



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30pm on Tuesday 3rd April 2018 at Okehampton Town Hall, Okehampton.

Councillors Present -

D Webber
R Maile
M Cooper
P Heard (arrived 7.50 pm)
B Wood
J Heard
M Littlejohns (arrived 7.35 pm)
A Ewen

Also Present – Mrs J Gillard, Parish Clerk and 1 member of the public.

1. Members of the Public – a member of the public thanked Councillors for their support objecting to the planning application detailed below in item 9.3. and it was noted that the Planning application has now been approved by WDBC Planning Committee.

2. Declarations of Interest – Cllrs Webber, Cooper and Ewen declared a personal interest in item 11.5 as they are Trustees of Okehampton United Charity and Cllr Wood declared a personal interest in the same item as he is an allotment holder.

3. Apologies – were received from Cllr M Davies, Cllr J Yelland & Cllr A Leech (WDBC)

4. Approval of Minutes of previous meetings held on 6th March 2018 these were agreed as a true record and signed by the Chairman. Proposed by Cllr B Wood and seconded by Cllr Cooper

5. Matters arising from the minutes

- 5.1 Abbeyford Wood sewage leak – no further developments to note.
- 5.2 New dog/waste bin Kellands Lane – The Clerk advised this has been installed and weekly emptying arranged.
- 5.3 Broadmoor Lane, request for litter/dog bin – to receive an update, Cllr Webber awaiting meeting with resident.

6. DCC and WDBC – to receive any reports/updates from Councillors present. None present.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

- 7.1 to review the Financial Arrangements of the Group and the proportion of costs payable by each Council as the population of Okehampton Hamlets has increased. Resolved that Hamlets contribution be increased to one seventh from one tenth.
- 7.2 to review the quorum of the Working Group current Terms of Reference to ascertain any alternatives to the proposal rejected at the previous meeting. Suggested revised document reviewed including revision of quorum to five members. Resolved to approve amendments and agreed to forward to Okehampton Town Council for their consideration.
Cllrs Cooper & Webber to attend next meeting of Group on 18th April.

8. To receive reports from meetings attended by Parish Council representatives including –

Northern Links – Cllr Cooper and Webber, 7 parishes were not represented at the meeting, Crime statistics reviewed although no Police representation at meeting, DCC update from Cllr J McInnes, full meeting notes available from Clerk if required.

OkeRail – Cllr Webber, Sunday Services commence 20 May, Special train to Oxford 21st April
Chamber of Trade – Cllr Maile, speakers from Barclays Bank re Okehampton branch closure and OkeRail.

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 WDBC 4394/17/ARM Re-advertisement Reserved matters application for approval of appearance, landscaping, layout and scale for development of 73 dwellings following grant of planning consent 4059/16. Land North of Crediton Road, Okehampton. Resolved to support application, proposed by Cllr Littlejohns and seconded by Cllr Wood.

9.2 WDBC Environmental Permit Application, Forthglade Ltd, Okehampton, to consider response. Resolved to support application, proposed by Cllr Ewen and seconded by Cllr Littlejohns.

9.3 WDBC 0032/18 – update from site visit and Planning Committee meeting re application for 50 dwellings, Exeter Road, Okehampton, site visit attended by Cllr Cooper and Cllr Webber spoke on behalf of Hamlets Council at Planning Committee meeting. Application approved by WDBC. Hamlets Councillors wish to note their disappointment and that Highways issues appear not to have been fully considered.

9.4 WDBC 0867/18 Proposed conservatory at 5 Long Barton Avenue, Okehampton. Resolved to support application, proposed by Cllr Ewen and seconded by Cllr Wood.

9.5 WDBC 2188/17 Re-advertisement (amended plans) change of use and conversion of barns into 1 dwelling with hardstanding car parking and gardens, Place Farm, Tavistock Road, Okehampton. Resolved to support application suggesting that window overlooking Place Cottage be obscure glass, proposed by Cllr Ewen and seconded by Cllr Littlejohns.

10. Open Spaces.

10.1 South West Endurance – to consider request to reduce fee for this years event to £100. Resolved to reduction in fee to £100.

11. Correspondence

11.1 WDBC agree attendees for Code of Conduct Training Day 18th April. Cllrs Wood, Maile and Clerk to attend.

11.2 All Saints Living Churchyards Project – to consider grant request for £449.99 for purchase of contoured bench. Resolved to award £350, proposed by Cllr Ewen and seconded by Cllr Wood.

11.3 To consider membership of Devon Communities Together at cost of £50. Resolved to join organisation, proposed by Cllr Wood and seconded by Cllr Maile.

11.4 Okehampton & District Community Transport – to consider grant request for £500. Resolved to award £500, proposed by Cllr Ewen and seconded by Cllr Wood.

11.5 Okehampton United Charity – to consider correspondence received re Fatherford Allotments. Agreed Clerk to arrange meeting with Clerk of OUC to discuss further before any decisions made re ongoing provision of allotments.

For Information – Clerks & Councils Direct March 2018, The Clerk Magazine March 2018

12. Accounts

Current Account at	15/03/18	£	18633.58
Deposit Account at	05/12/17	£	<u>26386.31</u>
Total		£	45019.89

Less 'Restricted' Funds

Links Administration			1292.88
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Total 'Unrestricted' Funds **£ 43727.01**

Less Unpresented chqs

Oke Community Gdn	001285	£	100.00
CAB Grant	001286	£	300.00
J Gillard	001287	£	367.85

£ 767.85

Total Available Funds **£ 42959.16**

Funds received –

12.1 Accounts for payment –

Mrs J Gillard (wages £688.70,	£733.73
Mileage £32.40, Exp £12.63)	
Sampford Courtenay VillageHall	£ 12.00
Okehampton Town Council	£ 15.00
B Wood (travel exp)	£ 68.40

Resolved to settle accounts, proposed by Cllr Ewen and seconded by Cllr Cooper.

13. Annual Assembly – Tuesday 17th April, to agree arrangements including speakers. Refreshments and speakers agreed, meeting to commence at 7.30 pm.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Wood and seconded by Cllr Cooper.

14. Old Town Park – to receive update on transfer from WDBC. No update received from solicitors or WDBC, Clerk to chase.

15. To note current WDBC Enforcement cases list and information. Details noted.

16. Date and venue of next meeting to be confirmed as 1st May 2018 (Annual General Meeting) at Meldon Village Hall

The meeting was declared closed at 9.20 pm

Signed Date