Okehampton Hamlets Parish Council

CLERKS REPORT – August 2022

1. Odours East of Okehampton (on agenda for discussion) – No response from Forthglade, will be chasing before meeting.

2. New developments and dog waste bins – no further contact received from Redrow, will chase again.

3. DNP Planning – they are introducing new computer system for planning applications. New system being introduced throughout September which will result in temporary delays in planning applications and access to information on DNPA website. Instructions received on using the new system which providing the new system is operational by the October meeting, I will show the system at that meeting.

4. PAYE – As part of their annual review of information held on their Clients, the Council's accountants have asked for evidence of my appointment of being responsible for the Council's payroll. I was appointed in Dec 2008 but unfortunately I cannot find this documented in the minutes of the time. I am therefore asking for the appointment to be reconfirmed at the Sept meeting in order to be able to provide the evidence.

5. PAYE – I identified what I felt to be an error in the payroll, I discussed this with the Accountants and was advised there was no error. I requested Cllr Cooper to recheck my calculations, she also felt there had been an error, on asking the proprietor of the Accountants to recheck the position, they have now confirmed there was an error, the underpayment of £37.26 is being rectified in this months pay. They will also be refunding the charge made to discuss this error as it has now been acknowledged as theirs.

6. Meeting venues – a resident has requested meetings are held at an alternative venue (Okement Centre) as he is unable to get to meetings at Meldon. Minute ref 277/17 dated 3/5/2022 agreed future meeting dates and venues. It has been ascertained since that meeting that St James School are unable to offer meeting rooms at the current time, investigations will continue into the availability of A30 Business Centre.