



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the Annual General Meeting of the Council to be held at 7.30pm on Tuesday 22nd June 2021 at Meldon Village Hall, Okehampton

Jane Gillard dated 15th June 2021

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 2 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

COVID 19 Restrictions – as there are restrictions still in place, numbers attending this face to face meeting are limited to a maximum of 20 persons. Members of the public are therefore invited to attend this meeting virtually or book their place enabling face to face attendance in advance of the meeting. Bookings to be made via the Chairman Cllr Brian Wood on 07764 766925. Anyone attending the meeting without a booked place may be refused admittance.

Join Zoom Meeting

<https://us02web.zoom.us/j/86894594291>

Meeting ID: 868 9459 4291

AGENDA

- 1. Members of the Public – there will be a virtual presentation and Question and Answer session by representatives of Barratt David Wilson Homes on the planning application item 5.1 on the agenda below.**
- 2. Declarations of Interest**
- 3. Apologies**
- 4. Approval of Minutes of previous meeting held on 4th May 2021 and Annual Parish Meeting held on 4th May 2021.**
- 5. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
 - 5.1 WDBC 1391/21/ARM** Application for approval of reserved matters following outline application 2731/15/OPA for the construction of 89 dwellings, public open space, landscape planting, pedestrian, cycle and vehicular links and associated infrastructure , Parcel 4a East of Okehampton, Crediton Road.
 - 5.2 WDBC 1324/21/FUL** New artificial turf pitch with fencing, St James Church of England Primary School, Fort Road, Okehampton
 - 5.3 Dartmoor National Park Local Plan Proposed modifications consultation** – to consider any responses required to consultation.
 - 5.4** to consider any applications received after issue of agenda.

6. Neighbourhood Planning - to receive an update on joint Okehampton Councils

7. Correspondence

8. Finance and Year End audit procedures –

8.1 Accounts for payment –

White Wood Management (Bird boxes supplied in March)	£ 170.00
George Tillier (Hedge cutting)	£ 99.00
Western Web	£ 54.00

8.2 Internal Audit – review and note report.

8.3 External Audit – review and approval of Annual Governance Statement

8.4 To Review and adopt year end accounts 2020/21 and review and approve Annual Accounting Statements

8.5 To agree Dates of the Period for the Exercise of Public Rights – dates suggested 24th June – 4th August 2021

8.6 To agree appointment of Internal Auditor for current financial year.

8.7 Insurance renewal, to note renewal terms.

9. Open Spaces.

9.3 Security wardens – to discuss potential requirement of engaging resources over summer months to engage with visitors to the area. To also consider purchase of ‘hi-viz’ wear for any ‘patrols’ of area.

9.4 DNP Meldon Wildlife Day – to consider request to hold event on 17th August 2021

10. Clerks Report May/June 2021 – any questions raised by Councillors

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

11. Open Spaces.

11.1 Meldon Woods – to discuss potential repair of track from below Aplite Quarry car park following meeting on site and to review quotes for work received and appoint contractor.

11.2 Romansfield Noticeboard – to discuss quotes received for work required and appoint contractor to undertake the work.

12. To confirm Date and venue of next meeting – Tuesday 6th July 2021 Meldon Village Hall