



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Virtual Meeting of the Council to be held at 7.30pm on Tuesday 5th January 2021

Jane Gillard, dated 29/12/2020

Dial by your location

0203 051 2874 United Kingdom

Meeting ID: 884 4928 4419

Find your local number: <https://us02web.zoom.us/j/kps9mf9vo>

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 1 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public -

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 1st December 2020.

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 To consider any applications needing a response before the next meeting that have been circulated prior to this meeting.

5.2 WDBC to consider response to South Hams & West Devon Draft Housing Strategy Consultation 2021 - 2026 "Better Homes, Better Lives"

6. DCC and WDBC – to receive any reports/updates from Councillors present.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan including payment of invoice to Consultant for £3600

8. To receive reports from meetings attended by Parish Council representatives including –

9. Open Spaces.

9.1 Inspection and Works in Meldon Woods including potential inclusion of work required to track as raised by Ian Brooker at previous meeting. Emergency works carried out by Oak Valley Tree Services to deal with Ash Die Back and wind damaged trees. Costs £700 Costs to date £1360, work still to be invoiced £4000

9.2 Note 5 yearly Inspection of Meldon Woods and OTPLNR taking place on January 12, 13th and 14th. Chairman attending with Oak Valley Tree Services; all councillors are invited to attend also.

9.3 Meldon Woods lay by and car park – to discuss any recent issues

9.4 General discussion re ongoing general management of Meldon Woods and Old Town Park.

9.5 Notice Board in Romansfield Estate

10. Correspondence

10.1 Okehampton Town Council – request for funding towards CCTV

10.2 OCSG – to consider grant request for £300 to help support vulnerable residents through the Covid19 pandemic.

10.3 Sticklepath & Okehampton Conservation Group – to consider grant application for £250 towards costs of replacement tools and contribution towards annual insurance premium.

10.4 National Census 2021 – to consider communication received from Census Engagement Manager.

10.5 Network Rail – to consider correspondence received re planned work on Okehampton to Exeter rail line.

For Information –

11 Updates on Flood Plan and Snow Plan and actions required.

12. **Communication** – to agree ongoing methods of communication with residents of the Parish including reprinting of Welcome Booklet, potential distribution areas and other methods of communication required.

13. Finance –

13.1 Accounts for payment –

| | |
|--|----------|
| Mrs J Gillard (wages £321.22, Mileage £0,) | £ 321.22 |
| HMRC | 262.80 |
| SLCC membership | 112.00 |

13.2 Bank Reconciliation and Statement of Budget – see below.

15. Budget Setting 2021/22

15.1 To agree budget for 2021/22

15.2 To agree annual precept for 2021/22

15.3 To consider response to 2021/22 Local Government Finance Settlement: Technical Consultation

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

16. To note current WDBC Enforcement cases list and information.

17. **Date and venue of next virtual meeting** to be confirmed as 2nd February 2021

Okehampton Hamlets Parish Council - Bank Reconciliation

| | | | | |
|--|--|--------------|------------------|--|
| Current account at 29/12/20 | | | 4976.21 | |
| Deposit account at 29/12/20 | | | 64568.83 | |
| | | Total | £69545.04 | |
| Less Restricted Funds | Coronavirus Grants (held on behalf of Oke Support Group) | | £3292.78 | |
| For info – funds received (inc in balances above) | Covid Grants | £2000.00 | | |
| Less Unpresented cheques/payments | | | | |
| | | | £66252.26 | |
| | | | | |
| Budget | Annual budget | | 39550 | |
| | Year to date spend | | 13000 | |
| | Unspent revenue against allocated budget | | £ 26550 | |
| Allocated Reserves | Election | 3000.00 | | |
| | Meldon Woods | 5000.00 | | |
| | Old Town Park | 5000.00 | | |
| | General Reserve | 26000.00 | | |
| | Beating the Bounds | 750.00 | | |
| | Equipment replacement | 3000.00 | | |

| | | | | |
|--|------------------------|--------------|---------------|--|
| | Meldon Wildlife Day | 500.00 | | |
| | Allotments | 200.00 | 43,450 | |
| | | Total | 70,000 | |