



Okehampton Hamlets Parish Council

CLERKS REPORT – October 2021

1. **Okehampton and Hamlets Combined Archive Project** – Second meeting held, All groups present noted after informal discussions with members / councillors / trustees there was support for a combined archived project.

It was noted the most pressing matter was to safeguard the archives held by the Community Archive Group as the groups ongoing storage costs were not sustainable going forward. Michael Ireland – Chair of Community Archive Group agreed to call an emergency meeting of the group (hopefully Monday 15th November 2021)

A summary of the Combined Archive Project

- Protect all Okehampton and Hamlets archives (not already held in the Museum / Devon Archives)
- Raise funds / apply for grants to enable the relocation of archives to new local facility.
- Employ archivist to manage relocation and archive / digitalise archives (using volunteers where possible)
- Identifying duplication.

It was noted within the group the Museum of Dartmoor Life, Okehampton Community Archive and Okehampton Library didn't have funds available to support the combined archive project, but fully supported the project in principle and offered ongoing support and advice as required.

The Clerks from OHPC / OTC and OUC agreed to secure permissions from councillors / trustees to work together to create a business plan for the project and to facilitate grant applications.

2. Planning – Men In Sheds. I was advised on 3rd November that the PreApplication Submission has been submitted in OHPC name. I immediately requested that this be withdrawn as OHPC had not agreed for any submissions to be made in the Council's name until further information had been received from the applicant. It was also known that at that time that the Land Owners had not given their agreement to the proposals. The application was withdrawn. I advised the Agent there was nothing to stop the Group resubmitting in their own name. No further written communication has been received. Suggested resolution for Councillors to consider –
'This Council will not consider supporting a planning application by Okehampton Men In Sheds for an extension to their existing building unless the Group can evidence written support for their plans from their landlord Okehampton United Charity'.
3. Okehampton Special Needs School, Higher Stockley, Okehampton – invitation received for Chair to attend Ground Breaking/Turf Cutting ceremony on 15th December. Chair unable to attend due to other commitments, Cllr Littlejohns has agreed to attend on behalf of OHPC.
4. Open Spaces – 2 x 15mph speed limit signs ordered as per resolution made at last meeting. After delivery, quotes to be obtained for erection thereof.