



Okehampton Hamlets Parish Council

Minutes of a Meeting held on Tuesday 1st February 2022, at 7.30 pm at Meldon Village Hall, Meldon, Okehampton

Councillors Present -

R Maile
B Wood
A Ewen
P Heard
M Cooper
D Webber
J Heard

Also present - Cllr J Yelland and Cllr M Davies (WDBC)

Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – there was one member of the public present.
- 2. Declarations of Interest** – Cllr Wood declared a personal interest in item 5.8 as he is a neighbour and Cllr Ewen declared personal interests in items 5.1 and 5.6
- 3. Apologies** – apologies were received and accepted from Cllr Littlejohns. Apologies were also received from Cllr A Leech (WDBC)
- 4. Approval of Minutes of previous meeting held on 4th January 2022** - the minutes of the meeting were approved as being an accurate record and were signed by the Chairman, proposed by Cllr Maile, seconded by Cllr Webber.
- 5. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 5.1 WDBC 4547/21/HHO Householder application for new rear extension and loft conversion and erection of single garage, Retrospective, Hillcrest, Stockley, Okehampton. Resolved to submit a neutral view, proposed by Cllr Ewen, seconded by Cllr Cooper.
 - 5.2 WDBC 4102/21/FUL Hybrid application for change of use of existing dwelling to extension of residential home and outline permission for erection of dwelling, Lakeside Residential Home, Maddaford, Okehampton. Resolved to support application, proposed by Cllr Ewen, seconded by Cllr Cooper.
 - 5.3 WDBC 0136/22/FUL New artificial turf pitch with boundary fencing (resubmission of 1324/21/FUL), St James Church of England Primary School, Fort Road, Okehampton. Resolved to support application, proposed by Cllr Wood, seconded by Cllr J Heard.
 - 5.4 Persimmon Homes Development, Exeter Road – to note and agree any actions required re removal of hedge adjacent to Exeter Road. This is now in the hands of WDBC Enforcement, update from them awaited.
 - 5.5 Street naming, Barratt development. The Clerk advised that 3 weeks ago she received a telephone call from a Barratt home representative, the Clerk confirmed that the Council would like to name the new streets in Phases off Crediton Road, they were to send email with full information, despite chasing this has not yet been received. Deferred until next meeting but in the meantime Councillors to consider options for new names.
 - 5.6 DCC Highways – proposed additional yellow lines in Exeter Road Industrial Estate. Resolved to support proposals. Agreed to also point out to DCC Highways that the existing yellow lines needed repainting and that enforcement of the restrictions was required.

5.7 DNP Invitation to Virtual Meeting Introducing the new Local Plan – Cllr Cooper to attend.
5.8 WDBC 3927/21/FUL Infill house between 35 and 16 Summering Close, Okehampton, agreed inspection of site required, as this could be done from a public area, Councillors to visit individually before next meeting when response would be agreed.

6. DCC and WDBC – to consider the Councillors written reports/updates.

Cllr Yellands report – feedback to question raised re Superlinks meeting was that meetings were beneficial, they should be held 2 or 3 times per year and that a later start time of say 7pm would be beneficial.

No questions raised from reports from Cllr Leech and Cllr L Samuels.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Plan. Cllr Wood reported another meeting had taken place, more progress is being made, dates for future meetings agreed and also that the existing TORs need reviewing to extend the completion date.

8. To receive reports from meetings attended by Parish Council representatives including –

OCRA AGM – attended by Cllr Ewen (chairman of Group), Finances looking good, new sources of funding found reducing financial impact on OUC, the café is now making a profit. The football club did not do as well as hoped, looking at enhanced lighting and the setting up of a Cricket Club.

OUC – attended by Cllr Cooper, a busy time for the Charity, main discussion around the land that they have just acquired.

OkeRail – attended by Cllr Wood, there has been a big uptake on use of the Railway, hourly service due to commence May 22nd, however line will be closed for 1 week in Feb and again in April.

9. Correspondence

9.1 WD Broadband Champion – to agree nomination and attendance at webinar. Carry forward to next meeting.

9.2 To consider request from South West Endurance to hold ride from Aplite Quarry Car Park on 6th March 2022. Agreed the Group could hold their event and that a donation should be requested for use of the car park.

9.3 Okey Music Day – to consider grant request for £1000 towards costs of holding 2022 event. Resolved to award the sum of £1000 as no award actually made for last year's event due to administration confusion. Proposed by Cllr Wood, seconded by Cllr J Heard.

9.4 20s Plenty for Devon – to consider correspondence received from Group. Cllr Wood attended first virtual meeting of the Group and will attend next meeting and will keep Council updated of developments.

9.5 Okehampton United Charity – to consider request for grant towards costs of maintenance of Allotments. Resolved to award the amount requested of £384.39 (19% of costs deficit) proposed by Cllr Wood, seconded by Cllr Maile.

9.6 DNP Invitation to attend Special meeting 17th Feb- Cllr Wood to attend.

9.7 Buckingham Palace Garden Party – to consider nomination for May event. Agreed to nominate Cllr Webber, proposed by Cllr Wood, seconded by Cllr Ewen

10. Finance –

10.1 Accounts for payment –

Mrs J Gillard (wages £487.03, mileage £22.50)	£509.53
Western Web	£96.00
Parish On line	£ 45.00
N Johns litter picking	£ 135.00
J Baulch	£1250.00

10.2 Grants Policy – to review and adopt if agreed, revised Grants Terms and Conditions to come into effect 1/4/2022. Carried forward to next meeting as revised document not circulated prior to meeting.

11. Environmental issues

11.1 Odours in East Okehampton area – agreed Clerk to contact Forthglade with view to arranging meeting with aim of working together to resolve problem.

11.2 Exeter Road ‘Blue bridge’ – to receive update. Clerk to chase as no update received from DCC.

11.3 Mud on highways, Crediton Road and Exeter Road Industrial Estate, to consider issues and agree actions. Response from Barratts circulated, agreed to report to DCC Highways and situation to be monitored.

12. Queens Platinum Jubilee Celebrations – Cllr Cooper reported a further meeting has been held, a grant application is being made to fund some of the planned events. The Clerk advised the Camp would like to be involved but are unlikely to be able to provide a bugler.

13. Open Spaces.

13.1 Open Spaces Working Group – to receive update of coppicing work on 28th January. The Chair reported this was a successful day, all 3 identified areas were worked on. Approx 20 volunteers were present.

13.2 To receive update on works in Old Town Park Local Nature Reserve. Work commenced yesterday, the Working Group met and viewed fallen beech tree, agreed additional work required as gateway now blocked, fence damaged and fallen tree across another landowners property, agreed James Baulch undertake the work at cost of £600 as already on site, brash to be chipped and landowner to have wood.

13.3 Dog waste bin at Fatherford – to review condition and agree if repairs/resiting/purchase of new bin is appropriate. Agreed in principle to replace bin, Clerk to investigate options.

14. Updates on Flood Plan and Snow Plan and actions required. Cllr Ewen to collect 2 new bins from Clerk, one to replace damaged bin on Upcott Hill, second to be additional bin at top of Broom Park, Meldon Fields.

15. Clerks Report January 2022 – no report this month as all covered by agenda items.

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Cooper, seconded by Cllr P Heard

16. Open Spaces

17.1 To consider quotes received for erection of speed limit signs on road through Meldon Woods.

Resolved to request Westcountry Grounds Maintenance to undertake the work. Proposed by Cllr Wood seconded by Cllr Ewen.

17.2 To agree terms of appointment of ‘Open Spaces Warden’ including Role Specification and pay scale. Draft document to be distributed by Clerk for further discussion at next meeting.

17. To note current WDBC Enforcement cases list and information. Noted.

18. To confirm Date and venue of next meeting- Tuesday 1st March 2022

The Chairman closed the meeting at 8.55pm.

Signed Date