



Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

To all Members of the Council

You are hereby summoned to attend the Annual Council Meeting of the Council to be held at 7.30pm on Tuesday 7th June 2022 at the Meldon Village Hall, Okehampton

Jane Gillard date 29j/05/2022

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

- 1. Members of the Public –**
Presentation from Jen Manning, Dartmoor National Park re their Heritage Bid Application and Gateway Towns Pilot
- 2. Declarations of Interest -**
- 3. Apologies**
- 4. Approval of Minutes of previous meeting** held on 3rd May 2022
- 5. Planning –** to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 5.1 WDBC 1111/22/HHO Householder application for alterations to existing conservatory, 5 Baldwin Drive, Okehampton, consultation as neighbouring parish
 - 5.2 WDBC 0989/22/HHO Householder application for 2 storey extension, 9 Steeperton Close, Okehampton, consultation as a neighbouring parish
- 6. DCC and WDBC –** to consider the Councillors written reports/updates.
- 7. Queens Platinum Jubilee Celebrations –** to receive report on events.
- 8. Neighbourhood Planning**
 - 8.1 to receive an update on joint Okehampton Plan
 - 8.2 To approve draft protocol for OHNPG expenditure June 2022 (see Clerks report)
- 9. To receive reports from meetings attended by Parish Council representatives including –**
- 10. Correspondence**
 - 10.1 DNP invitation to S106/Viability Quick Guide, training, and designed Local Plan event on 30th June – to note Cllrs Cooper and Littlejohns have volunteered to attend.
 - 10.2 DCC Highways – to consider correspondence received and agree any actions agreed re request for reduced speed limit through Brightley

11. Finance –

11.1 Accounts for payment –

Mrs J Gillard (wages £525.53, mileage £21.60)	
Expenses £201.53)	£748.66
M Bailey	£ 88.00
Westcountry Grounds Maintenance	£ 72.00
Broadbury Landcare	£ 145.00
Ellis Event Power Services	£ 378.00
Ian Kempzell	£ 150.00

11.2 Internal Audit – to review report and agree actions required and to consider appointment of auditor for 2023 Audit

12. Council documentation – to review, amend as necessary, and a reminder to Councillors of contents of policies and documents – (current versions to be viewed on OHPC Website)

12.1 Freedom of Information Act – Publication Scheme

12.2 Anti-Fraud and Corruption Strategy

13. Environmental issues

13.1 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to note any new issues

14. Open Spaces.

14.1 To agree date for Working Group meeting

15. Updates on Flood Plan and Snow Plan and actions required.

16. Clerks Report May 2022 – Clerk to answer any questions raised by Councillors and to consider recommendation re Okehampton & Hamlets Archive project.

17. Future Meeting Dates and Venues – to note revisions required due to Clerks commitments and to agree appointment of locum clerk for August meeting/.

PART TWO

Items which may be taken in the absence of the press and public. The Council is recommended to pass the following resolution:- ‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

18. Open Spaces –

18.1 To receive an update from the Clerk following decisions made at last meeting.

19. Community Governance – to discuss potential ways forward. No resolution to be passed as this would be proposed in the public part of a future meeting.

20. To note current WDBC Enforcement cases list and information.

21. To confirm Date and venue of next meeting Tuesday 12th July 2022 at Meldon Village Hall

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 29/05/22			405.38	
Deposit account at 29/05/22			62177.45	
		Total	£62582.83	
Less Restricted Funds	Coronavirus Grants (held on behalf of Oke Support Group)		£ 502.97	
For info – funds received (inc in balances above)	HMRC	714.59		
	Western Power	15.66		
Less Unpresented cheques/payments				
			£62079.86	
Budget	Annual budget		41850	
	Year to date spend		5530	
	Unspent revenue against allocated budget		£36320	
Allocated Reserves	Election	3000.00		
	Meldon Woods	4500.00		
	Old Town Park	4500.00		
	General Reserve	20000.00		
	Equipment replacement	3000.00	35000	
		Total	71320	