 1<sup>st</sup> November 2022**
5. **Planning –** to consider and agree response to applications listed below together with any others received up to date of this meeting.
  - 5.1 To discuss and receive update on Exeter Road development issues
  - 5.2 DNP 0439/22 To continue using attached rear barn as part of dwelling, Moorgate Farm, Okehampton
  - 5.3 WDBC 2294/22/FUL READVERTISEMENT (amended description) Proposed installation of ten rapid electric vehicle charging stations within the car park of Country Lanes Garden Centre. Ten existing parking spaces will become ten EV charging bays, along with associated equipment. Country Lanes Garden Centre, Okehampton
  - 5.4 Airband – notice of new telephone poles, Alfordon Lodge, Okehampton
6. **DCC and WDBC –** to consider the Councillors written reports/updates.
7. **Neighbourhood Planning**
  - 7.1 to receive an update on joint Okehampton Plan
8. **To receive reports from meetings attended by Parish Council representatives including –**
9. **Correspondence**
  - 9.1 Immersion in the Community – to consider grant application for £269 to fund Pedal Lift.
  - 9.2 Red squirrel South West – to consider offer from supplier to run Grey Squirrel Management Course – details previously circulated.
  - 9.3 SWWA – to consider information and offer to receive further information about works being carried out at Prewley Water Works
  - 9.4 DCC - Devon Electric Vehicle Charging Strategy Consultation, to consider any response required and attendance at consultation webinars.
  - 9.5 Torridge, North & West Devon CAB – to consider grant request for £500

9.6 Everything Okehampton – to consider grant request of £1000 towards costs relating to Okehampton Christmas Lights

**10. Finance –**

**10.1 Accounts for payment –**

Mrs J Gillard wages £525.53, travel	
£31.95	£557.48
B Wood (mileage covering 2022)	£ 88.20
B Wood (chairs allowance, refreshments	
For StOC 2021/22)	£ 186.90
Glasdon (dog bin)	£ 319.76
OTC (Neighbourhood Plan room hire)	£ 10.69

**10.2 NALC National Salary Award** – to consider agreement made and increase of Clerks hourly rate in accordance therewith.

**10.3** To consider and if approved, adopt Reserves Policy

**10.4** To consider and agree if Zoom subscription should be renewed in 2023, cost £120

**10.5 2023/24 Budget** – to consider draft previously circulated

**11. Environmental issues**

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

11.2 Odours in East of Okehampton, - to receive an update.

**12. Open Spaces.**

12.1 To receive update from Working Group Meeting and agree actions to be carried out (see Working Group Meeting notes previously circulated)

**13. Updates on Flood Plan and Snow Plan and actions required.**

**14. Clerks Report November 2022** – Clerk to answer any questions raised by Councillors.

**15. Community Governance** – to receive an update from the Working Group with approval of Terms of Reference.

**16. Speedwatch** – to consider presentation made at earlier meeting and agree ideas for way forward.

**17. King Charles III Coronation** – to consider holding celebration events and agree any actions required now.

**PART TWO**

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**18. To note current WDBC Enforcement cases list and information.**

**19. Internal Audit Services** – to consider quote received for internal audit

**20. Open Spaces** – to consider and appoint contractor for works required in Meldon Woods and OTPLNR

**21. To confirm Date and venue of next meeting Tuesday 3<sup>rd</sup> January 2023 at Meldon Village Hall, Meldon, Okehampton**

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 28/11/22			2254.34	
Deposit account at 28/11/22			60292.38	
		<b>Total</b>	<b>£62546.72</b>	
<b>Less Restricted Funds</b>	Coronavirus Grants (held on behalf of Oke Support Group)		£ 502.97	
<b>For info – funds received (inc in balances above)</b>				
<b>Less Unpresented cheques/payments</b>				
			<b>£62043.75</b>	
<b>Budget</b>	Annual budget		41850	
	Year to date spend		20000	
	Unspent revenue against allocated budget		<b>£21850</b>	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	4500.00		
	Old Town Park	4500.00		
	General Reserve	20000.00		
	Equipment replacement	3000.00	<b>35000</b>	
		<b>Total</b>	<b>£ 62350</b>	