



# Okehampton Hamlets Parish Council

## Minutes of a Virtual Meeting held at 7.30 pm on Tuesday 3<sup>rd</sup> November 2020.

### Councillors Present -

R Maile  
M Cooper  
A Ewen  
M Littlejohns  
B Wood  
J Heard  
P Heard  
D Webber

WDBC – Cllrs M Davies and Mrs J Yelland

Mrs J Gillard, Parish Clerk

1. **Members of the Public** – there was 1 member of the public and 1 member of the press present.
2. **Declarations of Interest** – Cllr J Heard declared a pecuniary interest in item 5.3 and Cllr Ewen a personal interest in item 5.1 and pecuniary interest in item 5.6
3. **Apologies** – there were no apologies received.
4. **Approval of Minutes of previous meeting held on 6<sup>th</sup> October 2020** the minutes of the meeting were approved as being an accurate record, proposed by Cllr Littlejohns, seconded by Cllr J Heard, signing of the minutes was deferred until a face to face meeting could take place.
5. **Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
  - 5.1 WDBC Notice of Appeals reference APP/Q1153/W/20/3257061, 3257031 and 3256993. Application for proposed 16 holiday lodges, Ashbury Hotel & Golf Club, Southcott, Okehampton. Appeal noted.
  - 5.2 WDBC 3226/20/FUL Removal of existing back up generator and enclosure and installation of new backup generator within fenced compound. Resolved to support application, proposed by Cllr Wood and seconded by Cllr Cooper.
  - 5.3 WDBC 3100/20/FUL Erection of farm building pathway to rear of building. Unit 9 Hambeldown Road, Exeter Road Industrial Estate., Yelland Farm, resubmission of 2309/20/FUL. The member of the public present was invited to speak – he advised he still had concerns over the proximity of the building to this garden and house and with the elevations of the site gave privacy issues to his property. There were also concerns over potential odours, noise and farm traffic from the site and the discharge of effluent. Access to the proposal was onto a narrow lane and together with the hedges gives a turning issue for vehicles. He acknowledged this application was an improvement to the original however the proposed location of the barn was still an issue. Resolved to submit a neutral view raising concerns over the location of the barn, access issues and effluent, proposed by Cllr Littlejohns, seconded by Cllr Wood, all councillors in favour of proposal with the exception of Cllr J Heard who abstained. Cllr P Heard then joined the meeting.

**Minutes 256/1**

5.4 WDBC 3159/20 erection of barn for secure agriculture machinery storage, land at SX615 952, Stockley Hamlets, Stockley. Resolved to support application, proposed by Cllr Wood, seconded by Cllr Cooper.

5.5 WDBC 3247/20/FUL Creation of dwelling to include the erection of detached heritage style garage (amendment to elevation design approved 2793/17/FUL) Barns adjacent to Lower Chichacott, Chichacott Road, Okehampton. Resolved to support application, proposed by Cllr Wood, seconded by Cllr Ewen.

5.6 WDBC 3426/20/HHO Householder application to convert garage to create infill extension to create study and utility area, 48a Sterlings Way, Okehampton. Resolved to support application proposed by Cllr Wood and seconded by Cllr Cooper, all in favour with the exception of Cllr Ewen who abstained.

5.7 Okehampton Traffic – to agree response to DCC re consultation. After discussions it was agreed actions were required to improve the traffic situation in Okehampton. As there were many different views expressed it was agreed all Councillors to submit their individual responses and there not to be a response from the Council itself.

5.8 DNP Local Plan – to note consultation on Settlement Areas. Noted, no action required as no settlement areas within this Parish.

**6. DCC and WDBC** – to receive any reports/updates from Councillors present.

Cllr Davies reported he was chair of the Climate Change and Biodiversity Group within West Devon, however as a lot of resource was being directed to the response to Covid that progress within this Group had slowed. West Devon has received a grant for energy efficiency installations to be completed by end March. A fourth allocation of Covid funding has also been received, the amount being based on population and needs. Leisure Funding grants also being released, Parklands usage for Sept 70% compared to Sept 2019. A reminder councillors still have their own Locality Budget and funding still available.

Cllr Yelland reported the planning application for Parcel 3, east of Okehampton went to Committee last week and the parking requirements were revisited however felt to be adequate. Councillors are invited to a Road Safety meeting with DCC and the Police and Crime Commissioner organised by the Tavistock DCC Councillor, 25 November, 6 – 7.30 pm

**7. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan

The Clerk advised the Consultant has been engaged to progress writing of the plan.

**8. To receive reports from meetings attended by Parish Council representatives including –**

Oke Rail Cllr B Wood – progress being made, funding application made and works being carried out by Network Rail on the infrastructure. Any announcement would be in the New Year.

Oke Matters Cllr B Wood – no new Speedwatch schemes able to be set up at the current time, discussions around CCTV in Simmons Park, anti social behaviour in play areas and the work of the Street Pastors. Police numbers currently at correct level in Okehampton. Next meeting January.

**9. Open Spaces.**

**9.1** Old Town Park Nature Reserve – to discuss recent works carried out recently including Information Board. Information Board repaired and reinstated, tree survey outstanding.

**9.2** Emergency Inspection and Works in Meldon Woods. Chairman advised he had met with the Councils appointed contractor for tree works, large amount of urgent work agreed as being required. Under delegated powers due to current Covid situation, Clerk authorised work to commence.

**9.3** Meldon Woods lay by and car park – to discuss any recent issues. No new issues reported.

**9.4** General discussion re ongoing general management of Meldon Woods and Old Town Park. Working Party still to meet.

**9.5** Information Board in Linden Homes Estate. Management Company have agreed to cover costs of erection of board, work awaited.

**10. Correspondence**

**10.1** Okehampton Town Council – to agree timing of payment of £1200.00 previously agreed towards cost of maintenance of public toilets in Okehampton. Councillors agreed payment could now be made and questions raised about cost saving measures. Moved by Cllr Wood and seconded by Cllr Ewen.

**10.2** To consider request received to hold ‘Meditation Groups’ within public areas owned by OHPC. Request agreed and any donations for use of land would be welcomed. Proposed by Cllr Wood and seconded by Cllr Cooper.

**10.3** Okehampton United Charity – to agree responses to questionnaire from Charity. Responses to questions 1 – 9 agreed as ‘5’, Question 9 – all to send priorities to the Clerk & Chairman who will amalgamate responses.

**11 Updates on Flood Plan and Snow Plan and actions required.** Agreed Brightley Flood Plan needs updating and redistributing. Sand bags and sand in place.

Snow Plan – grit bins already purchased need putting on agreed sites, Cllr Ewen to organise. Agreed to request further supply of 2 tons of salt.

**12. VE Day Celebrations** – to receive update from Clerk and agree actions to be taken. Further to discussions between Clerk and Head of Primary School, councillors agreed that in the current situation that the mugs be given to the school for them to distribute.

**13. Finance –**

**13.1 Accounts for payment –**

Mrs J Gillard (wages £408.62,	£416.27
Mileage £7.65,)	
Broadbury Landcare	£290.00
WDBC (dog bins emptying)	£187.20

13.2 Bank Reconciliation and Statement of Budget – see below.

Resolved accounts be paid, proposed by Cllr Wood, seconded by Cllr Cooper.

## **PART TWO**

Items which may be taken in the absence of the press and public.

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Littlejohns and seconded by Cllr P Heard.

**14. To note current WDBC Enforcement cases list and information.** Noted.

**15. Date and venue of next virtual meeting** to be confirmed as 1<sup>st</sup> December 2020

The meeting was declared closed at 8.50 pm

Signed ..... Date .....

**Minutes 256/3**