



Okehampton Hamlets Parish Council

Minutes of a Meeting held on Tuesday 12th July 2022, at 7.30 pm at Meldon Village Hall, Meldon, Okehampton

Councillors Present -

R Maile
M Cooper
M Littlejohns
B Wood
J Heard

Also present – Cllr J Yelland (WDBC), Mrs J Gillard, Parish Clerk

Absent – Cllr D Webber & Cllr P Heard

1. **Members of the Public** – Presentation and Q&As – Rebecca Chamberlain, Community Speedwatch Administrator, Devon & Cornwall Speedwatch – unable to attend tonight, to be rebooked for September meeting. There were 2 members of the public present.
2. **Declarations of Interest** – Cllr Littlejohns declared a pecuniary interest in item 5.3 as he is the property owner and applicant.
3. **Apologies** - apologies were received and accepted from Cllr A Ewen. Apologies were also received from WDBC Cllrs A Leech and M Davies.
4. **Approval of Minutes of previous meeting** held on 7th June 2022 – after the addition of the apologies of Cllr A Leech, the minutes of the meeting were approved as being an accurate record and were signed by the Chairman, proposed by Cllr Littlejohns, seconded by Cllr Maile.
5. **Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 5.1 To discuss and receive update on Exeter Road development issues. Traffic lights have now been removed, Cllr Yelland to provide further update in Part 2 of the meeting.
7.35 pm Cllr Cooper entered the meeting room.
 - 5.2 DNP 0222/22 Installation of four new windows and replacement of two external doors with windows at Moorgate Farm, Road From Moor Gate To Park Farm, Okehampton. A site meeting had taken place prior to the meeting, photographs were displayed from that visit, Resolved to support the application, proposed by Cllr Littlejohns, seconded by Cllr Wood, all in favour.
Cllr Littlejohns left the meeting room.
 - 5.3 DNP 0207/22 Installation of 5 additional roof lights at Estrayer Park, Okehampton. A site visit had taken place the previous week, resolved to support the application, proposed by Cllr Cooper, seconded by Cllr Maile, all in favour.
Cllr Littlejohns returned to the meeting room.
 - 5.4 WDBC 2167/22/VAR Application for variation of condition 2 (approved plans) of planning consent 3224/21/HHO (gable extension to provide en suite bedroom), Brightley Farm Cottage, Brightley. A site meeting had previously taken place, photographs from that meeting were displayed, resolved to support the application, proposed by Cllr Wood, seconded by Cllr Maile, all in favour.

5.5 WDBC 2059/22/HHO Householder application for single storey front/side extension, widening of driveway and retrospective consent for rear decking, 26 Stock Park, Okehampton. Cllr Wood advised he had visited the site and photographs from that visit were displayed. Resolved to support the application, proposed by Cllr Wood, seconded by Cllr Littlejohns, all in favour.

6. DCC and WDBC – to consider the Councillors written reports/updates. Cllrs A Leech and J Yelland were thanked for their written reports which were received and distributed prior to the meeting. There were no questions arising from them.

7. Queens Platinum Jubilee Celebrations – to receive report on finance of events.

The Clerk reported the Working Group had held a review meeting, it was agreed all events had gone very well. It was agreed that the sum of £200 should be paid to Okehampton Town Council being the difference between the allocated budget of this Council and the costs incurred by this Council, proposed by Cllr Cooper, seconded by Cllr Littlejohns, all in favour.

8. Neighbourhood Planning

8.1 to receive an update on joint Okehampton Plan

A further meeting of the Group has taken place, a new draft plan issued to group members and another meeting planned for next week. It was proposed by Cllr Wood, seconded by Cllr Littlejohns that the target date for completion be extended to 31 October 2022 (from 31 July) as significant progress has been made with just a small amount of time required for finalisation. All in agreement.

9. To receive reports from meetings attended by Parish Council representatives including –

DNP Training event 30th June Cllrs Cooper and Littlejohns attended, useful event, copies of presentation to be circulated.

Friends of St James School – event attended by Cllr Wood following award of grant towards garden
PCC Councillor Advocate Scheme – meeting attended by Cllr Wood, copies of presentation slides to be circulated.

10. Correspondence

10.1 2443 Squadron Extended Unit Footprint, to agree use of Meldon Woods and Old Town Park Nature Reserve (previously agreed but permission not used prior to Pandemic). Resolved to agree to request, proposed by Cllr Wood, seconded by Cllr J Heard, all in favour.

10.2 OCRA Invitation to OCRA Sports week 17 – 24 July 2022. Noted.

10.3 Dartmoor National Park Car Park Proposals reference IMR/B19222-5926, to consider proposals and response if required. Noted.

10.5 DCC RC 28/09/22 - OKEHAMPTON - BC00828SEPWWBANY821 / WD9GLD9Z / 240-S010563, to note proposed road closure Castle Road. Noted.

11. Finance –

11.1 Accounts for payment –

Mrs J Gillard (wages £646.73, mileage £56.25	
Expenses)	£ 702.98
Western Web	£ 36.00
Farmer Luxtons	£ 60.00
SLCC (training)	£ 36.00
N Johns	£ 38.49
HMRC	£448.40
GX Accountants	£ 77.94
Sportsequip (floodlight parts)	£ 117.60

Resolved accounts be paid, proposed by Cllr Wood, seconded by Cllr Cooper

12. Environmental issues

12.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues. It was reported there was some mud at the south end of Kellands Lane from the Barratt development.

12.2 Odours in East of Okehampton, 14th June – see Clerks Report. It was advised there were reports today on the Okehampton Information Hub of further odours today, Clerk will advise Forthglade.

13. Open Spaces.

- 13.1 To agree date for Working Group meeting. Date of 13th September agreed by Group members.
- 13.2 Meldon Wildlife Day – a reminder this is taking place on 23rd August, Cllrs Wood and Littlejohns will attend.
- 13.3 Cllr Littlejohns reported he has repaired the gate in Aplite Quarry Car Park. The work by Aggregate Industries on the culvert was due to have taken place but has been delayed.

14. Updates on Flood Plan and Snow Plan and actions required. No updates.

15. Clerks Report May 2022 – Clerk to answer any questions raised by Councillors. The Clerk reported further actions she had taken to ascertain what dog bins various developers would be installing. It was agreed that should a potential sponsor of a dog bin be confirmed, that the Council purchase 2 bins for future use.

16. Community Governance – to discuss potential ways forward and to consider following resolution suggested by Cllr Wood – ‘This Council resolves that it would support a Community Governance Review covering all Parishes within West Devon. However it is felt that any Review at this time would be an unnecessary burden on public funds and resources and should be avoided until there is a more stable financial environment everywhere. The Council does not seek to alter any of its boundaries with any of its ten adjoining parishes. The Council would willingly support and work with any of its adjoining parishes on projects or initiatives for the mutual benefit of its residents.’ It was resolved to pass the motion as above, proposed by Cllr Wood, seconded by Cllr Littlejohns, all in favour.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Cooper, seconded by Cllr J Heard.

19. To note current WDBC Enforcement cases list and information. This item taken out of order from original agenda to enable Cllr Yelland to remain in meeting to provide update on the Exeter Road development. Information provided noted, Cllr Yelland then left the meeting. Contents of Enforcement case list noted.

17. Open Spaces –

- 18.1 To receive an update from the Clerk re the potential repairs to Aplite Quarry track - DNP have offered contribution towards costs. The Clerk outlined the proposals, it was agreed a meeting be held with Aggregate Industries and DNP to discuss further.

18. Internal Audit 2023 – to consider quote received. A quotation has been received from Rachel Avery, it was agreed to accept this and appoint her as quote within budget and not in excess of previous costs incurred. Proposed by Cllr Wood, seconded by Cllr J Heard, all in favour.

20. To confirm Date and venue of next meeting Tuesday 9th August 2022 at Meldon Village Hall
Confirmed, and as the Clerk would not be present, confirmed that Marion Pratt be appointed as Acting Clerk for the meeting and that she be paid at her existing hourly rate plus travel expenses.

The Chairman declared the meeting closed at 8.56 pm

Signed Date