



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Virtual Meeting of the Council to be held at 7.30pm on Tuesday 1st December 2020

Jane Gillard, dated 25/11/2020

Meeting ID: 851 4267 0920

Join Zoom Meeting <https://us02web.zoom.us/j/85142670920>

Dial by your location 0131 460 1196 United Kingdom

Members of the Public are reminded they are welcome to attend the meeting, they are only entitled to speak during the Public session (item 1 on the agenda) for a maximum of three minutes, a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given.

AGENDA

Members are reminded that a disclosable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public -

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 3rd November 2020.

5. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

5.1 To consider any applications needing a response before the next meeting that have been circulated prior to this meeting.

6. DCC and WDBC – to receive any reports/updates from Councillors present.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

8. To receive reports from meetings attended by Parish Council representatives including –

9. Open Spaces.

9.1 Old Town Park Nature Reserve – to discuss recent works carried out recently including Information Board.

9.2 Emergency Inspection and Works in Meldon Woods

9.3 Meldon Woods lay by and car park – to discuss any recent issues

9.4 General discussion re ongoing general management of Meldon Woods and Old Town Park.

9.5 Notice Board in Linden Homes Estate.

9.6 Notice Board in Romansfield Estate

9.7 Charlotte's Bridge Plaque – to note recent issues with vandalism and agree any further actions required.

10. Correspondence

10.1 Arnold Baker Local Council Administration 12th Edition – to consider if updated book should be purchased.

10.2 To agree amount of donation to Royal British Legion Poppy appeal towards cost of wreath.

For Information –

11 Updates on Flood Plan and Snow Plan and actions required.

12. Welcome Booklet – to agree content of an updated booklet and number to be printed.

13. VE Day Celebrations – to receive update from Clerk

14. Finance –

13.1 Accounts for payment –

Mrs J Gillard (wages £321.42,	£ 321.42
Mileage £0,)	
Westcountry Grounds Maintenance	£ 432.00

13.2 Bank Reconciliation and Statement of Budget – see below.

15. Budget Setting 2021/22 – to hold initial discussion on budget for 2021/22 including notice from WDBC in connection with reduction in Council Tax base figures.

PART TWO

Items which may be taken in the absence of the press and public.

The Council is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

16. To note current WDBC Enforcement cases list and information.

17. Date and venue of next virtual meeting to be confirmed as 5th January 2021

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 26/11/20			1297.63	
Deposit account at 26/11/20			66568.29	
		Total	£67865.92	
Less Restricted Funds	Coronavirus Grants (held on behalf of Oke Support Group)		£1192.78	
For info – funds received (inc in balances above)	DCC Covid Grants	£450.00		
Less Unpresented cheques/payments				
			£66673.14	
Budget	Annual budget		39550	
	Year to date spend		13000	
	Unspent revenue against allocated budget		£ 26550	
Allocated Reserves	Election	3000.00		
	Meldon Woods	5000.00		
	Old Town Park	5000.00		
	General Reserve	26000.00		
	Beating the Bounds	750.00		
	Equipment replacement	3000.00		
	Meldon Wildlife Day	500.00		
	Allotments	200.00		
			43,450	
		Total	70,000	