



## Okehampton Hamlets Parish Council

### To all Members of the Council

You are hereby summoned to attend a Meeting of the Council to be held at 7.30pm on Tuesday 3<sup>rd</sup> September 2019, Okehampton Town Hall, Okehampton.

*Jane Gillard, dated 28/08/2019*

### AGENDA

**Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.**

#### 1. Members of the Public

#### 2. Declarations of Interest

#### 3. Apologies

#### 4. Approval of Minutes of previous meeting held on 2<sup>nd</sup> July 2019 and Planning Committee meeting held on 6<sup>th</sup> August 2019.

5. DCC and WDBC – to receive any reports/updates from Councillors present.

6. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

7. To receive reports from meetings attended by Parish Council representatives including –  
Okehampton Matters – Cllrs Wood & Maile including Speedwatch

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 DNPA Parish Council Local Plan workshop, 16 Sept, to agree attendees.

8.2 Meldon Fields Residents Group – to receive update on request for footpath from Broom Park to Crediton Road and update on Kellands Lane.

#### 9. Open Spaces.

9.1 Update on request to site memorial bench in Meldon Woods.

9.2 Update on complaint re dog mess in Aplite Quarry Car park.

9.3 Update on necessary repairs to gate at Aplite Quarry

9.4 Natural Devon 2019 – consider email previously circulated and agree level of involvement including Roadside Verges, appointment of Wildlife Wardens and attendance at Conference.

9.5 Snow Warden Scheme – to receive update from Clerk on decision to withdraw from Scheme.

9.6 To discuss findings and agree actions required following Councillors walk of Old Town Park.

#### 10. Correspondence

10.1 WDBC – Okehampton OSSR Plan, to note date of meeting 16<sup>th</sup> Sept, 10.00 am and to agree options of way forward (Cllrs Ewen, J Heard & Wood)

10.2 Devon & Somerset Fire & Rescue Service – to consider proposed changes to Service Delivery Operating Model

10.3 DCC – Okehampton Health Partnership, to note invite to workshop 20<sup>th</sup> Sept and agree attendees.

10.4 WDBC Polling Places Review – to discuss previously circulated information and agree response.

10.5 WDBC Council Tax Support Grant – to consider previously circulated information re withdrawal of Grant and agree response.

10.6 Climate Emergency Network – to consider invitation to join network.

10.7 To consider request for additional dog waste bin at Fatherford Bridge.

- 10.8 WDBC Standards & Governance Training – to agree attendees for event on 24 Sept, 2pm  
Kilworthy Park.
- 10.9 Okehampton Duke of Edinburghs Award Scheme – to consider grant request of £500 for  
replacement equipment.
- 10.10 DALC Annual Conference and SLCC Regional Training Seminar – to agree any attendees

**For Information –**

**11.** To review and agree any amendments as necessary to the Council’s adopted Standing Orders, draft to be circulated.

**12. General Data Protection Regulations** – to receive update from Clerk

**13. Accounts**

**13.1 Accounts for payment –**

Mrs J Gillard (wages £313.42, Mileage £22.95,)	£ 336.37
Okehampton Town Council	£ 20.00
Devon Communities Together	£ 59.23

13.2 Bank Reconciliation and Statement of Budget – see below.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

**14. To note current WDBC Enforcement cases list and information.**

**15. Date and venue of next meeting** to be confirmed as 8<sup>th</sup> October 2019, 7.30 pm at Meldon Village Hall and to consider location of future meetings.

**Okehampton Hamlets Parish Council - Bank Reconciliation**

Current account at 28/8/19			5181.88	
Deposit account at 28/0819			50538.12	
		<b>Total</b>	<b>£55720.00</b>	
<b>Less Restricted Funds</b>				
<b>For info – funds received (inc in balances above)</b>	Aggregate Ind DCC Grant	£491.75 £500.00		
<b>Less Unpresented cheques</b>		000032 000030	500.00 80.00	
			<b>£ 55220.00</b>	
<b>Budget</b>	Annual budget		<b>33550</b>	
	Year to date spend		6257	
	Unspent revenue against allocated budget		£ 27293	
<b>Allocated Reserves</b>	Election	3000.00		
	Meldon Woods	2000.00		
	Old Town Park	2000.00		
	General Reserve	26000.00		
	Beating the Bounds	500.00		
	Equipment replacement	1000.00	34500.00	