



## Okehampton Hamlets Parish Council

### CLERKS REPORT – May/June 2021

1. **Romansfield Noticeboard** – quotes received for erection, to be discussed in Part 2 of next meeting.
2. **Noticeboards** – Southcott noticeboard repaired and back in place – looking good ! Extra work required as locks needed replacing. Meldon noticeboard now removed for repair – contractor contacted me to say back of noticeboard was in a worse state than anticipated, I agreed to back being replaced at additional cost of approx £40, locks on this noticeboard will also need replacing.
3. **Mole Avon, Gypsy Corner, Glendon Cross ‘cut through road’** - Crediton Road closure has caused significant increase in traffic on this road. I have liaised with Highways, the official diversion route is via Whiddon Down, they are unable to stop cars using the short cut. I asked for all the signage of the diversion to be checked, this was done and many signs were found to be missing.
4. **Future meeting dates and venues** – July meeting will be in the main hall at Meldon Village Hall, numbers will be restricted due to Covid Rules. Venues of future meetings will need to be discussed at the July meeting, It was intended to start alternating meetings between Meldon and St James School, my suggestion is that until there are no restrictions on numbers meeting indoors that all meetings are held at Meldon.
5. **WDBC/DCC slot** on next agenda – removed as meeting again in 2 weeks, written reports for anything urgent requested.
6. **Okehampton United Charity OHPC nominated representative** – currently Derek Webber whose term of office expires in October. This is early warning of this happening. The Council is being asked to nominate their rep for the next term. Derek has served for over 15 years at least, he can be renominated if he is willing, or the Council can nominate a different individual. The nominee does not have to be a Councillor – it should be someone who will best represent the interests of The Hamlets residents on the Charity. For further discussion in July.
7. **Year end Audit procedures** – you will see on the agenda that these items have been included again – this is because I made an error last month in that asking for the Annual Governance Statement and Accounting Statements to be adopted before the Internal Auditors Report was received was incorrect. The Internal Auditors report has now been received, all accounting figures remain the same and no issues were identified that affect the Annual Governance Statements. These items therefore need to be adopted again to ensure procedures have been undertaken in the correct order.
8. **Beating the Bounds** – OHPC insurance does not cover this event our policy only covers events solely organised by the Council. I advised Cllr P Heard of this and he was going to progress further with the Commonners. The item will be included again on the July agenda, any updates can of course be raised on 22<sup>nd</sup> June, although a final decision on holding the event can be delayed until July.
9. **OTPNR and Meldon Woods tree survey reports** – full reports and updates received however identification of specific trees an issue. GPR co-ordinates requested from Contractor, sign in to software being requested for Council which will resolve this issue.
10. **Meldon Woods footbridge** – Ian Brooker has undertaken temporary repairs, ongoing discussions between DNP and DCC re maintenance responsibility as dispute on whether path is an official right of way or not.
11. **Meldon Woods – bluebell notice** – these temporary notices have had some effect !! However they do now need removing before they are vandalised – **VOLUNTEERS NEEDED PLEASE?**
12. **Bank reconciliation** – removed from agenda just for the 22<sup>nd</sup> June meeting. Year end having been reached now require some adjustments to be made to Reserves as not all budget spent last year. This has been explained to the Internal Auditor who was happy with the explanation, to be discussed further in July.