



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30pm on Tuesday 3rd July 2018 at Okehampton Town Hall, Okehampton.

Councillors Present -

D Webber
R Maile
M Cooper
B Wood (Chairman)
A Ewen

Also Present – Mrs J Gillard, Parish Clerk
Cllr A Leech and Cllr K Ball – WDBC & DCC

Absent – Cllr P Heard

Before the commencement of the meeting the Chairman presented a grant cheque to a representatives of Okehampton Men in Sheds and another grant cheque to a representative from Okehampton Duke of Edinburghs Award Scheme.

- 1. Members of the Public** – there were no members of the public present.
- 2. Declarations of Interest** – Cllr Ewen declared a personal interest in item 8.3 as he is a Trustee of the Charity involved. Cllr Ewen declared a pecuniary interest in item 10.2, and left the room whilst this item was being discussed.
- 3. Apologies** - were received and accepted on behalf of Cllr J Heard & Cllr M Littlejohns. Apologies also received from Cllr J Yelland and Cllr M Davies.
- 4. Approval of Minutes of meeting held on 5th June 2018** - these were agreed as a true record and signed by the Chairman. Proposed by Cllr Cooper and seconded by Cllr Maile.
- 5. DCC and WDBC** – to receive any reports/updates from Councillors present,
Cllr Ball reported he had attended a GWR Commercial Rail conference where the partnership work between DCC, GWR and OkeRail was covered. Jacobs have produced a high level report for DCC re potential Station options, track condition and general infrastructure. The pothole situation has improved, it is acknowledged the performance from Skanska could be improved and the Scrutiny Group are looking into this. Okehampton East Business Park – progress is being made but acknowledged it has been slow. Meldon Wildlife Day – Cllr Ball is pleased to support this event by way of a grant from his Locality budget.
Cllr Leach reported there has been an issue with the rollout of Superfast Broadband, a report to be forwarded to Clerk for councillors information.
Attempts are being made to place a TPO on an Oak tree in Crediton Road.
WDBC – there have been complaints about the performance of the Assets dept, this is being reviewed.
Waste collections have been missed in Little Marsh Road – this has been down to Health & Safety issues with the size of the new waste vehicles not being able to reach houses whilst there is construction traffic in the area.
Attempts are still being made to join the 2 ends of Kellands Lane, Leander Developments have now agreed to a meeting.
Planners are to discuss with Linden Developments issues in Broom Park and an unofficial footpath.

6. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

Most recent meeting attended by Cllr Webber. Attendees took away actions to be completed from the meeting. Amended ToRs have now been approved by both Councils. Next meeting 18th July.

7. To receive reports from meetings attended by Parish Council representatives –

Northern Link attended by Cllr Ewen. Update from WD re Local Plan, Waste collections, new Communities Together Fund (replacement of TAP), full meeting notes available from Clerk if required. Chamber of Trade attended by Cllr Maile. WDBC councillor Oxborough discussed the economic situation in the area. Teenage Market scheme discussed, agreed it was disappointing this was not taking place in Okehampton and that a letter with OTC be sent questioning this. Okehampton traffic issues also raised, way forward proposal expected from DCC in the autumn. Devon Escapes Room – official opening attended by Cllr Wood.

8. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

8.1 Street naming – to consider names for streets on Redrow development, East of Okehampton. Names agreed at joint meeting with Okehampton Town Council supported.

8.2 Site G East of Okehampton Business Park, to consider issues being experienced by applicant with delays in planning process. Issues noted, Chairman to meet with applicants.

8.3 WDBC 1182/18/HHO Erection of replacement single storey extension, BelleVue, Stockley. Resolved to support application, proposed by Cllr Ewen and seconded by Cllr Webber.

8.4 WDBC 1705/18 HHO Householder application for proposed two storey side extension for additional living space, Place Farm House, Tavistock Road, Okehampton. Resolved to support application, proposed by Cllr Cooper and seconded by Cllr Webber.

8.5 WDBCTPO New Serve - Ref: 815325 N185. Councillors resolved to support the TPO, proposed by Cllr Ewen and seconded by Cllr Webber.

9. Open Spaces.

9.1 Broadmoor Lane, request for litter/dog bin – to receive an update. Cllr Ewen to report at next meeting.

9.2 Bridleway issues – to receive an update. Cllr Ewen has discussed situation with residents and pointed out it is not a Parish Council issue and offered to assist with any mediation required.

9.3 Meldon Wildlife Day, to agree Council's involvement on Day and presentation of DCC Locality Fund Grant. Cllr Ball was thanked for the grant from his Locality Budget. Agreed Cllrs Ewen, Webber, Maile, Cooper and Wood to attend during the day to represent the Council.

9.4 Bridge across railway line, Exeter Road, to agree view and way forward with graffiti and consideration of mural. Agreed it was a good idea to progress with a mural, idea to be progressed further by Clerk with DCC and Police.

10. Correspondence

10.1 RBL Silent Soldier Silhouettes – to consider information circulated re potential purchase of silhouette.. Resolved to purchase 2 silhouettes, the Tommy and Stretcher Bearer. Sites for erection to be agreed at a later stage.

10.2 OCRA to consider grant request of £500 for Okehampton Sports & Fitness Festival. Resolved to award £250, proposed by Cllr Wood and seconded by Cllr Cooper.

11. Council Policies

11.1 IT policy – to receive an update. Carried forward to next meeting.

12. General Data Protection Regulations – to receive an update on tasks required to meet requirements

13. Accounts

Current Account at	15/06/18	£	10299.34
Deposit Account at	31/03/18	£	<u>41387.36</u>
Total		£	51686.70

Less 'Restricted' Funds

Links Administration 878.43

Total 'Unrestricted' Funds £ 50808.27

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Less Unpresented chqs

All Saints Living Cyard	001294	£ 350.00
Oke Chamber of Trade	001297	£ 50.00
Meldon Village Hall	001298	£ 35.00
Information Commissioner	001305	£ 35.00
Broadbury Landcare	001308	£ 145.00
Western Web	001309	£ 54.00
A Marshall	001310	£ 160.80
DALC	001311	£ 96.00
DCT	001312	£ 50.00
Came & Co	001314	£ 468.79
Oke Men in Sheds	001315	£ 500.00
Meldon Viaduct Co	001316	£ 400.00
Dartmoor Society	001317	£ 250.00
Oke D of E	001318	£ 400.00
		£ 2994.59

Total Available Funds £ 47813.68

Funds received – HMRC £452.56

13.1 Accounts for payment –

Mrs J Gillard (wages £364.36,	£392.26
Mileage £27.90,)	
Northlew Victory Hall	£ 20.00

Resolved to settle accounts, proposed by Cllr Cooper and seconded by Cllr Ewen.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Wood and seconded by Cllr Maile.

14. Old Town Park – to receive update on transfer from WDBC. The Clerk advised WDBC and this council’s solicitor were now in correspondence with each other, draft proposals received which solicitor is now reviewing.

15. To note current WDBC Enforcement cases list and information. Noted. No new issues advised, awaiting further information on new item reported last month.

16. to consider quotes for outsourcing Payroll, updates to website and provision of councillor email addresses. Resolved to accept Western Web Ltd quotes for website update and provision of new email addresses. Resolved to accept quotation received from GX Accountancy for provision of Pay roll services, proposed by Cllr Ewen and seconded by Cllr Webber.

17. Date and venue of next meeting confirmed as 4th September 2018 at Meldon Village Hall

The meeting was declared closed at 8.50

Signed Date

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