



## Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

### To all Members of the Council

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 7<sup>th</sup> September 2021 at Meldon Village Hall, Okehampton

*Jane Gillard dated 31/8/21*

### AGENDA

**Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

#### 1. Members of the Public -

#### 2. Declarations of Interest

#### 3. Apologies

#### 4. Approval of Minutes of previous meeting held on 3<sup>rd</sup> August 2021

**5. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

**5.1 WDBC 2763/21/FUL** Use of land as seasonal campsite between March 31<sup>st</sup> and 1<sup>st</sup> August annually. Change of use of shed to shower and WC block, Roundaway Lodge, Okehampton.

**5.2 WDBC 3084/21/VAR** Application for variation of Condition 2 (approved) of planning permission 3715/18/FUL (appeal ref APP/Q1153/W/19/3222509) Unit 9 Cranmere Road, Exeter Road Industrial Estate, Okehampton

**5.3 WDBC 3114/21/FUL** Proposed holiday chalet (resubmission of 0746/21/FUL) Place Farm, Tavistock Road, Okehampton

**5.4 WDBC 3045/21/LBC** Listed building consent for removal of existing grey tile roof, replace rotten rafters and eaves with new and replace grey tile roof covering, Brightley Farm, Okehampton

**5.3 Men In Sheds** – to consider request for submitting Planning Application in this Council's name for extension of Groups existing Shed

**5.4 A Plan for West Devon** – to consider and agree responses to the Consultation.

**5.5 WDBC 0136/21/ARM** Land at SX603 953, Exeter Road, Okehampton, nomination of Councillor to attend site meeting on Thursday 9<sup>th</sup> September, 9.30 am

**6. DCC and WDBC** – to consider the Councillors written reports/updates.

#### 7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Plan

7.2 to review amended Terms of Reference and adopt if agreed

**8. To receive reports from meetings attended by Parish Council representatives including –**

## 9. Correspondence

- 9.1 Community Archive Working Group** – to consider invitation to join Working Group
- 9.2 Okehampton United Charity** – to consider appointment of OHPC nominated Trustee due to expiry of term of current nominee on 19<sup>th</sup> October 2021. Nomination confirmation not required at this stage.
- 9.3 Dartmoor National Park** – to consider request to hold 2022 Meldon Wildlife Day Tuesday 23<sup>rd</sup> August 2022
- 9.4 DALC** – voting for board member, to delegate voting to Clerk after reference to 3 Councillors, if timescales do not allow debate at formal Council meeting.
- 9.5 OTC** – to consider regular informal meetings between chairs and Clerks
- 9.6 OTC** – to consider letter requesting funding re public toilets
- 9.7 OTC** – to consider their draft meeting minutes (already published) re request for funding towards replacement zip wire.

## 10. Finance –

### 10.1 Accounts for payment –

Mrs J Gillard (wages £, mileage £, Exp £28.80),	£
M Bailey (noticeboard erection)	£ 85.00
Oaklands Tree Services	£ 400.00
Western Web	£108.00
Western Web	£ 30.00

## 11. Environmental issues

- 12.1 Odours in East Okehampton area – to discuss recent issues and agree actions to be taken.
- 12.2 Abbeyford Woods Sewage Pipe – to discuss recent issues and agree actions to be taken.

## 12. Queens Platinum Jubilee Celebrations – to receive update from Clerk and Cllr Cooper on arrangements.

## 13. Open Spaces.

- 13.1 Open Spaces Working Group** – to receive update from first meeting.
- 13.2 Emergency Tree Works** – to receive update from Clerk on recent work undertaken.
- 13.3** To consider request from ORIG for 25 dormice boxes to replace rotten boxes in Old Town Park Local Nature Reserve (boxes already held in stock)
- 13.4 Dartmoor Rangers** – to receive update on patrols and to agree length of trial.

## 14. Updates on Flood Plan and Snow Plan and actions required.

## 15. Clerks Report August 2021 – Clerk to answer any questions raised by Councillors

## 16. Open Meeting – Tuesday 19<sup>th</sup> October 2021, 7.30pm Meldon Village Hall, to finalise guest speakers and arrangements.

## PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

## 17. To note current WDBC Enforcement cases list and information.

## 18. Code of Conduct – reminder of requirements of Code.

## 19. Neighbourhood Planning - to receive update from Clerk, to discuss confidential correspondence/items of information received from Okehampton Town Council.

## 20. Cyber Crime Insurance – to consider details and costs obtained of available policies.

**21. Clerks Working Hours** – to consider previously circulated document with view to increase in Clerks working hours.

**22. To confirm Date and venue of next meeting**

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 31/8/21			1473.79	
Deposit account at 31/8/21			60822.90	
		<b>Total</b>	<b>£62296.69</b>	
<b>Less Restricted Funds</b>	Coronavirus Grants (held on behalf of Oke Support Group)		£ 502.97	
<b>For info – funds received (inc in balances above)</b>				
<b>Less Unpresented cheques/payments</b>				
			<b>£61793.72</b>	
<b>Budget</b>	Annual budget		43200	
	Year to date spend		11500	
	Unspent revenue against allocated budget		<b>£31700</b>	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	14000.00		
	Old Town Park	14000.00		
	General Reserve	20000.00		
	Beating the Bounds	750.00		
	Equipment replacement	3000.00		
	Meldon Wildlife Day	500.00 Funds paid out		
	Allotments	200.00		
	Post covid celeb	500.00		
	Queens Platinum Jubilee Celebs	2000.00	<b>57450</b>	
		<b>Total</b>	<b>91350</b>	