



## Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

### **To all Members of the Council**

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 1<sup>st</sup> November 2022 at the Meldon Village Hall, Okehampton

*Jane Gillard, Parish Clerk, dated 26 /10/2022*

### **AGENDA**

**Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

1. **Members of the Public –**
2. **Declarations of Interest -**
3. **Apologies –**
4. **Approval of Minutes of previous meeting held on 4<sup>th</sup> October 2022**
5. **Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.**
  - 5.1 To discuss and receive update on Exeter Road development issues
  - 5.2 WDBC 3162/22/HHO Householder application for single storey rear extension set lower than existing ground floor (resubmission of 2059/22), 26 Stock Park, Okehampton
  - 5.3 WDBC 3309/22/HHO Householder application to convert garage to create a studio/bedsitting room, 31 Hillside Drive, Okehampton
6. **DCC and WDBC – to consider the Councillors written reports/updates.**
7. **Neighbourhood Planning**
  - 7.1 to receive an update on joint Okehampton Plan
8. **To receive reports from meetings attended by Parish Council representatives including –**
9. **Correspondence**
  - 9.1 S W Ambulance Trust – defibrillator renewal at Meldon Village Hall, to consider renewal package terms as previously circulated.
  - 9.2 Immersion in the Community – to consider grant application for £269 to fund Pedal Lift.
  - 9.3 Okehampton Town Council – to consider proposals for remaining Queens Platinum Jubilee Water bottles and Souvenir Books (details previously circulated).
  - 9.4 Devon & Somerset Fire & Rescue Service – to consider response to Consultation.
  - 9.5 Devon Communities Together – to consider attendee for AGM on 22 November or appoint proxy for voting.

9.6 Royal British Legion – to consider invitation to Remembrance Day Parade and agree amount of donation towards cost of Wreath.

9.7 DCC Bus Timetable changes – to note impact of these and consider any actions required.

9.8 Okehampton Town Council – to consider invitation to Edwardian Evening

**10. Finance –**

**10.1 Accounts for payment –**

Mrs J Gillard wages £525.53, travel	
£	£
Broadbury Landcare	£145.00
Westcountry Grounds Maintenance	£360.00
Okehampton Town Council	£ 60.61
DALC	£ 42.00

**10.2 2023/24 Budget – to consider items for inclusion (initial discussions only)**

**11. Environmental issues**

11.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

11.2 Odours in East of Okehampton, - to receive an update.

**12. Open Spaces.**

12.1 To receive update from Working Group Meeting and agree actions to be carried out (see separate report)

**13. Updates on Flood Plan and Snow Plan and actions required.**

**14. Clerks Report October 2022 – Clerk to answer any questions raised by Councillors.**

**15. Community Governance – to receive an update on current position and agree further actions including considering setting up a Working Group with appropriate Terms of Reference.**

**16. King Charles III Coronation – to consider holding celebration events and agree any actions required now.**

**PART TWO**

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**17. To note current WDBC Enforcement cases list and information.**

**18. To confirm Date and venue of next meeting Tuesday 6<sup>th</sup> December 2022 at Links Room, Okement Centre, Okehampton**

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 25/10/22			1473.89	
Deposit account at 25/10/22			65285.54	
		<b>Total</b>	<b>£66759.43</b>	
<b>Less Restricted Funds</b>	Coronavirus Grants (held on behalf of Oke Support Group)		£ 502.97	
<b>For info – funds received (inc in balances above)</b>	Agg Industries	£551.33		
<b>Less Unpresented cheques/payments</b>				
			<b>£66256.46</b>	
<b>Budget</b>	Annual budget		41850	
	Year to date spend		14500	
	Unspent revenue against allocated budget		<b>£27350</b>	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	4500.00		
	Old Town Park	4500.00		
	General Reserve	20000.00		
	Equipment replacement	3000.00	<b>35000</b>	
		<b>Total</b>	<b>£ 62350</b>	