



Okehampton Hamlets Parish Council

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

To all Members of the Council

You are hereby summoned to attend the Meeting of the Council to be held at 7.30pm on Tuesday 6th July 2021 at Meldon Village Hall, Okehampton

Jane Gillard dated 1st July 2021

COVID 19 Restrictions – as there are restrictions still in place, numbers attending this face to face meeting are limited to a maximum of 20 persons. Members of the public are therefore invited to attend this meeting virtually or book their place enabling face to face attendance in advance of the meeting. Bookings to be made via the Parish Clerk on 01837 55728 or mail@okehamptonhamlets-pc.gov.uk. Anyone attending the meeting without a booked place may be refused admittance.

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public -

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 22nd June 2021

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 WDBC 0962/21/FUL Change of use of dwelling to extension to residential home and erection of replacement dwelling (outline), Lakeside Residential Home, Maddaford, Okehampton

5.2 WDBC 1103/21/HHO Householder application for proposed sun room 12 Hare Tor Close, Okehampton

5.3 WDBC 2423/21/PHH Application to determine if prior approval is required for proposal for larger home extension extending 4m beyond rear wall, max height of 3m and 3m height at eaves, 50 Baldwin Drive, Okehampton

5.4 WDBC 2362/21/CLE Certificate of lawfulness for existing use of former shed as dwellinghouse, Lilys Pad, Narratons Road, Okehampton

5.5 to consider any applications received after issue of agenda.

6. DCC and WDBC – to receive any reports/updates from Councillors present.

7. Neighbourhood Planning

7.1 to receive an update on joint Okehampton Councils including clarification and revisiting resolution incorrectly passed at meeting on 22nd June 2021. Revised resolution to be considered, – *‘This council supports in principle the desire of the NP Group to obtain feedback from some community members on the Group’s current ‘working draft plan’. However the Council requests more details from the Group on how they plan to do this together with an estimate of costs involved. The Council also requests written evidence from the NP Group that requesting this feedback has been formally agreed by the Group members and that any public communication clearly states that this exercise is not a part of the formal Consultation process. This is to avoid any confusion with members of the community.’*

7.2 Terms of Reference - suggested resolution to be considered –

It is evident that the NP Group have not been able to work within the adopted ToRs for the Working Group for some time and that a review of Terms is required. The Council requests that the Working Group members review the current ToRs and provide both Councils with an updated document that the Group feel they can work within. This revised document will then be considered by both Councils for adoption.

7.3 to consider revised protocol for OHNPG expenditure for current financial year.

7.4 to consider if any temporary changes to Councillors nominated to the Neighbourhood Planning Group are necessary (currently Cllrs Wood, Webber and Cooper), in able to ensure attendance at Virtual or Face to Face meetings.

8. To receive reports from meetings attended by Parish Council representatives including –

9. Correspondence

- 9.1 Airband Community Liason – to consider inviting representative to future meeting.
- 9.2 Okehampton United Charity – to consider appointment of OHPC nominated Trustee due to expiry of term of current nominee on 19th October 2021. Nomination confirmation not required at this stage.
- 9.3 Dartmoor National Park Meldon Wildlife Day – to consider request towards funding for event.
- 9.4 Came & Co (Council’s Insureres) to consider need for Cyber Crime insurance.
- 9.5 The Queens Platinum Jubilee – 2nd –5th June 2022, to consider lighting of Beacon within The Hamlets and contents of mail received from Okehampton Town Council re events.
- 9.6 Devon Communities – Free Digital skills training for Communities, to consider offer of holding event.
- 9.7 Okey Music Day – to consider grant request for £500 towards event.
- 9.8 Tor Support Services – to consider grant request of £500 towards providing services.

10. Finance and Year End audit procedures –

10.1 Accounts for payment –

Mrs J Gillard (wages £321.22, mileage £45.45, Exp £772.73), see Clerks report	£ 1139.40
Broadbury Landcare	£145.00
Mrs M Leonard	£ 75.00

10.2 Internal Audit – agree any actions to be taken including vire of funds to Reserves. Further information on Clerks Report.

11. Code of Conduct – to consider adoption of new LGA Code of Conduct. Further information on Clerks Report.

12. Environmental issues

- 12.1 Odours in East Okehampton area – to discuss recent issues and agree actions to be taken.
- 12.2 Abbeyford Woods Sewage Pipe – to discuss recent issues and agree actions to be taken.

13. Beating the Bounds – to receive an update and discuss 2021 event

14. Open Spaces.

14.1 Open Spaces Working Group – to agree Terms of Reference, appoint members and agree date of first meeting.

14.2 - 5 yearly Inspection of Meldon Woods and OTPLNR – to receive update on inspection

14.3 Devon Parish & Town Council Wildlife Network Launch – to receive report from Cllr Wood on initial meeting and consider membership of organisation.

14.4 River Okement Fishing Rights – to note rights are currently for sale

15. Updates on Flood Plan and Snow Plan and actions required.

16. Clerks Report June 2021 – Clerk to answer any questions raised by Councillors

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

17. To note current WDBC Enforcement cases list and information.

18. NALC National Salary Payscales – to review payscales for Clerk for year commencing 1/4/21. Currently SCP 19, £13.24 ph.

19. Open Spaces

19.3 Security wardens – to discuss potential requirement of engaging resources over summer months to engage with visitors to the area and to consider costs involved as advised by DNP. To also consider purchase of ‘hi-viz’ wear for any ‘patrols’ of area.

20. To confirm Date and venue of next meetings

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 30/6/21			2612.72	
Deposit account at 30/6/21			63821.86	
		Total	£66434.58	
Less Restricted Funds	Coronavirus Grants (held on behalf of Oke Support Group)		£ 562.97	
For info – funds received (inc in balances above)				
Less Unpresented cheques/payments				
			£65871.61	
Budget	Annual budget		43200	
	Year to date spend		3800	
	Unspent revenue against allocated budget		£ 39400	
Allocated Reserves	Election	3000.00		
	Meldon Woods	5000.00		
	Old Town Park	5000.00		
	General Reserve	20000.00		
	Beating the Bounds	750.00		
	Equipment replacement	3000.00		
	Meldon Wildlife Day	500.00		
	Allotments	200.00		
	Post covid celeb	500.00	37950	
		Total	77350	