



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30 pm on Tuesday 3rd March 2020 at Okehampton Town Hall, Okehampton.

Councillors Present -

R Maile
M Cooper
D Webber
A Ewen
M Littlejohns
J Heard

WDBC – Cllrs A Leach ,

Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – there were no members of the public present.
- 2. Declarations of Interest** – Cllr Ewen declared a personal interest in items 8.1,8.2 and 10.5 (Chair of organisation), Cllr Webber declared a personal interest in item 8.3 as a member of DNP Planning Committee
- 3. Apologies** – apologies were received and accepted from Cllrs B Wood and P Heard, Apologies were also received from WDBC Cllr J Yelland.
- 4. Approval of Minutes of previous meeting held on 4th February 2020 and 7th January 2020** these were agreed as a true record and signed by the Chairman. Proposed by Cllr Webber and seconded by Cllr Cooper .
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present.
Cllr Leech reported that the Roads Survey report was still awaited from DCC, no date yet for a Public Consultation.
WDBC – Council tax has been set, 4.6% increase. The trial of black bag collections on a 3 weekly basis has started. He was asked to ascertain from WDBC if they would be looking at introducing a policy in connection with use of Chinese Lanterns and Fireworks.
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan , Cllr Leech advised he was meeting with Tom Jones, WDBC on 20th March with a view to setting a programme of how to complete the Plan. OHPC representative welcome to attend if available.
- 7. To receive reports from meetings attended by Parish Council representatives including –**
Okehampton United Charity – Cllr Cooper reported there would be a request from OUC for some of the running of the allotments to be funded by this Council. IT was also reported they were looking a planning a Wood Of Hope and that discussions were ongoing with Men In Sheds as they wished to expand.
OCRA AGM – Cllr Ewen he has been reelected as chairman temporarily, a clerk and secretary have recently been appointed to the organisation.

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting. Before discussion of the applications it was reported that Cllrs Wood, Ewen and Cooper had attended site visits for items 8.1, 8.2 and 8.3 on behalf of the Council on Monday 2nd March.

8.1 WDBC 0155/20/FUL – application for proposed 16 holiday lodges at Ashbury Hotel & Golf Club. Resolved to submit a Neutral view, proposed by Cllr Cooper and seconded by Cllr Webber, 4 in favour, 2 abstentions.

8.2 WDBC 0352/20/VAR – variation of condition 5 (holiday restriction) of planning consent 0483/19, proposed 12 lodges, Ashbury Hotel & Golf Club. Resolved to submit a Neutral view, proposed by Cllr Cooper and seconded by Cllr Webber, 5 in favour, 1 abstention.

8.3 DNP 0050/20 Erection of storage building and sand school at Meldon Farm, Meldon, Okehampton. Resolved to support application, proposed by Cllr Ewen and seconded by Cllr Cooper, 5 in favour, 1 abstention.

8.4 Protocol for liasing with Developers – to consider draft document previously circulated and adopt if agreed. Resolved to adopt policy as circulated, proposed by Cllr Webber and seconded by Cllr Ewen.

85 Barratt Homes – to consider contents of letter received re land off Crediton Road and agree actions to be taken. As Councillors have now been advised of date of Public Consultation, Monday 9th March and as this is prior to provisional meeting with Okehampton Town Council, agreed Councillors attend Public Consultation and outcome of that meeting to determine if additional meeting with Developers is required.

8.6 DNP Consultation on Dartmoor National Park Management Plan 2020-25, to consider contents and agree feedback to be submitted. Cllr Littlejohns agreed to draft response for consideration at next meeting.

9. Open Spaces.

9.1 Grit bins to receive update re location and update on salt supply. Supply of salt has now been received. Agreed placing new bins on sites not required until the Autumn, Cllr Ewen to liase with DCC Highways to agree sites namely – Meldon Fields, Fatherford and Meldon, Upcott hill site already agreed.

9.2 Community noticeboard at Romansfield – to receive update on offer from Redrow to contribute to costs. Contribution of costs from Redrow received, order for noticeboard placed.

9.3 Gypsy Corner Seat – to note bench has been stolen and to agree actions to be taken including replacement. The Clerk advised the bench has been stolen, crime reported to Police, online crime ref number CR/011696/20, agreed bench should be replaced, Clerk to research costs and options available, to be discussed again next meeting.

10. Correspondence

10.1 Okehampton & District Carnival – to consider grant request of £500 towards costs of replacement generators and Royalty float. Resolved to ascertain further information on grant request and reconsider at next meeting.

10.2 Wren Music – to consider grant request of £500 towards annual Lanterns Project. Resolved to award £250, proposed by Cllr Webber and seconded by Cllr Ewen.

10.3 Okement Centre Work Club – to consider grant request of £497 towards cost of additional laptop. Resolved to award £150, proposed by Cllr Ewen and seconded by Cllr Webber.

10.4 Tor Support Services – to consider grant request for £400 to enable more counselling sessions to take place. Resolved to award £300, proposed by Cllr J Heard, seconded by Cllr Webber.

10.5 OCRA – to consider grant request for £250 towards start up costs of Parkrun in Okehampton. Cllr Ewen took no part in the discussion of this item. Resolved not to award grant at this time as organisation has already received funding in this financial year and grant budget fully used, a future application is welcomed.

10.6 Okehampton Town Council – to consider request for contribution towards costs of maintaining public toilets. Resolved to contribute £1200, the amount allocated in the 2020/21 budget, no additional funds could be contributed as request received after budget set. It was also agreed that any future contributions must be considered on an annual basis and that a split of the costs as suggested by OTC was not appropriate as this was not a jointly agreed project.

10.7 DCC Drainage Maintenance Responsibilities – to note contents of letter previously circulated and agree any actions to be taken. Contents noted, Clerk to write to DCC questioning if the landowners were expected to maintain drains were they expected to acquire the necessary safety training before working on the roadside.

11. Okerail – to consider passing following resolution as suggested at February meeting – ‘ OHPC resolves to write to the Minister of Transport, the Rt Hon Grant Schapps, urging him to set the date for the re-instatement of the Okehampton to Exeter Passenger Rail Service as a matter of priority. This service will have a very positive impact on the wider South West in terms of the economic, social and environmental benefits.’ Resolved to pass resolution, proposed by Cllr J Heard and seconded by Cllr Maile.

12. Beating the Bounds – Agreed date of event to be Wednesday 19th August 2020. Further arrangements to be discussed at next meeting.

13. VE Day Celebrations – to receive update from Clerk and agree actions to be taken. Clerk advised number of mugs for order needed to now be 160, agreed these to be purchased. Meldon Village Hall Committee organising meeting to discuss joint event.

14. Finance –

14.1 Accounts for payment –

Mrs J Gillard (wages £313.42, Mileage £36.45,)	£ 349.87
White Wood Management	£ 86.40
Tindle Newspapers	£ 23.70
Western Web	£ 498.00

Resolved accounts be paid, proposed by Cllr Ewen, seconded by Cllr Webber.

14.2 Bank Reconciliation and Statement of Budget – Cllr Cooper advised she had checked bank reconciliation as at 25th Feb 2020 and records were all in order..

15. To discuss and agree arrangements for Annual Parish Meeting and confirm date as 31st March 2020 at Meldon Village Hall. Speakers confirmed, light refreshments to be organised.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Webber and seconded by Cllr Maile.

16. To note current WDBC Enforcement cases list and information. Noted.

17. Grass Cutting & Horticultural Services – to review tenders received and appoint contractors. Tenders reviewed, contract for Meldon and areas around noticeboards and seats to be awarded to Broadbury Landcare at cost of £145 per cut and contract for Old Town Park grass cutting to Westcountry Groundsmaintenance at cost of £60 per cut plus VAT.

18. Date and venue of next meeting to be confirmed as 7th April 2020, 7.30 pm at Meldon Village Hall.
Annual Parish Meeting – Tuesday 31st March, 7.30 pm, Meldon Village Hall

The meeting was declared closed at 9.30 pm

Signed Date