



## Okehampton Hamlets Parish Council

**Minutes of a Meeting held at 7.30pm on Tuesday 6<sup>th</sup> February 2018 at Okehampton Town Hall, Okehampton.**

**Councillors Present -**

D Webber  
R Maile  
M Cooper  
P Heard  
J Heard  
M Littlejohns

Cllr A Leech, WDBC

Also Present – Mrs J Gillard, Parish Clerk and 1 member of the public.

**1. Members of the Public** – the member of the public present raised points on Planning item 9.1 on the agenda. It was stated many residents were opposed to this development, it was not in accordance with many planning policies and not part of the Joint Local Plan or Core Strategy.

**2. Declarations of Interest** – there were no declarations of interest.

**3. Apologies** – were received and accepted from Cllr Ewen and Cllr Wood, apologies were also received from WDBC Councillors M Davies and J Yelland.

**4. Approval of Minutes of previous meetings held on 2<sup>nd</sup> January 2018** these were agreed as a true record and signed by the Chairman. Proposed by Cllr Cooper and seconded by CIMaile.

**5. Matters arising from the minutes**

- 5.1 Abbeyford Wood sewage leak – to receive an update. No new issues reported.
- 5.2 New dog/waste bin Kellands Lane – to receive update. The Clerk advised the Management Company had ordered a new bin, WDBC to be advised when it is erected.
- 5.3 Broadmoor Lane, request for litter/dog bin – to receive an update, Cllr Webber advised he had made contact with the member of the public that requested this but a meeting to discuss further had not yet been arranged.

**6. DCC and WDBC** – to receive any reports/updates from Councillors present.

Cllr Leech advised that WDBC were planning to cut many grants currently being made to local Charities. Deferment of some of these cuts have been requested to assist the organisations with their budgets. There are also rumours that Housing Developers were looking at the possibility of using Employment designated land for housing.

WDBC have submitted a planning application to convert their St James Street Office into flats, their ongoing presence in Okehampton is not yet known.

**7. Neighbourhood Plan** - to receive an update on joint Okehampton Councils Plan

Cllr Leech reported the Consultants contract had been terminated due to her ill health, they are now looking to appoint an alternative. The Group is looking at the Conservation area boundary and also meeting with a historical consultant to look at potential land use.

- 8. To receive reports from meetings attended by Parish Council representatives including –**  
 Okehampton Matters – attended by Cllr Webber, advised there is a long term plan to close the Okehampton Police Station.  
 Okerail – attended by Cllr Webber, update letter from Chris Grayling circulated to all members.

**9. Planning** – to consider and agree response to applications listed below together with any others received up to date of this meeting.

**9.1 WDBC 0032/18** Outline application (with some matters reserved) for 50 dwellings, including 40% affordable (resubmission of 2573/16) land at SX603952 south of Exeter Road, Okehampton.

Councillors resolved to object to this application, proposed by Cllr Cooper and seconded by Cllr Heard. The reasons submitted on the original application should be submitted again together with support to the letter submitted by a resident detailing contravention of policy.

**9.2 WDBC 4394/17** Reserved matters application for approval of appearance, landscaping, layout and scale for development of 73 dwellings following grant of planning consent 4059/16. Councillors resolved to support this application, proposed by Cllr P Heard and seconded by Cllr Littlejohns, with the following points to be raised. A request for bungalows adjacent to Chichacott Lane, a suggestion that the affordable homes be Rent Plus. Councillors felt this was a unique development site and that the style, design, appearance and layout submitted took that into account and that the development needed to be of a different appearance to the Linden development and also that larger houses as proposed was right for the area.

**9.3 WDBC 0125/18** Change of use from 11 bed guest house (Class C10 to 7 bed residential care home (Class C2), Fairway Lodge, Holsworthy Road, Thorndon Cross. Resolved to support application, proposed by Cllr Littlejohns and seconded by Cllr Cooper

**9.4 WDBC 3776/17** Application for proposed craft room, Ashbury Hotel, Higher Maddaford, Southcott. Resolved to support application, proposed by Cllr Littlejohns, seconded by Cllr J Heard

## 10. Open Spaces.

**10.1** - following receipt of the Aplite Quarry shed rent and invoice for litter picking, it was agreed to continue with the existing arrangements for the coming year and for the rent to remain unchanged for 2019. It was also agreed to place a No parking sign on the gate to the shed. Cllr Cooper to organise. It was also pointed out that drones are being flown in the area and have caused disturbance to animals. Clerk to ascertain what can be done to stop this.

## 11. Correspondence

11.1 Okehampton Community Garden Association – to consider grant request for £400. Resolved to award £100 and request visit to Garden in the Spring, proposed by Cllr Cooper and seconded by Cllr Webber.

11.2 Torridge, North, Mid & West Devon CAB – to consider grant request for £500. Resolved to award £300 providing the previous award made in the 2016/17 year, proposed by Cllr J Heard and seconded by Cllr Littlejohns.

11.3 Forestry Commission – Abbeyford Forest Plan consultation, to consider if response required. Noted.

11.4 WDBC Mayoral Awards – to consider any nominations to be made. Noted.

**For Information** – Healthwatch Voices Winter 2018

## 12. Accounts

Current Account at	15/01/18	£	20049.62
Deposit Account at	05/12/17	£	<u>26383.06</u>
Total		£	46432.68
<b>Less 'Restricted' Funds</b>			
Links Administration			1448.38
<b>Total 'Unrestricted' Funds</b>			<b><u>£ 44984.30</u></b>

**Less Unpresented chqs**

Tavistock Newspapers	001220	£ 19.50
Tavistock Newspapers	001232	£ 19.50
RBL Poppy Appeal	001266	£ 50.00
OTC	001275	£ 15.00
D Heard	001276	£1221.60
Getmapping	001277	£ 18.00
		<b>£ 1343.60</b>

**Total Available Funds** **£ 43640.70**

**Funds received** – Aggregate Industries £491.75

**12.1 Accounts for payment –**

Mrs J Gillard (wages £346.25, and mileage& exp tbc)	£346.25
Western Web Ltd	£80.40
Meldon Village Hall	£15.00
Germansweek Village Hall	£25.00
Hatherleigh Community Centre	£20.50

Resolved accounts be paid, proposed by Cllr P Heard and seconded by Cllr Cooper

**12.2 Internal Auditor** –resolved to agree contract, proposed by Cllr Littlejohns and seconded by Cllr Maile

**12.3 Closure of National Westminster Bank** – to consider implications and to consider if alternative banking arrangements need to be made. Resolved to transfer accounts to Lloyds Bank Plc, proposed by Cllr P Heard and seconded by Cllr Littlejohns.

**PART TWO**

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Proposed by Cllr Littlejohns and seconded by Cllr P Heard.

**13. To receive update on Community Governance Review and agree any actions required.** Awaiting outcome of Political Structures Working Group meeting at WDBC.

**14. Old Town Park – to receive update on transfer from WDBC.** Solicitor appointed, awaiting update.

**15. To note current WDBC Enforcement cases list and information.** Noted.

**16. Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 6<sup>th</sup> March at Meldon Village Hall

The meeting was declared closed at 9.20 pm

Signed ..... Date .....