



Okehampton Hamlets Parish Council

Minutes of a Meeting held on Tuesday 1st November 2022, at 7.30 pm at Meldon Village Hall, Meldon, Okehampton

Councillors Present -

R Maile
M Cooper
B Wood
P Heard
J Heard
M Littlejohns

Also present – Cllr J Yelland, WDBC and Mrs J Gillard, Parish Clerk

Absent –Cllr D Webber

1. **Members of the Public** – there was one member of the public present.
 2. **Declarations of Interest** – Cllr Wood declared a personal interest in item 9.6 as he is a member of the Royal British Legion. Cllr J Heard declared a personal interest in item 9.1 as Treasurer of the Village Hall Committee.
 3. **Apologies** – were received and accepted from Cllr Ewen. Apologies were also received from Cllr Leech, WDBC
 4. **Approval of Minutes of previous meeting** held on 4th October 2022 - the minutes of the meeting were approved as being an accurate record and were signed by the Chairman, proposed by Cllr Cooper, seconded by Cllr P Heard.
 5. **Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 5.1 To discuss and receive update on Exeter Road development issues, no new issues reported, Cllr Yelland gave an update in item 17 within Part 2 of the meeting.
 - 5.2 WDBC 3162/22/HHO Householder application for single storey rear extension set lower than existing ground floor (resubmission of 2059/22), 26 Stock Park, Okehampton. Resolved to support the application, proposed by Cllr Wood, seconded by Cllr Cooper.
 - 5.3 WDBC 3309/22/HHO Householder application to convert garage to create a studio/bedsitting room, 31 Hillside Drive, Okehampton. Resolved to submit a neutral view, proposed by Cllr Cooper, seconded by Cllr Littlejohns.
- 7.35 pm Cllr Maile arrived in the meeting room.
6. **DCC and WDBC** – to consider the Councillors written reports/updates. Cllrs Leech and Yelland were thanked for their written reports which were circulated prior to the meeting. There were no questions arising from them.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Plan - the Regulation 14 Consultation launch event took place at the Okement Center on 22nd October, there has also been a press release. All on track for being able to go to Referendum in May 2023.

8. To receive reports from meetings attended by Parish Council representatives including –

Okehampton Matters – attended by Cllr Maile, it was questioned if the reinstatement of a front line police desk in Okehampton was progressing, agreed Clerk would clarify the situation. Volume of crime has increased, there will be more mobile CCTV in the Town. Speedwatch - agreed to add to future agenda for more discussion. Next meeting January 2023.

Tor Support Services – due to be attended by Cllr Wood but circumstances prevented this happening.

DALC AGM – Cllr Wood booked to attend, unfortunately this did not happen.

Councillor Wood attended the OTC meeting on 17th October regarding the Business Improvement District proposals with WDBC. He spoke and highlighted the lack of engagement of WDBC following their initial contact and that the document referred to a number of businesses located within the town. The officer agreed to reopen dialogue with OHPC.

Councillor Wood had had an informal meeting with Rev Steve Cook who alerted him to the fact that the Church Army would be engaging with families within the East of the parish.

9. Correspondence

9.1 S W Ambulance Trust – defibrillator renewal at Meldon Village Hall, to consider renewal package terms as previously circulated. Resolved to renew package, details as circulated, proposed by Cllr Wood, seconded by Cllr Cooper, Cllr J Heard abstained from voting, remainder in favour.

9.2 Immersion in the Community – to consider grant application for £269 to fund Pedal Lift. Agreed to defer consideration of this application pending ascertaining more information.

9.3 Okehampton Town Council – to consider proposals for remaining Queens Platinum Jubilee Water bottles and Souvenir Books (details previously circulated). Resolved to agree with proposals, proposed by Cllr Wood, seconded by Cllr Cooper and agreed to request a few of the Souvenir Books for St James Primary School and The Promise School.

9.4 Devon & Somerset Fire & Rescue Service – to consider response to Consultation. Agreed Councillors to submit individual responses if they wished to do so.

9.5 Devon Communities Together – to consider attendee for AGM on 22 November or appoint proxy for voting. Agreed Cllr Maile to attend.

9.6 Royal British Legion – to consider invitation to Remembrance Day Parade and agree amount of donation towards cost of Wreath. Cllrs Wood, Littlejohns, Cooper and Maile agreed to attend. Councillor P Heard proposed to donate £50 for cost of wreath, Cllr Littlejohns then proposed to award £60, seconded by Cllr Cooper, Cllr Wood abstained from vote, remainder all in favour.

9.7 DCC Bus Timetable changes – to note impact of these and consider any actions required. Agreed the Clerk write to DCC expressing disappointment and concern from residents over the changes.

9.8 Okehampton Town Council – to consider invitation to Edwardian Evening. Agreed Cllr Littlejohns to attend with guest.

10. Finance –

10.1 Accounts for payment –

Mrs J Gillard wages £525.53, travel	
£18.45	£543.98
Broadbury Landcare	£145.00
Westcountry Grounds Maintenance	£360.00
Okehampton Town Council	£ 60.61
DALC	£ 42.00
Dartmoor National Park	£1875.00

10.2 2023/24 Budget – to consider items for inclusion (initial discussions only). Potential items for consideration – salt and dog bins, increase in grants budget, 125th anniversary celebration of OHPC, replacement defibrillator, Coronation event, BID process, Open spaces – signage, interpretation boards footpath maintenance, annual inspections, wildlife boxes, boardwalk over agit. Fund for community building east of Okehampton. Extra hours for Clerking. Extra hours for Dartmoor Marshalls. Wildlife Warden.

11. Environmental issues

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues. No new issues reported. However, the roads are still not being cleaned effectively.

11.2 Odours in East of Okehampton, - to receive an update. No new occurrences reported, awaiting to hear from Forthglade re date for meeting.

12. Open Spaces.

12.1 To receive update from Working Group Meeting and agree actions to be carried out (see separate report)

13. Updates on Flood Plan and Snow Plan and actions required. Cllrs Wood & Ewen will be installing new salt bin on Upcott Hill and checking stock of grit in all bins.

14. Clerks Report October 2022 – Clerk to answer any questions raised by Councillors. No questions raised.

15. Community Governance – to receive an update on current position and agree further actions including considering setting up a Working Group with appropriate Terms of Reference. Agreed to set up Working Party to consist of Cllrs Wood, Littlejohns and Cooper. Informal meeting to draft ToRs to be held prior to agreement of Terms of Reference at next Council meeting.

16. King Charles III Coronation – to consider holding celebration events and agree any actions required now. Agreed that an event should be held, potentially at Okehampton Showground. Agreed to wait for further national details to be issued before any further actions decided.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

Proposed by Cllr Wood, seconded by Cllr Cooper

17. To note current WDBC Enforcement cases list and information. Cllr Yelland remained in the meeting room to give an update on a case. Other cases noted. Cllr Yelland left the meeting room.

18. To confirm Date and venue of next meeting Tuesday 6th December 2022 at Links Room, Okement Centre, Okehampton

The Chairman declared the meeting closed at 8.45 pm

Signed Date