



Okehampton Hamlets Parish Council

Minutes of a Meeting held at 7.30pm on Tuesday 6th June 2017 at Meldon Village Hall, Okehampton.

Councillors Present -

D Webber
R Maile
J Heard
A Ewen
M Cooper
M Littlejohns
B Wood

Also Present – Cllr A Leech (WDBC), and Cllr J Yelland (WDBC)
Mrs J Gillard, Parish Clerk

Due to recent ill health of the chairman, the meeting was chaired by Cllr Littlejohns.

1. Members of the Public – there was 1 member of the public present, Mr C Plumridge. Cllr Ewen spoke on his behalf in connection with item 9.3 below. Mr Plumridge lives in close proximity to the site and is concerned over the impact of the floodlights and also noise when training takes place. The shelter belt of trees will not shield his property in winter when there are no leaves on the trees.

2. Declarations of Interest – Cllr Ewen declared a personal interest in item 9.3 as he is President of the Rugby club.

3. Apologies – were received and accepted on behalf of Cllr P Heard (family bereavement) and Cllr M Davies (WDBC)

4. Approval of Minutes of the previous meeting held on 2nd May 2017 and the Annual Assembly held on 23rd May 2017 - these were agreed as a true record and signed by the Chairman. Proposed by Cllr Wood and seconded by Cllr Cooper.

5. Matters arising from the minutes

5.1 Abbeyford Wood sewage leak – The Clerk advised the incident reported at the last meeting have been notified to SWWA who consequently have cleared debris from the site of the leak. They advised that the system was working as intended and that it was accepted that when the sewage pipe was at full capacity it would overflow into the river. It was agreed that Environmental Health be contacted and a request made to see the results of water quality tests on the river water be obtained.

5.2 New Road Boundary Stone – to receive an update. The Clerk has requested quotations from 3 firms of stonemasons, only 1 has responded – F J Stevens & Sons with a quote of £216 inc VAT for repair and replacement of the stone. It was proposed by Cllr Wood and seconded by Cllr Webber that the quote be accepted provided Okehampton Town Council are also in agreement as the total costs will be split equally between the 2 councils.

5.3 Welcome Pack – these have been printed and also distributed to the new development areas to the east of Okehampton. Clerk to organise distribution to new residents ongoing.

6. DCC and WDBC – to receive any reports/updates from Councillors present.

Cllr Yelland reported that a report on the Joint Local Plan had recently been presented to the Overview and Scrutiny committee, over 2400 comments were made to the consultation, a mix of positive and negative. An issue has been raised by Highways England re potential volume of traffic on and off the slip road to the A30 east of Okehampton, hopefully these will be resolvable. The Plan is still on course for being adopted towards the end of this year.

Cllr Leech reported that the first phase of Superfast Broadband cost £94m and the second £39 which includes Airband and Gigaclear.

Cllr Leech also represented The Hamlets and Town council at the recent WDBC planning meeting re application 4059/16/VAR Land north of Crediton Road, Okehampton, he raised the concerns both Councils have however the application was approved by the committee.

7. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan, no recent meeting, next to take place 20th June. Cllr Leech is creating a database of land put forward for future development.

8. To receive reports from meetings attended by Parish Council representatives including –

OkeRail Forum (Cllr Wood) – the Group have recently met with Exeter City Futures. There will be a PhD student observing future meetings. The costs for improvement to the line to Okehampton amount to £32m. There will be a another special train to London provisionally arranged for 7th October. Next meetings 29 June and 2nd August.

Chamber of Trade (Cllr Maile) – attended recent meeting where speakers were Cllrs Davies and Ireland discussing OkeRail. Linda Harper is the new Chairman of the Group. The Chamber is supporting the Okehampton Food & Music Festival on 24 June.

Councillors also attended a meeting organised by Mr S Essex where his plans for Site G at the Business Centre site, the Old Mill Site and sports facilities for Okehampton were discussed.

9. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

9.1 WDBC 1210/17/FUL Application to extend farm shop to provide additional space for café (A3), Farmer Luxtons, Stockley, Okehampton. Resolved to support application, proposed by Cllr Ewen and seconded by Cllr Wood.

9.2 WDBC 1036/17/HHO Householder application for erection of a new white upvc lean to glass roof conservatory, 108 Crediton Road, Okehampton. Resolved to support application, proposed by Cllr Webber and seconded by Cllr Ewen.

9.3 WDBC 1146/17/FUL Construction of three rugby pitches, clubhouse and parking, Land at Hilltown Cross, Holsworthy Road, Okehampton. Resolved to support application but to raise concerns over the light pollution and impact on wildlife and neighbours and to suggest potential imposition of conditions restricting future use of building from alcohol sales and events and to suggest enhancements to tree screening area. Proposed by Cllr Wood and seconded by Cllr Webber.

9.3 WDBC 1851/17/PDM Prior approval of proposed change of use of agricultural building to dwellinghouse(C3) and for associated operational development (Class Q (a&b)), Barn at SX571946, Beacon Down Hill, Okehampton. Noted.

10. Meldon Woods & other property issues.

10.1 Management Plan – to receive update. Agreed Cllrs Wood, J Heard, Littlejohns and Clerk to arrange working group meeting.

10.2 Old Town Park – to receive an update. Awaiting further information from WDBC. Councillors agreed legal advice be taken when further details known.

10.3 The Clerk reported the dog waste bin at Fatherford has been damaged, repairs to be organised.

11. Correspondence

11.1 DCC Highways community self help scheme – to consider email previously circulated. Agreed to carry forward to next meeting after Councillors have reviewed in more detail.

11.2 Team Chaos Muay Thai and Fitness Centre – to consider grant application previously circulated. Agreed to defer decision until next meeting pending clarification on constitution of the Group.

12. Accounts

Current Account at	13/05/17	£	18830.20
Deposit Account at	31/03/17	£	<u>26380.61</u>
Total		£	45210.81

Less 'Restricted' Funds

Links Administration			290.77
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Total 'Unrestricted' Funds **£ 44920.04**

Less Unpresented chqs

B Macfarlane	001217	£	750.00
Tavistock Newspapers	001220	£	19.50
Tor support Services	001221	£	250.00
Meldon Fields Residents	001222	£	250.00
T, N.M & WD CAB	001223	£	300.00
			£ 1569.50

Total Available Funds **£ 43350.54**

Funds received – WDBC £9132.00 (Precept & CTSG)

Aggregate Industries £491.75

Black Mirror Drama £500.00

HMRC Vat refund £985.28

12.1 Accounts for payment –

Mrs J Gillard (wages £346.25, Expenses £62.49 and mileage £64.35)	£	473.09
Broadbury Landcare		£145.00
Meldon Village Hall		£ 80.00
Oak Valley Tree Services		£1250.00
Parish Magazine Printing		£ 124.25
Western Web LTd		£ 54.00
Came & Co		£ 423.88
L Hargood		£100.00
Tavistock Town Council		£ 40.00
Tavistock Newspapers Ltd		£ 19.50
Okehampton Town Council		£ 15.00
Inkprint		£ 3.78

Resolved accounts be paid, proposed by Cllr Wood and seconded by Cllr Webber.

12.2 To review report of Internal Auditor. No major issues reported, papers for external audit have now been submitted.

12.3 To consider ongoing need for publication of minutes on Parish noticeboards. Agreed to stop displaying minutes as a trial, notice to be displayed explaining this. Also agreed that introduction of a Council Facebook page could be beneficial. Clerk to progress.

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’ Propollr Wood and seconded by Cllr Cooper.

13. Future size of council – to receive an update on Community Governance Review and agree further actions required. Reported that WDBC have approved the proposal to commence a Community Governance Review in order to increase the number of members of the Council from 8 to 10. Further information awaited.

14. Enforcement – current list of enforcement cases reviewed.

15. Date and venue of next meeting to be confirmed as 7.30pm, Tuesday 4th July 2017 at Okehampton Town Hall

The meeting was declared closed at 9.10pm

Signed Date

Minutes 214/4