



Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

To all Members of the Council

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 5th October 2021 at the Haytor Room, Okement Centre, Okehampton

Jane Gillard dated 28/9/2021

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public -

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 7th September 2021 and 21st September 2021.

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 WDBC Planning Validation Checklist Consultation – to consider and agree response to the Consultation (details previously circulated)

5.2 WDBC New premises Licence application, Plymouth Inn, Okehampton, to consider if response required acknowledging that property is not within Okehampton Hamlets.

5.3 Men in Sheds – update on application.

5.4 DNP 21/0053 – Tree Preservation Order West Okement Valley, application to carry out works at Okehampton Castle

6. DCC and WDBC – to consider the Councillors written reports/updates.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Plan including agreement on budget availability for Consultants work.

8. To receive reports from meetings attended by Parish Council representatives including –

9. Correspondence

9.1 WDBC Draft Memorandum of Understanding with Parish Councils – to consider draft document and agree response.

9.2 Okehampton United Charity – to consider appointment of OHPC nominated Trustee due to expiry of term of current nominee on 19th October 2021

9.3 Okehampton District Community Transport Group – to consider grant application for £ 1000 for continuation of services to the community.

9.4 2443 Okehampton Squadron Air Training Corps – to consider grant application for £300 towards costs of provision of two flight simulators.

9.5 WDBC Consultation on Draft Gambling Statement of Principles – to consider statement and agree response.

9.6 Dartmoor National Park Bylaws Consultation – to agree response to consultation.

10. Finance –

10.1 Accounts for payment –

Mrs J Gillard (wages £tba, mileage £31.95, Exp £2.25),	£
J Gillard backdated wages	£ 789.69
GX Accountancy	£ 40.21
HMRC	£ 684.95
PKF Littlejohn LLP	£ 240.00
WDBC (dog bin emptying)	£ 477.36

10.2 External Auditor Report – to note completion of Review and contents of report, and to note publication of ‘Notice of Conclusion of Audit’ on 28th September 2021.

10.3 Annual budget – initial discussion on budget and any potential new items for inclusion 2022/23

11. Environmental issues

11.1 Odours in East Okehampton area – to discuss recent issues and agree actions to be taken.

11.2 Abbeyford Woods Sewage Pipe – to discuss responses received from SWWA.

12. Queens Platinum Jubilee Celebrations – to receive update from Clerk and Cllr Cooper on arrangements.

13. Open Spaces.

13.1 Open Spaces Working Group – to receive update from first meeting.

13.2 Dartmoor Marshalls – to receive update on patrols.

13.3 Meldon road signage, bridleway signage – to discuss any signs required.

13.4 Update on abandoned vehicle in Aplite Quarry Car Park

13.5 Old Town Park Local Nature Reserve – update on work carried out by ORIG

13.6 Camping in Meldon Woods

14. Updates on Flood Plan and Snow Plan and actions required. – check of grit bins needed

15. Clerks Report August 2021 – Clerk to answer any questions raised by Councillors

16. Open Meeting – Tuesday 19th October 2021, 7.30pm Meldon Village Hall, to finalise guest speakers and arrangements.

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

17. To note current WDBC Enforcement cases list and information.

18. Neighbourhood Planning - to receive update from Clerk, to discuss confidential correspondence/items of information received from Okehampton Town Council.

19. To confirm Date and venue of next meeting

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 28/9/21			3494.29	
Deposit account at 28/9/21			70073.41	
		Total	£73567.70	
Less Restricted Funds	Coronavirus Grants (held on behalf of Oke Support Group)		£ 502.97	
For info – funds received (inc in balances above)	Aggregate Ind WDBC	£551.33 £11250.00		
Less Unpresented cheques/payments				
			£73064.73	
Budget	Annual budget		41050	
	Year to date spend		12000	
	Unspent revenue against allocated budget		£29050	
Allocated Reserves	Election	3000.00		
	Meldon Woods	14000.00		
	Old Town Park	14000.00		
	General Reserve	18500.00		
	Beating the Bounds	750.00		
	Equipment replacement	3000.00		
	Meldon Wildlife Day	500.00 Funds paid out		
	Allotments	200.00		
	Post covid celeb	500.00		
	Queens Platinum Jubilee Celebs	2000.00	55950	
		Total	85000	