



## Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

### To all Members of the Council

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 7<sup>th</sup> December 2021 at the Meldon Village Hall, Okehampton

*Jane Gillard dated 1 /12/2021*

### AGENDA

**Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

**1. Members of the Public -**

**2. Declarations of Interest**

**3. Apologies**

**4. Approval of Minutes of previous meeting held on 2<sup>nd</sup> November 2021.**

**5. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

**5.1 Men in Sheds** – update on application. See Clerks Report and to consider resolution contained therein.

**5.2 WDBC 4197/21/FUL** construction of new external pallet store at the existing Forthglade Foods Production site, Dartmoor View, Okehampton

**6. DCC and WDBC** – to consider the Councillors written reports/updates.

**7. Neighbourhood Planning**

7.1 to receive an update on joint Okehampton Plan

**8. To receive reports from meetings attended by Parish Council representatives including** – Remembrance Day Parade and Service – see Clerks report

**9. Correspondence**

9.1 Everything Okehampton – to consider grant request for £1000 towards replacement Christmas Lights for Okehampton

9.2 WDBC Superlinks Meeting, 7<sup>th</sup> Dec 2021, 6 – 7 pm, agree attendees and any agenda items for discussion.

9.3 WD Broadband Champion – to agree nomination and attendance at webinar

9.4 Devon & Somerset Fire Rescue Service – to consider response to Consultation on draft Community Risk Management Plan.

**10. Finance –**

**10.1 Accounts for payment –**

Mrs J Gillard (wages £487.03, mileage £16.65, Exp £50 ), (see Clerks report)	£ 553.68
SLCC Membership Renewal	£134.00
Western Web	£ 76.80
B C W Products	£ 330.48

**10.2 Grants Policy** – initial discussion to review temporary changes made for this financial year and agree if amendments should be considered.

**10.3 Annual budget** – initial discussion on draft budget and any potential new items for inclusion 2022/23

**11. Environmental issues**

11.1 Odours in East Okehampton area – to discuss recent issues and agree actions to be taken.

11.2 Exeter Road ‘Blue bridge’ – to receive update

**12. Queens Platinum Jubilee Celebrations** – to receive update from Clerk and Cllr Cooper on arrangements.

**13. Open Spaces.**

**13.1 Open Spaces Working Group** – to receive update including StOCK volunteers offer of coppicing work on 28<sup>th</sup> January and to agree site.

**13.2** To discuss work identified by one Contractor on Beech Tree in OTPLNR

**14. Updates on Flood Plan and Snow Plan and actions required. – check of grit bins needed**

**15. Clerks Report November 2021** – Clerk to answer any questions raised by Councillors to include discussion on Okehampton & Hamlets Community Archive project and to agree Clerks time towards creation of Business Plan.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**16. Code of Conduct** – Councillors individual communication with outside parties

**17. Open Spaces**

17.1 to review quotes for work required in Meldon Woods and Old Town Park Local Nature Reserve, agree contractor to appoint and to agree resource required for overseeing this work.

17.2 to receive update on quotes for work to track at Aplite Quarry and to agree next steps.

**18. To note current WDBC Enforcement cases list and information.**

**19. To confirm Date and venue of next meeting- Tuesday 4<sup>th</sup> January 2022**

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 1/12/21			2706.40	
Deposit account at 1/12/21			62074.51	
		<b>Total</b>	<b>£64780.91</b>	
<b>Less Restricted Funds</b>	Coronavirus Grants (held on behalf of Oke Support Group)		£ 502.97	
<b>For info – funds received (inc in balances above)</b>				
<b>Less Unpresented cheques/payments</b>				
			<b>£64277.94</b>	
<b>Budget</b>	Annual budget		43900	
	Year to date spend		21000	
	Unspent revenue against allocated budget		<b>£22900</b>	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	14000.00		
	Old Town Park	14000.00		
	General Reserve	18500.00		
	Beating the Bounds	750.00		
	Equipment replacement	3000.00		
	Meldon Wildlife Day	500.00		
	Allotments	200.00		
	Post covid celeb	500.00		
	Queens Platinum Jubilee Celebs	2000.00	<b>55950</b>	
		<b>Total</b>	<b>78850</b>	