



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a Meeting to be held at 7.30pm on Tuesday 5th June at Meldon Village Hall

AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of Annual General meeting held on 1st May 2018

5. Matters arising from the minutes

5.1 Abbeyford Wood sewage leak – to receive an update

6. DCC and WDBC – to receive any reports/updates from Councillors present.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

7.1 to receive an update on the proposed changes to the Terms of Reference and Financial Arrangements.

7.2 To note request from OTC for £71.43 for contribution towards consultants fees

8. To receive reports from meetings attended by Parish Council representatives including –

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 WDBC – new premises licence application, Farmer Luxtons, Stockley, Okehampton

10. Open Spaces.

10.1 To consider adoption of Drones Policy for use of Drones on Council property.

10.2 Okehampton United Charity – to receive an update on future management of allotments

10.3 Broadmoor Lane, request for litter/dog bin – to receive an update

11. Correspondence

11.1 Okehampton Med in Sheds, to consider grant request

11.2 Meldon Viaduct Co – to consider grant request for £500 for ongoing maintenance to viaduct.

11.3 Dartmoor Society – to consider grant request for £500 towards Dartmoor Resonance Music Festival

11.4 Okehampton Duke of Edinburghs Award – to consider grant request for £400 for leaders training.

11.5 To discuss bridleway maintenance issues raised by resident.

11.6 DCC – to consider request for feedback on Locality Lead Role – Angela Welch

11.7 Charities of Holditch and Others, to consider appointment/reappointment of trustee at end of Mr Peter Green's term of office 31/5/18

For Information –

12. Council Policies

12.1 To consider introduction of Anti Fraud and Corruption Policy and Statement of Internal Control at suggestion of Internal Auditor and agree contents of documents.

12.2 To agree priority of review of existing policies

13. General Data Protection Regulations – to consider requirements of Regulations, agree initial steps to be taken including enhancement to website security and council email addresses for councillors.

14. Accounts

Current Account at	15/05/18	£	25829.87
Deposit Account at	31/03/18	£	<u>26387.36</u>
Total		£	52217.23

Less 'Restricted' Funds

Links Administration			878.43
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Total 'Unrestricted' Funds **£ 51338.80**

Less Unpresented chqs

B Wood	001291	£	68.40
All Saints Living Cyard	001294	£	350.00
Oke Chamber of Trade	001297	£	50.00
Meldon Village Hall	001298	£	35.00
WDBC	001301	£	71.76
		£	575.16

Total Available Funds **£ 50763.64**

Funds received – Western Power Wayleave £15.66

14.1 Accounts for payment –

Mrs J Gillard (wages £375.75, Mileage £15.75,)	£391.50
Information Commissioner	£ 35.00
Okehampton Town Council	£ 71.43
Okehampton Town Council	£ 30.00
Broadbury Landcare	£ 145.00
Western Web Ltd	£ 54.00
Alison Marshall	£160.80
DALC	£ 96.00
Devon Communities Together	£ 50.00

14.2 Insurance renewal, review renewal papers and agree renewal terms

14.3 Internal Audit – to review report and agree actions required and to consider appointment of auditor for coming financial year.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

15. Old Town Park – to receive update on transfer from WDBC

16. To note current WDBC Enforcement cases list and information.

17. Date and venue of next meeting to be confirmed as 3rd July 2018 at Okehampton Town Hall