



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Virtual Meeting of the Council to be held at 7.30pm on Tuesday 2nd March 2021

Jane Gillard, dated 23/2/21

Join Zoom Meeting

<https://us02web.zoom.us/j/85722855942>

Meeting ID: 857 2285 5942

Dial by your location

+0203 481 5240 United Kingdom

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 1 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public -

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 2nd February 2021.

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

6. DCC and WDBC – to receive any reports/updates from Councillors present.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils

8. To receive reports from meetings attended by Parish Council representatives including –

9. Open Spaces.

9.1 Meldon Woods lay by and car park – to discuss any recent identified and raised.

9.2 - 5 yearly Inspection of Meldon Woods and OTPLNR – to receive update on inspection

9.3 General discussion re ongoing general management of Meldon Woods and Old Town Park.

9.4 Works in Meldon Woods - potential inclusion of work required to track as raised by Ian Brooker at previous meeting

9.5 Felled and fallen wood – to discuss potentials on way forward for agreement of future policy

9.6 Noticeboards – to receive update from Clerk on work required and costs involved.

10. Correspondence

- 10.1 North Tawton Town Council climate emergency – to receive update from Chairman
- 10.2 Proposed cyclepath from Sticklepath to Okehampton – to agree representative on Group working on feasibility study
- 10.3 OCRA – to consider grant application for £185 towards running costs of Sporting Memories activities by the Group
- 10.4 Okehampton Community Garden Association – to consider grant application for £290 towards costs of securing signs and erecting porch.

For Information –

11 Updates on Flood Plan and Snow Plan and actions required.

12. Welcome Booklet – to receive update from Clerk and agree number of copies to be printed.

13. Finance –

13.1 Accounts for payment –

Mrs J Gillard (wages £321.22, Mileage £0,)	£ 321.22
Western Web	£ 72.00
Devon Communities Together Membership renewal	£50.00

13.2 Bank Reconciliation and Statement of Budget – see below.

14. Review of Policies and Documents

14.1 Grants – to review and agree revised Terms and Conditions and to discuss priorities for use of additional budget in this area for 2021

15. Future Meeting dates – to agree dates and locations of meetings to be held from May 2021 and to agree if Annual Parish Meeting is to be held either virtually or face to face all dependant on current Government guidelines.

16. DALC Training Courses – to note current courses available and agree if any should be attended by Councillors and/or Clerk

17. Clerks Report Feb 2021 – Clerk to answer any questions raised by Councillors

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

18. To note current WDBC Enforcement cases list and information.

19. Grass Cutting Tenders 2021 – to discuss and agree way forward for 2021 grass cutting in Old Town Park Nature Reserve and Meldon/Noticeboard areas

20. Date and venue of next virtual meeting to be confirmed as 6th April 2021

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 23/02/21			2797.42	
Deposit account at 23/02/21			55569.88	
		Total	£58367.30	
Less Restricted Funds	Coronavirus Grants (held on behalf of Oke Support Group)		£ 968.89	
For info – funds received (inc in balances above)				
Less Unpresented cheques/payments				
			£57398.41	
Budget	Annual budget		39550	
	Year to date spend		26000	
	Unspent revenue against allocated budget		£ 13550	
Allocated Reserves	Election	3000.00		
	Meldon Woods	5000.00		
	Old Town Park	5000.00		
	General Reserve	26000.00		
	Beating the Bounds	750.00		
	Equipment replacement	3000.00		
	Meldon Wildlife Day	500.00		
	Allotments	200.00		
			43,450	
		Total	57,000	