



Okehampton Hamlets Parish Council

Minutes of the Meeting held at 7.30 pm on Tuesday 4th December at Okehampton Town Hall.

Present Cllrs B Wood (also acting as Clerk), M, Littlejohns, A Ewen, J Heard, R Maile & D Webber.

- 1. Members of the Public** - there were no members of the public present. A cheque was presented to Councillor Christine Marsh on behalf of the Okehampton and District Chamber of Trade.
- 2. Declarations of Interest** None declared.
- 3. Apologies** Mrs J Gillard (Clerk), Apologies were received and accepted from Cllr P Heard (Away), Cllr M Cooper (away for work), also Cllr K Ball (DCC), Cllr J Yelland (WDBC) & Cllr M Davies (WDBC).
- 4. Approval of Minutes of meeting held on 6th November 2018.** these were agreed as a true record and signed by the Chairman. Proposed by Cllr Littlejohns and seconded by Cllr Ewen.
- 5. DCC and WDBC updates from any Councillors present** – Cllr Leech reported the consultation being conducted by WDBC on the use of the Okement Centre as a contact point; the budget that should be known on 6th December; problems facing residents in new homes and the removal of a hedge on Crediton Road.
- 6. Neighbourhood Planning** - reported by Cllr Wood that a meeting was held on 14th November and another due on 5th December. Progress has been made and hopefully the Plan can be finalised in the New Year.
- 7. Reports from Councillors including meetings attended** –
 - 7.1 Reporting issues on line members were reminded to report issues online, where possible to the relevant authority and to only contact the Clerk for advice.

Cllr Maile had attended an urgent meeting of the Chamber of Trade and an AGM is planned for early next year, (no date available). She also reported on Okehampton Matters. Crime levels are low, of concern is a rise in the number of missing teenagers, some vehicle crime is being committed and of concern is the number of vehicles being left unlocked. Issues in the Town were also discussed.

Cllr Ewen had attended Northern Parishes Links meeting and reported on the £48M awarded to DCC Highways for repairs and the difficulties in completing these before year end.

Cllr Littlejohns had attended the West Devon Civic Service

Cllr Wood Had attended the Remembrance Parade, Okehampton Matters, Holditch & others Charities meeting, the official opening of Forthglade and the Devon Resilience Forum, giving a summary of the day, in particular a presentation by SWAST on defibrillators It was noted that road salt had not yet been delivered and some would be needed in the eastern area. Current stocks consist of many split bags.
- 8. Planning** –
 - 8.1 Resolved to support the application WDBC 3537/18/PDM Notification for prior approval for a proposed change of use of agricultural building to 2 dwellings (Class C3) and for associated operational development (Class Q(a)&(b)), land at SX598975 north west of Rosewyn, Brightley, Okehampton. Proposed Cllr Ewen seconded Cllr Webber
 - 8.2 Resolved to support the application WDBC 3715/18 Unit 9 Cranmere Road, Exeter Road Industrial Estate, extend parking area to create 10 additional parking spaces. Proposed Cllr Littlejohns, seconded by Cllr J Heard.

9. Open Spaces.

- 9.1 Bridge across railway line, Exeter Road, dealing with graffiti and mural and DCC Locality Grant. Awaiting costings from a local artist, so that a grant request can be made to cover these.
- 9.2 Meldon Woods – Cllr Wood reported recent works and inspections. He proposed that the Contractor used recently should be utilised for all such emergency works for the remainder of this and the next financial years. Seconded by Cllr Ewen, unanimous.
- 9.3 Footpath at Fatherford – noted that DCC had agreed to fund works following a recent serious injury to a member of the public. Contractor is waiting for the correct weather conditions before proceeding.

10. Correspondence – to consider responses to items listed below together with any others received up to date of this meeting.

- 10.1 Defibrilators – awaiting further communications in order to progress.
- 10.2 Devon Young Carers (westbank). It was resolved to support the grant application request for £500 to support monthly sessions. Proposed by Cllr Ewen, seconded by Cllr Webber.
- 10.3 Tor Support Services – resolved to support grant request for £300 to support provision of counselling sessions. Proposed by Cllr Webber, seconded Cllr Maile.
- 10.4 WDBC – Superlink meeting, Wednesday 5th December at Kilworthy Park, resolved Cllrs Ewen & Maile would attend
- 10.5 OkeRail – Cllr Webber confirmed he would attend the next Forum on 5th December
- 10.6 Friends of Okehampton Library had offered 2 tickets for attendance at a performance in the Okement Centre on Friday 7th. No members were available to attend.

For Information –

11. Council Policies

11.1 IT policy – Resolved to accept the updated Social Media Policy; proposed by Cllr Wood, seconded Cllr Ewen.

12. General Data Protection Regulations – to receive an update on tasks required to meet requirements Cllr Wood explained that email addresses had now been set up and members would have to log in individually. Clerk to forward information to members.

13. World War 1 Beacon of Light – Unanimously agreed that the event was a great success and demonstrated the teamwork of the Members.

14. Brightley Flood Plan – it was recognised that this needs updating to reflect the change of contact details of WDBC and the Flood Wardens. Agreed to complete this following next years elections.. It was also agreed that Cllr Ewen would distribute empty sandbags in Brightley and make residents aware of the sand stockpile.

14. Accounts

Current Account at	26/11/18	£	4519.22
Deposit Account at	26/11/18	£	9390.27
Nat West			<u>41387.36</u>
Total		£	55296.85
Less 'Restricted' Funds			
Links Administration			-19.47
Total 'Unrestricted' Funds			<u>£ 55316.32</u>

Less Unpresented chqs		
Broadbury Landcare	000018	£145.00
B Wood	000019	£118.35
RBLPoppy Appeal	000020	£ 50.00
Oke Chamber of Trade	000021	<u>£500.00</u>
		813.35

Total Available Funds £ 54502.97

Funds received – Betty TV £200, Aggregate Industries £491.25

Agreed Accounts for payment –

J Gillard (wages £)	,	
Expenses £, mileage £12.60)		£
J Gillard (Links final wages)		£ 36.04
SLCC Membership		£ 106.00
Okehampton Town Council		£ 23.00
Okehampton Town Council		£ 30.00
Meldon Village Hall		£ 55.00
Oak Valley Tree Services		£ 500.00

14.1 BW requested that members ensure that they can log in on line and resolve any issues with guidance from the Clerk

15. Members & Partner’s Dinner. It was agreed that and “End of Term” dinner be held on Friday 5th April 2019 of Member, the Clerk and partners at a suitable venue. It was also agreed that the invitations be extended to the three West Devon Members and County Member who have supported the work of the council; all members and guests paying for themselves.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

16. Old Town Park – Cllr Wood gave an update on transfer from WDBC and to review documentation received from solicitors, which was duly signed, pending further legal instruction before exchange. He also gave an update following an inspection on 1st December and likely costs of remedial works.

17. Budget 2019/20 – to consider revised draft budget including consideration of commencing opening of new School within Parish. BW explained how he had drawn up a budget proposal and areas of new spend. This will be resolved at a future meeting when outturn figures and grant funding is known.

18. To note current WDBC Enforcement cases list and information.

Progress and the addition of three more cases was noted.

19. Date and venue of next meeting was confirmed as Tuesday 8th January 2019 at Meldon Village Hall

The meeting was declared closed at 9.30 pm

Signed Date