



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 5th November 2019 at Okehampton Town Hall, Okehampton.

Jane Gillard, dated 29/10/2019

AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meeting held on 8th October 2019.

5. DCC and WDBC – to receive any reports/updates from Councillors present.

6. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

7. To receive reports from meetings attended by Parish Council representatives including – OSSR – update from recent meeting and discussion on template plan recently circulated Devon Resilience Forum – Cllr Wood

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

- 8.1 WDBC 3310/19/FUL Drainage to serve plot G Higher Stockley Mead Estate, Okehampton at land to north of Site G.

9. Open Spaces.

- 9.1 To receive update from Clerk on request for Okehampton Men in Sheds to make dormice boxes.
- 9.2 To discuss findings and agree actions required following Councillors walk of Old Town Park.
- 9.3 Grit bins to receive update re costings on purchase.
- 9.4 Old Town Park – feedback from Bioblitz day

10. Correspondence

- 10.1 Okehampton Men in Sheds – to consider grant request of £500 towards cost of shed extension.
- 10.2 Devon Communities Together – to consider invite to AGM on 14th November.
- 10.3 DCC Recycling Awards – to consider any nominations to make for the awards.
- 10.4 Royal British Legion – to agree amount of donation for Poppy Wreath and to agree arrangements for Remembrance Sunday Parade.
- 10.5 Okehampton United Charity & Okehampton Educational Foundation – to consider nomination of Trustee following conclusion of term of office on 22nd October of Cllr Maria Cooper.
- 10.6 WDBC Superlink Meeting, 27th November, 7pm at Kilworthy Park, Tavistock, to agree representatives to attend meeting.
- 10.7 Sticklepath Parish Council – to consider email received re Two Museums Walk and agree any actions required.
- 10.8 Okehampton Community Garden – to consider grant request of £300 towards cost of meeting shed.

For Information –

11. To review and agree any amendments as necessary to the Council’s adopted Standing Orders, draft previously circulated.

12. General Data Protection Regulations – to receive update from Clerk

13. Accounts

13.1 Accounts for payment –

Mrs J Gillard (wages £313.22,	£
Mileage £,)	
WDBC dog bin emptying	£ 107.64
Westcountry Grounds Maintenance	£ 144.00
Okehampton Town Council	£ 20.00

13.2 Bank Reconciliation and Statement of Budget – see below.

14. 2020/21 Budget and Precept setting – initial discussion on requirements for coming financial year.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

15. To note current WDBC Enforcement cases list and information.

16. Date and venue of next meeting to be confirmed as 3rd December 2019, 7.30 pm at Meldon Village Hall and to consider location of future meetings.

Okehampton Hamlets Parish Council - Bank Reconciliation

Current account at 27/10/19			2839.28	
Deposit account at 27/10/19			61402.76	
		Total	£64242.04	
Less Restricted Funds				
For info – funds received (inc in balances above)	Aggregate Industries	£491		
Less Unpresented cheques	CAB O&DCTG	£500 £500	1000.00	
			£63242.04	
Budget	Annual budget		36100	
	Year to date spend		10000	
	Unspent revenue against allocated budget		£ 26100	
Allocated Reserves	Election	3000.00		
	Meldon Woods	2000.00		
	Old Town Park	2000.00		
	General Reserve	26000.00		
	Beating the Bounds	500.00		
	Equipment replacement	1000.00	34500.00	