



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30 pm on Tuesday 8<sup>th</sup> October 2019 at Meldon Village Hall , Okehampton.**

### **Councillors Present -**

R Maile  
M Cooper  
B Wood  
D Webber  
P Heard  
J Heard  
A Ewen  
M Littlejohns

WDBC – Cllr M Davies, Cllr P Vachon

Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – there was 1 member of the public present.
- 2. Declarations of Interest** – Cllr Wood declared a personal interest in item 10.4 as a Trustee of the Organisation, he took part in discussions on this item but abstained from the voting.
- 3. Apologies** – were received from WDBC Councillors Yelland and Leach.
- 4. Approval of Minutes of previous meeting held on 3<sup>rd</sup> September 2019** these were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr Webber.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present.  
Cllr Vachon reported the WD Garden Waste subscriptions have been extended until March 2020 ie no renewals due this autumn. This week is National Customer Service Week, WDBC are contacting 6000 customers for feedback. Northern Outreach service still open in Okehampton, full council will be reviewing recommendations for a Borough Wide service on 10 Dec. Old Mill site, Okehampton – the planning application for demolition has been refused. Council Tax referendum – towns and parishes will remain uncapped next year.  
Cllr Davies – OkeRail, the lease of the line to Okehampton is due for renewal, DCC have been questioned on their position in connection with the line, a representative from OkeRail will be attending a meeting with them. Climate Crisis – continues to be investigated, a Working Group is now reviewing findings, the Council is looking at web streaming meetings and training sessions.
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan  
Recent meeting attended by Cllrs Wood and Webber. Further workstreams allocated to Group members, progress is being made, next meeting 23<sup>rd</sup> October.
- 7. To receive reports from meetings attended by Parish Council representatives including** –  
Okehampton OSSR Plan – Cllrs Wood, Ewen & J Heard. The Group is looking at ways of spending the available funds from S106.  
Speedwatch – update from Cllr Wood. 5 volunteers have come forward for the Scheme. Next stage is ‘vetting’ and training.

Northern Links – Cllr Ewen, Crime volumes have reduced, disappointing no DCC representatives at the meeting, session on Fuel Poverty Grants, Council Tax Support Grant is being withdrawn. A better meeting than the previous one.

Okehampton Matters – Cllr Maile, the 2 refugee families in Okehampton are experiencing bullying problems, many unsocial behaviour instances in Red Lion Yard. The public conveniences at Fairplace have been vandalised and there is a drugs issue in the Town. CCTV possibilities still being investigated. Junior Life Skills Workshop recently run by WDBC.

West Devon Civic Service – attended by Cllr Littlejohns.

Holditch Charities – Cllr P Heard attended winding up meeting.

WDBC Standards training – attended by the Clerk.

**8. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 DNPA Parish Council Local Plan workshop, 16 Sept, to receive update from attendees. Event attended by Cllr Wood, the final consultation is now open, agreed no additional feedback required.

8.2 Meldon Fields Residents Group – to receive update on request for footpath from Broom Park to Crediton Road and update on Kellands Lane. Clerk to obtain update from Cllr Ball.

8.3 WDBC 2603/19/OPA Outline application with all matters reserved for proposed new dwelling and garage at Lakeside Residential Home. Resolved to support, proposed by Cllr Webber and seconded by Cllr Wood.

8.4 DNP 19/0046 Tree Preservation Order West Okement Valley – work on trees at Okehampton Golf Club. Resolved to support application with the request that replacement trees are planted. Proposed by Cllr Ewen and seconded by Cllr Webber.

8.5 WDBC Premises licence application, Tors Vodka, Fatherford Farm, Okehampton. Resolved to support application, proposed by Cllr Littlejohns seconded by Cllr J Heard.

8.6 DNP 0338/19 Klondyke, Camp Road, Okehampton proposed extension previously considered, to note changes to design of windows. Noted.

8.7 Redrow Homes – to consider names for Streets in Phase 2 of Romansfield Development. Agreed to resubmit previously agreed names that have not yet been used and Councillors to advise Clerk of any new ideas ‘Roman themed’ to Clerk by end of week.

## **9. Open Spaces.**

9.1 Update on complaint re dog mess in Aplite Quarry Car park. Purchase of sign outstanding.

9.2 Update on necessary repairs to gate at Aplite Quarry. Repairs completed.

9.3 To discuss findings and agree actions required following Councillors walk of Old Town Park. Tree Survey report now received from WDBC, on site walk required to view any outstanding work.

Cllr Wood has also obtained an old Ecological Survey of the Park. A biodiversity Survey is to be undertaken on Nov 3<sup>rd</sup>, this group have also agreed to help with the development of a new Management Plan. Men In Shed to be requested to make 50 dormice boxes as previously agreed. Repairs to Information Board outstanding.

9.4 Clerk and Chairman to progress costings for 2 grit bins for Meldon Fields and also Fatherford.

## **10. Correspondence**

10.1 To consider request for additional dog waste bin at Fatherford Bridge. Resolved not to progress at this time, additional collection point too close to existing.

10.2 Okehampton Duke of Edinburgh’s Award Scheme – to consider grant request of £500 for replacement equipment. Resolved to award £500, proposed by Cllr Littlejohns and seconded by Cllr Maile.

10.3 DNP Moor Otters 2020 – to consider involvement in project, details previously circulated. Agreed worthwhile scheme but the Council did not have an appropriate site in which to locate a statue.

10.4 Okehampton & District Community Transport Group – to consider grant request of £500 for replacement of mini bus. Resolved to award the sum of £500, proposed by Cllr Cooper and seconded by Cllr P Heard. Cllr Wood abstained.

10.5 WDBC Poling Station Review – noted that a further review being undertaken including the suggestions submitted.

10.6 DNP Car Park Season ticket proposals noted, councillors may respond on an individual basis if required.

**For Information –**

**11.** To review and agree any amendments as necessary to the Council’s adopted Standing Orders, draft previously circulated. Agreed to delay to next meeting due to projector not working at this meeting.

**12. General Data Protection Regulations** – to receive update from Clerk. Councillors email addresses being resolved.

**13. Accounts**

**13.1 Accounts for payment –**

Mrs J Gillard (wages £313.22, Mileage £28.35,)	£ 341.57
HMRC	£ 210.20
GX Accountancy	£ 22.50
Oak Valley Tree Services	£ 270.00
Broadbury Landcare	£ 145.00
WDBC (dog bin emptying)	£ 71.76
Oke Town Council	£ 495.72

Resolved to pay accounts, proposed by Cllr P Heard seconded by Cllr Cooper.

13.2 Bank Reconciliation and Statement of Budget – see below.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Cooper and seconded by Cllr Webber.

**14. To note current WDBC Enforcement cases list and information.** Existing and new cases noted.

**15. Date and venue of next meeting** to be confirmed as 5<sup>th</sup> November 2019, 7.30 pm at Okehampton Town Hall and to consider location of future meetings.

The meeting was declared closed at 9.00 pm

Signed ..... Date .....

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 23/9/19			3904.28	
Deposit account at 23/09/19			61400.27	
		<b>Total</b>	<b>£65304.55</b>	
<b>Less Restricted Funds</b>				
<b>For info – funds received (inc in balances above)</b>	WDBC Precept	£10,860		
<b>Less Unpresented cheques</b>				
			<b>£65304.55</b>	
<b>Budget</b>	Annual budget		<b>33550</b>	
	Year to date spend		7000	
	Unspent revenue against allocated budget		£ 26550	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	2000.00		
	Old Town Park	2000.00		
	General Reserve	26000.00		
	Beating the Bounds	500.00		
	Equipment replacement	1000.00	34500.00	