



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30 pm on Tuesday 4<sup>th</sup> September 2018 at Meldon Village Hall, Okehampton.**

**Councillors Present -**

D Webber  
R Maile  
M Cooper  
B Wood (Chairman)  
A Ewen  
M Littlejohns  
J Heard  
P Heard (arrived 7.50pm)

Also Present – Cllr J Yelland (WDBC), Cllr M Davies (WDBC), Cllr A Leech (WDBC)  
Mrs J Gillard, Parish Clerk

- 1. Members of the Public** – there were no members of the public present.
- 2. Declarations of Interest** – Cllr A Ewen declared a pecuniary interest in item 8.2 and left the room whilst this item was discussed. Cllr Wood declared personal interest in item 9.3 as he is a member of the Group, he took no part in the discussions in that item.
- 3. Apologies** – no apologies were received.
- 4. Approval of Minutes of meeting held on 3<sup>rd</sup> July 2018 and 7<sup>th</sup> August 2018** - these were agreed as a true record and signed by the Chairman. Proposed by Cllr Ewen and seconded by Cllr Webber.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present. Councillors advised that the WDBC Outreach service should be returning to the usual 2 days per week shortly.
- 6. Neighbourhood Planning** - to receive an update on joint Okehampton Councils Plan  
Cllr Wood advised the last meeting took place 18<sup>th</sup> July, it was a positive meeting, there are outcomes to work on, wording for policies has commenced. DNP will meet with the group shortly, next meeting 12 September.
- 7. To receive reports from meetings attended by Parish Council representatives including** –  
WDBC – Okehampton One Public Estate Workshop – Cllr Wood - meeting not yet held.  
Okehampton Matters – attended by Cllr Wood and Cllr Maile, minutes circulated previously to members, anti social and speeding current known in issues in the area.
- 8. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.
  - 8.1 DNP 0262/18 8 Meldon Cottages, Meldon, notification of reduction in height on rear elevation of previously submitted plans. Noted.
  - 8.2 WDBC - 2670/18/FUL Proposed 3 golf lodges at land adjacent to Fairways, Ashbury, Okehampton. Resolved to respond with a Neutral view raising issues with highwasys, spread of the complex and location of the lodges, proposed by Cllr Webber and seconded by Cllr Littlejohns.
  - 8.3 WDBC – to consider any response to Pre Application Process Consultation. Noted.

## 9. Open Spaces.

- 9.1 Meldon Wildlife Day, to receive report on event. It was reported the event was well supported and very successful, a cheque for the Grant given by Cllr Ball, Localities Fund was presented during the day.
- 9.2 Bridge across railway line, Exeter Road, to receive update and agree way forward with graffiti and mural and DCC Locality Grant. Awaiting to hear from local PCSO, agreed to apply for DCC Locality Grant when costing of paint known.
- 9.3 Meldon Residents Group – to consider request for funding/noticeboard for new noticeboard. Agreed a new noticeboard to be purchased by the Council with the space within to be shared 50/50 with the Residents Group. Clerk to investigate selection of boards available for further discussion at next meeting.
- 9.4 Meldon Woods – agreement of next stage of tree works required and any other work required. Agreed working group to hold a meeting and site walk on 17<sup>th</sup> Sept, 2.30 pm to review work required.
- 9.5 RBL Silhouettes – agreement of siting of the 2 silhouettes. Agreed to site silhouettes at Aplite Car Park and Exeter Road Bus Shelter.

## 10. Correspondence

- 10.1 To consider grant request of £400 by Friends of Okehampton Library for purchase of new chairs. Resolved to award £300, proposed by Cllr Webber, seconded by Cllr P Heard.
- 10.2 WDBC To consider any response on consultation on Gambling Statement of Principles. Noted.
- 10.3 To consider response to email received re Old Mill Site, Okehampton. Noted, no response.
- 10.4 WW1 Beacon of Light – to consider arrangements for event on 11<sup>th</sup> November. Agreed to use same location as previous beacon, Cllr Ewen to provide Fire basket and wood, Cllr Cooper to try to obtain bugler, event to be publicised in Okehampton Times, resolved costs to a maximum of £500 to be funded by the Council, proposed by Cllr Ewen and seconded by Cllr Littlejohns.

### For Information – no items

## 11. Council Policies

- 11.1 IT policy – to receive an update, no progress since last meeting.

**12. General Data Protection Regulations** – to receive an update on tasks required to meet requirements, no update since last meeting.

## 13. Accounts

Current Account at	27/08/18	£	8319.24
Deposit Account at	31/03/18	£	<u>41387.36</u>
Total		£	49706.60
<b>Less 'Restricted' Funds</b>			
Links Administration			864.93
<b>Total 'Unrestricted' Funds</b>			<b><u>£ 48841.67</u></b>

### Less Unpresented chqs

Oke Chamber of Trade	001297	£	50.00
Dartmoor National Park	000001	£	500.00
			<b>£ 550.00</b>
<b>Total Available Funds</b>			<b><u>£ 48291.67</u></b>

**Funds received** – Aggregate Industries £491.75

**Accounts for payment –**

J Gillard (wages £1089.08)	tbc by payroll provider
Tavistock Town Council	£24.00
Tavistock Town Council	£ 40.00
Okehampton Town Council	£ 20.00
Broadbury Landcare	£145.00
Royal British Legion	£300.00

**13.1** To receive update on transfer of accounts to Lloyds and agree closure of Nat West Business Reserve account. Authority to close Business Reserve Account signed by councillors, Clerk has opened new Instant access savings account with Lloyds, Treasurers account now fully operational with balance transferred from Nat West current account. On Line banking procedures to be completed.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr J Heard, seconded by Cllr P Heard.

**14. Old Town Park – to receive update on transfer from WDBC.** No further update from solicitors or WDBC, public notice placed in Okehampton Times by WDBC notifying of proposed transfer.

**15. To note current WDBC Enforcement cases list and information.** Noted.

**16. To consider quotes for outsourcing Payroll, updates to website and provision of councillor email addresses.** Quotes agreed at previous meeting, GX Accounting have now completed first payroll.

**17. Date and venue of next meeting** to be confirmed as 2<sup>nd</sup> October 2018 at Okehampton Town Hall

The meeting was declared closed at 8.55 pm

Signed ..... Date .....