



Okehampton Hamlets Parish Council

To all Members of the Council

You are hereby summoned to attend the **Annual General Meeting** to be held at 7.30pm on Tuesday 2nd May 2017 at Okehampton Town Hall

AGENDA

Members are reminded that a discloseable pecuniary interest in any item on the agenda should be declared, with the reason, before the item is discussed.

1. Election of Officers:

Chairman – followed by Declaration of Acceptance of Office

Vice Chairman - followed by Declaration of Acceptance of Office

Committee representatives -

West Devon/Okehampton Liaison Group

Northern Parishes Link Committee

Chamber of Trade

Okehampton Vision

Okehampton Matters

Okehampton Neighbourhood Planning Group

Meldon Hall

Battle of the Bands

Beating the Bounds

2. Members of the Public

3. Declarations of Interest

4. Apologies

5. Approval of Minutes of the previous meeting held on 4th April 2017.

6. Matters arising from the minutes

6.1 Abbeyford Wood sewage leak – to receive an update

6.2 DCC Highways Community Enhancement Fund and adoption of verges

6.3 New Road Boundary Stone – to receive an update.

6.4 Welcome Pack – to receive an update.

6.5 Dry Lane – to receive an update on highway issues

7. DCC and WDBC – to receive any reports/updates from Councillors present.

8. Neighbourhood Planning - to receive an update on joint Okehampton Councils Plan

9. To receive reports from meetings attended by Parish Council representatives including –

10. Planning – to consider and agree response to applications listed below together with any others received up to date of this meeting.

10.1 DNP Local Plan Review – to note consultation period and summary of information now available and agree attendees to workshop on Monday 12th June, 2pm.

10.2 WDBC 2647/16/FUL Re advertisement amended description and amended site plan to convert the existing building used as an Art Gallery, to provide holiday let accommodation and the provision of hard standings in connection with the certified caravan club pitches (part retrospective)

11. Meldon Woods & other property issues.

- 11.1 Management Plan – to receive update.
- 11.2 Health & Safety Report – to receive update on work required to trees.
- 11.3 Black Mirror Filming – to receive an update from the Clerk
- 11.4 Old Town Park – to receive an update

12. Correspondence

- 12.1 Keep Okehampton Tidy – to consider email from Cllr M Davies re arrangements for the day and agree any actions required.
- 12.2 WDBC – to consider email re S106 funding request from Okehampton Rugby Club
- 12.3 To consider request from resident for additional bus shelter in Exeter Road.
- 12.4 DALC newsletter – to review contents and agree any actions required kiv available courses.
- 12.5 Buckfastleigh Town Council – to consider email received re car parking charges introduction

13. To review and agree any amendments as necessary to the Council's adopted Standing Orders, Financial Regulations and Risk Policy.

14. Accounts

Current Account at	13/04/17	£	8469.59
Deposit Account at	31/03/17	£	<u>26380.61</u>
Total		£	34850.20
Less 'Restricted' Funds			
Links Administration			290.77

Total 'Unrestricted' Funds **£ 34559.43**

Less Unpresented chqs

Spreyton Village Trust	001209	£	14.00
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£ 14.00

Total Available Funds **£ 34545.43**

Funds received – £140 Welcome booklet advertising and £15.66 Western Power wayleave

14.1 Accounts for payment –

Getmapping	£	33.60
Mrs J Gillard (wages £346.25, and mileage £40.95)	£	387.20

14.2 Review of Fixed Asset Register

14.3 External Audit – review and declaration of Annual Governance Statement

14.4 Review and adoption of 2016/2017 accounts

14.5 Insurance renewal, review renewal papers and agree renewal terms

PART TWO

Items which may be taken in the absence of the press and public.

The Committee is recommended to pass the following resolution:-

‘Resolved that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as they involve the likely disclosure of sensitive and confidential information.’

15. **Future size of council** – to receive an update on Community Governance Review and agree further actions required.

16. **Date and venue of next meeting** to be confirmed as 7.30pm, Tuesday 6th June 2017 at Meldon Village Hall and Parish Annual Assembly on Tuesday 23rd May, 7.30 pm at Meldon Village Hall.