



## Okehampton Hamlets Parish Council

### CLERKS REPORT – December 2021

- 1. Okehampton and Hamlets Combined Archive Project** –Attended Zoom meeting with Karen Percival (OUC Clerk) and Emma James (Town Clerk). Each of us actioned with tasks to find sources of help to include setting up of Group, constitution, sources of funding etc Further Zoom meeting planned for mid January.
- 2. Open Spaces** – 2 x 15mph speed limit signs received, awaiting quotes for installation. 2 Grit bins ordered and now received awaiting installation. See email from DCC Highways re possible option of them taking over ongoing maintenance. Item added to agenda.
- 3. WDBC survey re capacity for EV chargers** – they have asked if Towns and Parishes have land on which charging points could be put. I have advised them what we own rather than doing the Electronic survey straight off as I don't expect Meldon Woods is worth considering. Item added to Jan agenda for discussion.
- 4. Health & Safety IT related.** Following an incident of major discomfort to my back whilst working at the Council laptop and a subsequent H&S Risk Assessment, separate keyboard and screen ordered and now installed (total cost £257.92). I am already seeing benefits of this new equipment, I can now work comfortably and having two screens to work from is proving really beneficial and helps work efficiency.