



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend a meeting to be held at 7.30pm on Tuesday 3rd October 2017 at Okehampton Town Hall

AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Members of the Public

2. Declarations of Interest

3. Apologies

4. Approval of Minutes of previous meetings held on 5th September 2017.

5. Matters arising from the minutes

- 5.1 Abbeyford Wood sewage leak – to receive an update
- 5.2 New Road Boundary Stone – to receive an update.
- 5.3 New dog/waste bin Kellands Lane – to receive update.
- 5.4 Campus Graphics – to agree design of new banners
- 5.5 Lyric House Grant application – to receive update from Clerk.

6. DCC and WDBC – to receive any reports/updates from Councillors present.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan including report from Cllr Leech re results of future land use consultation.

8. To receive reports from meetings attended by Parish Council representatives including –

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

- 9.1 WDBC 2527/17 Extension to existing industrial unit, Balsdons Vehicle Services, Galbraith Road, Okehampton.
- 9.2 To consider email received re Kellands Lane – previously circulated.

10. Meldon Woods & other property issues.

- 10.1 To receive update from Clerk re purchase of dormouse boxes.
- 10.2 To discuss recent issues with vehicles accessing bridleway

11. Correspondence

- 11.1 Okehampton & District Carnival – to consider grant request for £400 towards costs of event insurance. (see attached)
- 11.2 Okehampton & District Chamber of Trade – to consider grant request for 400 towards costs of replacement Christmas lights. (see attached)
- 11.3 Okehampton Rivers Improvement Group – to consider grant request for £100 (see attached)
- 11.4 Okehampton Community Archive – to consider grant request for £150.00 for banner (see attached)
- 11.5 Okehampton United Charity – to consider grant request for £150.00 towards costs of managing allotments. (see attached)
- 11.6 Okehampton Men In Sheds – to consider grant application for £500 (see attached)
- 11.7 DCC Highways – to consider invitation to annual conference, 7th November 2017

11.7 DCC Minerals Safeguarding Policy – to consider response to consultation (previously circulated)

For Information - Clerks and Councils Direct September 2017
The Clerk September 2017
DALC Annual Report 2016/17

12. Accounts

Current Account at	15/09/17	£	25504.58
Deposit Account at	31/09/17	£	<u>26381.71</u>
Total		£	51885.63
Less 'Restricted' Funds			
Links Administration			2216.89

Total 'Unrestricted' Funds £ 49668.74

Less Unpresented chqs

Tavistock Newspapers	001220	£	19.50
Tavistock Newspapers	001232	£	19.50
Broadbury Landcare	001240	£	145.00
Exbourne Village Hall	001241	£	15.00
NALC	001245	£	17.00
OCRA	001246	£	200.00
		£	416.00

Total Available Funds £ 49252.74

Funds received – WDBC Precept £8868.00, WDBC Links Admin Funds £2125.00

12.1 Accounts for payment –

Mrs J Gillard (wages £665.87, and mileage £32.40)	£698.27
Broadbury Landcare	£170.00
Grant Thornton	£120.00
SLCC	£ 136.20
Western Web	£ 72.18

12.2 To consider appointment of new Internal Auditor for 2017/18

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

'Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.'

13. Meldon Woods & other property issues.

13.1 Health & Safety Risk Assessment - to consider quotations received for work required for second phase of work to trees and agree contractor to be appointed.

13.2 To consider quotations received for fencing repairs etc and agree contractor to be appointed.

14. To receive update on Community Governance Review

15. To note current WDBC Enforcement cases list and information.

16. Date and venue of next meeting to be confirmed as 7.30pm, Tuesday 7th November 2017 at Meldon Village Hall

OKEHAMPTON HAMLETS PARISH COUNCIL

GRANT APPLICATION FORM

Name of organisation OKEHAMPTON MEN IN SHEDS (OMLS)

Location address FATHERFORD ROAD OKEHAMPTON

Secretary / contact:

Name

Address

Tel No

Postcode

TERENCE KEMPTER

TRETFIELD FARM HOUSE FOLLY, OKEHAMPTON

01453 5362 EX20 3AF

Please give details below of:

1. Principal role of organisation / club / activities
TO PROVIDE A WORKSHOP AND MEETING PLACE FOR
SENIOR AND RETIRED MEN TO SOCIALISE AND PRACTICE THEIR SKILLS

2. Total membership (if applicable) 10 - 12, PRESENTLY

3. Please state exactly what the grant would be used for (specific project – give full costings whenever possible)
TO PROVIDE SOME OF
THE MATERIALS AND HAND TOOLS
TO HAVE FOUR COMPLETE WORK BENCHES
TOTAL COST £2000

If you wish to make a general supporting statement, use the back of this form

4. Are you able to provide matched funding to the project? YES

5. What fund raising has your organisation undertaken within the last 12 months?
BOYS NIGHT OUT £1150 GIRLS NIGHT OUT £950
B.B.Q. £370

6. Are you applying for or receiving Grants from any other source? Yes / ~~No~~
If Yes please specify ASDA SHED FUND

7. How will the residents of Okehampton Hamlets benefit from this Grant?
FROM OUR LOCAL SURVEYS MANY MEN
IN THE AREA ARE INTERESTED TO JOIN THIS
NEW ORGANISATION TO USE FACILITIES

8. Amount of grant requested? £500

All applicants must understand that grants are only available to organisations operating locally for the benefit of residents of Okehampton Hamlets and the Council may request a copy of your organisation's last financial year's audited accounts.

Signature of applicant 

Date of application 23.09.17

(Grants – Local Government Act 1972, section 137: (a) to support local community groups and (b) to make local community groups aware of a clear criteria for obtaining supporting grants).

OKEHAMPTON HAMLETS PARISH COUNCIL

GRANT APPLICATION FORM

Name of organisation Okehampton United Charity
Location address North Street / Castle Road / Father Lord Road Attendants
Secretary / contact: Mrs Karen Percival
Name
Address 15 Upper Crooked Meadows Okehampton
Tel No 01837 59179 Postcode EX20 1JW

Please give details below of:

1. Principal role of organisation / club / activities .

to manage three attachment sites in Okehampton Hamlets

2. Total membership (if applicable)

80 tenants across 3 sites

3. Please state exactly what the grant would be used for (specific project - give full costings whenever possible)

contribution of management of attachment

If you wish to make a general supporting statement, use the back of this form

4. Are you able to provide matched funding to the project?

OUC budget £3,000 a year to manage the attachments

5. What fund raising has your organisation undertaken within the last 12 months?

N/A

6. Are you applying for or receiving Grants from any other source? Yes / No
If Yes please specify

N/A

7. How will the residents of Okehampton Hamlets benefit from this Grant?

Having the option to have an attachment

8. Amount of grant requested? £ 150 as in past

All applicants must understand that grants are only available to organisations operating locally for the benefit of residents of Okehampton Hamlets and the Council may request a copy of your organisation's last financial year's audited accounts.

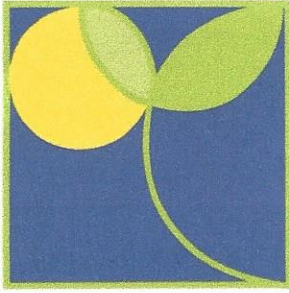
Signature of applicant

[Handwritten signature]

Date of application

28/08/17

(Grants - Local Government Act 1972, section 137: (a) to support local community groups and (b) to make local community groups aware of a clear criteria for obtaining supporting grants).



Okehampton United Charities

Funding for the Community

Mrs J Gillard
Okehampton Hamlets Parish Council
Incott Farm
Sampford Courtenay
Okehampton
Devon
EX20 2SR

Dear Jane,

Please find enclosed a completed grant application form on behalf of Okehampton United Charity – to contribute to the ongoing allotment management costs for 2017.

Okehampton Hamlets Parish Council were kind enough to award a grant of £150 in 2016 to contribute to the annual management costs and recommended OUC apply again for annual support. If you require any additional information please don't hesitate to get in touch on the details above.

Yours Sincerely

Karen Percival
For and on behalf of Okehampton United Charity

Mrs K Percival
Clerk
15 Upper Crooked Meadow
Okehampton
Devon EX20 1WW

Tel: 01837 55179

Email: clerk@okehamptoncharities.org.uk

28th August 2017

OKEHAMPTON HAMLETS PARISH COUNCIL

GRANT APPLICATION FORM

Name of organisation OKEHAMPTON COMMUNITY ARCHIVES

Location address 69 MILL ROAD
OKEHAMPTON EX20 1PR

Secretary / contact:

Name CHRISTINE MARSH (TREASURER)

Address 17 VICARAGE ROAD OKEHAMPTON

Tel No 07881802055 Postcode EX20 1LF

Please give details below of:

1. Principal role of organisation / club / activities

COLLECT AND PRESERVE HISTORIC DOCUMENTS OF OKEHAMPTON
TOWN, HAMLETS AND ORGANISATIONS WITH IN.

2. Total membership (if applicable)

11. Volunteers

3. Please state exactly what the grant would be used for (specific project – give full costings whenever possible)

OVERALL RUNNING COSTS eg:
RENT & INSURANCE, PURCHASE OF STORAGE BOXES (£60)
& DISPLAY FEATHER BANNER. (£150)

If you wish to make a general supporting statement, use the back of this form

4. Are you able to provide matched funding to the project? YES

5. What fund raising has your organisation undertaken within the last 12 months?

MONTHLY
COFFEE MORNINGS

6. Are you applying for or receiving Grants from any other source? Yes / No

If Yes please specify OKEHAMPTON TOWN COUNCIL

7. How will the residents of Okehampton Hamlets benefit from this Grant?

FILES ARE AVAILABLE TO VIEW AT ALL TIMES IN MILL
ROAD & COFFEE MORNINGS, EXHIBITIONS & OKEHAMPTON SHOW.
WE ARE ALSO AVAILABLE FOR TALKS

8. Amount of grant requested? £150 for banner

All applicants must understand that grants are only available to organisations operating locally for the benefit of residents of Okehampton Hamlets and the Council may request a copy of your organisation's last financial year's audited accounts.

Signature of applicant Christine Marsh

Date of application 10.9.17

(Grants – Local Government Act 1972, section 137: (a) to support local community groups and (b) to make local community groups aware of a clear criteria for obtaining supporting grants).

OKEHAMPTON HAMLETS PARISH COUNCIL

GRANT APPLICATION FORM

Name of organisation OKEMENT RIVERS IMPROVEMENT GROUP

Location address THE TOWN HALL, FORE STREET
OKEHAMPTON, EX20 1AA

Secretary / contact:
Name CHRISTINE MARSH (TREASURER)
Address 17, VICARAGE ROAD, OKEHAMPTON
Tel No 07881802055 Postcode EX20 1LF

Please give details below of:

1. Principal role of organisation / ~~club~~ / activities PROTECT & MAINTAIN THE OKEMENT RIVER CORRIDOR, THROUGH
LOPPING & CLEARING DEBRIS.

2. Total membership (if applicable) 20 volunteers

3. Please state exactly what the grant would be used for (specific project – give full costings whenever possible) INSURANCE (£117.60), LITTER PICKERS
& REPLACEMENT OF STRIMMER & BLACK BAGS &
GLOVES.

If you wish to make a general supporting statement, use the back of this form

4. Are you able to provide matched funding to the project? YES

5. What fund raising has your organisation undertaken within the last 12 months?

ONLY SURVIVE THROUGH
GRANTS & DONATIONS, & WORK FOR OKE UNITED CHARITY.

6. Are you applying for or receiving Grants from any other source? Yes / No
If Yes please specify OKEHAMPTON TOWN COUNCIL

7. How will the residents of Okehampton Hamlets benefit from this Grant?
WE WILL BE MAINTAINING THE FOOT PATHS & REGULARLY
COLLECT LITTER UPTO THE EXETER RD SERVICE STATION
& ALL RESIDENTS BENEFIT FROM OUR RIVERS THAT FLOW THROUGH THE TOWN.

8. Amount of grant requested? £ 10.0

All applicants must understand that grants are only available to organisations operating locally for the benefit of residents of Okehampton Hamlets and the Council may request a copy of your organisation's last financial year's audited accounts.

Signature of applicant CM

Date of application 10.9.17

(Grants – Local Government Act 1972, section 137: (a) to support local community groups and (b) to make local community groups aware of a clear criteria for obtaining supporting grants).

OKEHAMPTON HAMLETS PARISH COUNCIL

GRANT APPLICATION FORM

Name of organisation OKEHAMPTON DISTRICT CARNIVAL 1993

Location address 3 SIMMONS WAY OKEHAMPTON
EX20 1PU

Secretary / contact:

Name JUNE GLIDDEN T

Address AS ABOVE

Tel No 01837 Postcode

Please give details below of:

1. Principal role of organisation / club / activities .
SUPPORT - ENABLE AN ANNUAL CARNIVAL

2. Total membership (if applicable) 6 committee

3. Please state exactly what the grant would be used for (specific project - give full costings whenever possible).
HELP WITH THE COST OF THE INSURANCE
£819

If you wish to make a general supporting statement, use the back of this form

4. Are you able to provide matched funding to the project? YES

5. What fund raising has your organisation undertaken within the last 12 months?
COLLECTIONS
FUNDRAISING EVENTS

6. Are you applying for or receiving Grants from any other source? Yes / No
If Yes please specify OKEHAMPTON TOWN COUNCIL
OUC

7. How will the residents of Okehampton Hamlets benefit from this Grant?
ALL OF THEM

8. Amount of grant requested? £ 400

All applicants must understand that grants are only available to organisations operating locally for the benefit of residents of Okehampton Hamlets and the Council may request a copy of your organisation's last financial year's audited accounts.

Signature of applicant J. P. Glidden

Date of application 18th SEPT 2017

(Grants - Local Government Act 1972, section 137: (a) to support local community groups and (b) to make local community groups aware of a clear criteria for obtaining supporting grants).

OKEHAMPTON HAMLETS PARISH COUNCIL

GRANT APPLICATION FORM

Name of organisation OKEHAMPTON & DISTRICT CHAMBER OF TRADE

Location address 90 16 CASTLE COTTAGES, CASTLE LANE
OKEHAMPTON EX20 1JA

Secretary / contact:

Name LINDA HARPER

Address AS ABOVE

Tel No 01928 735956 Postcode.....

Please give details below of:

1. Principal role of organisation / club / activities
TO PROMOTE & PROTECT THE LOCAL BUSINESS COMMUNITY OF
OKEHAMPTON & DISTRICT

2. Total membership (if applicable) 90

3. Please state exactly what the grant would be used for (specific project – give full costings whenever possible). TO REPLACE THE LIGHTS ON THE
CHRISTMAS TREES AND THE PURCHASE OF ADAPTORS
THE COST OF ALL IMPROVEMENTS, INCLUDING IMPROVEMENTS TO
THE OVERALL SAFETY OF THE ~~THE~~ MAIN LIGHTS IS APPROX £9,000

If you wish to make a general supporting statement, use the back of this form

4. Are you able to provide matched funding to the project? YES

5. What fund raising has your organisation undertaken within the last 12 months?
QUIZ NIGHTS, BODY SHOP PARTY, AWARDS FOR ALL, COFFEE MORNING
RAFFLES GRANT FROM OUC

6. Are you applying for or receiving Grants from any other source? Yes / ~~No~~
If Yes please specify GRANT FROM OUC £4,696

7. How will the residents of Okehampton Hamlets benefit from this Grant?
THE CHRISTMAS DECORATIONS IN OKEHAMPTON BENEFITS
BOTH THE RESIDENTS OF OKEHAMPTON AND HAMLETS

8. Amount of grant requested? £400

All applicants must understand that grants are only available to organisations operating locally for the benefit of residents of Okehampton Hamlets and the Council may request a copy of your organisation's last financial year's audited accounts.

Signature of applicant L. Harper

Date of application 14/9/17

(Grants – Local Government Act 1972, section 137: (a) to support local community groups and (b) to make local community groups aware of a clear criteria for obtaining supporting grants).