



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30 pm on Tuesday 5th November 2019 at Okehampton Town Hall , Okehampton.

Councillors Present -

R Maile
M Cooper
B Wood
D Webber
P Heard
J Heard
A Ewen
M Littlejohns

WDBC – Cllr A Leach

Mrs J Gillard, Parish Clerk

Before the start of the meeting, the Chairman Cllr B Wood presented Mrs S Wonnacott of the Okehampton & District Community Transport Group with a cheque of £500 representing the recent grant awarded to the Group by the Council.

- 1. Members of the Public** – there were no members of the public present.
- 2. Declarations of Interest** – there were no declarations of interest made.
- 3. Apologies** were received from WDBC Councillors J Yelland, M Davies and DCC Councillor K Ball.
- 4. Approval of Minutes of previous meeting held on 8th October 2019** these were agreed as a true record and signed by the Chairman. Proposed by Cllr Webber and seconded by Cllr Littlejohns.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present.
Cllr Leech reported that DCC and considering introduction of a new Highways Permit Scheme. The introduction would mean Utility companies would have to request any road closures and DCC would have the ability to change the requested timings or reject the request which they currently cannot do. Emergencies would be an exception. The proposal is going out to Public Consultation.
WDBC – a consultation to take place on the introduction of a Community Infrastructure Levy (CIL)
Negotiations are still ongoing re the ‘blockage’ between the 2 parts of Kellands Lane.
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan. Cllr Wood advised that only himself and the Chair of the Group attended the last meeting, further meeting planned for end November.
- 7. To receive reports from meetings attended by Parish Council representatives including** –
OSSR – update from recent meeting and discussion on template plan recently circulated. To be discussed by Neighbourhood Planning Group at future meeting.
Okehampton Health Partnership attended by Cllr Maile. Looking at holding an Okehampton Health Festival education day in April next year.
DALC AGM and Conference attended by Cllr Wood and the Clerk. Useful day with many speakers and useful workshops

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 WDBC 3310/19/FUL Drainage to serve plot G Higher Stockley Mead Estate, Okehampton at land to north of Site G. Resolved to support application. Proposed by Cllr Cooper and seconded by Cllr Littlejohns.

8.2 WDBC 3457/19/PDM Notification for prior approval for proposed change of use of agricultural building to dwellinghouse (Class C3) and for associated operational development (Class Q(a+b)) Land At Sx 598 975 North Of Rosewyn, Brightley Road, Okehampton, EX20 1RR Noted.

9. Open Spaces.

9.1 To receive update from Clerk on request for Okehampton Men in Sheds to make dormice boxes. Oke Men In Sheds have agreed to make 50 boxes, they are preparing list of materials required, resolved Clerk authorised to order materials when list received.

9.2 To discuss findings and agree actions required following Councillors walk of Old Town Park. Inspection of trees referencing to Tree Report outstanding, to be completed by Cllr Wood before next meeting.

9.3 Grit bins to receive update re costings on purchase. Resolved to purchase 4 bins from Reece gritbins.

9.4 Old Town Park – feedback from Bioblitz day. Successful event took place, 4 experts in attendance with over 30 members of the public. More events to be planned.

10. Correspondence

10.1 Okehampton Men in Sheds – to consider grant request of £400 towards cost of shed extension. Resolved to approve application, proposed by Cllr Cooper, seconded by Cllr Littlejohns. Noted that there have been break ins in this and the Allotments area recently.

10.2 Devon Communities Together – to consider invite to AGM on 14th November. Noted.

10.3 DCC Recycling Awards – to consider any nominations to make for the awards. Noted.

10.4 Royal British Legion – to agree amount of donation for Poppy Wreath and to agree arrangements for Remembrance Sunday Parade. Resolved to donate £50, proposed by Cllr Webber, seconded by Cllr Ewen. Cllrs Wood, Littlejohns and J Heard to attend Parade.

10.5 Okehampton United Charity & Okehampton Educational Foundation – to consider nomination of Trustee following conclusion of term of office on 22nd October of Cllr Maria Cooper. Resolved to nominate Cllr Cooper, proposed by Cllr Ewen and seconded by Cllr Wood.

10.6 WDBC Superlink Meeting, 27th November, 7pm at Kilworthy Park, Tavistock, to agree representatives to attend meeting. Cllrs Ewen and Wood to attend.

10.7 Sticklepath Parish Council – to consider email received re Two Museums Walk and agree any actions required. Councillors agreed to support the initiative and work with the other local councils connected with the route, further costings required before further support agreed.

10.8 Okehampton Community Garden – to consider grant request of £300 towards cost of meeting shed. Resolved to award £300, proposed by Cllr Ewen and seconded by Cllr Webber.

10.9 Devon Resilience Forum – Cllr Wood to attend meeting on 27th November.

10.10 Climate Change Committee – noted Okehampton Town Council have set up group, OHPC to review their position in the New Year.

For Information –

11. To review and agree any amendments as necessary to the Council's adopted Standing Orders, draft previously circulated. Resolved to adopt updated Standing Orders as circulated, proposed by Cllr Wood and seconded by Cllr Maile. All in favour.

12. General Data Protection Regulations – to receive update from Clerk. Emails still under review.

13. Accounts

13.1 Accounts for payment –

Mrs J Gillard (wages £313.42, Mileage £14.40,)	£ 327.82
WDBC dog bin emptying	£ 107.64
Westcountry Grounds Maintenance	£ 144.00
Okehampton Town Council	£ 20.00
SLCC Enterprises	£ 180.00

Resolved to settle accounts, proposed by Cllr Cooper, seconded by Cllr Ewen.

13.2 Bank Reconciliation and Statement of Budget – see below. Noted.

14. 2020/21 Budget and Precept setting – initial discussion on requirements for coming financial year. First draft of budget discussed, further discussions to take place at next meeting.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Webber and seconded by Cllr P Heard.

15. To note current WDBC Enforcement cases list and information. Information noted.

16. Date and venue of next meeting to be confirmed as 3rd December 2019, 7.30 pm at Meldon Village Hall and to consider location of future meetings.

The meeting was declared closed at 9.10 pm

Signed Date

Minutes 244/3